Institutional Review Board
Exempt Final Report Form

Today's Date

Protocol Number (HR-XXXX)

Protocol Title

Principal Investigator

E-mail

FOR STUDENTS -
Name of Faculty Advisor

Submission Instructions:
E-mail this completed form as an attachment to orc@mu.edu with the following subject line:

Exempt Final Report Submission for [first and last name of PI], HR-[XXXX]
- In the body of e-mail, include the title of the study and a list of any attachments.
- The e-mail address of the sender must be the Principal Investigator's Marquette e-mail.
- If the PI is a student, the faculty advisor must be cc'd.

Once submitted, the ORC will e-mail back a response of receipt. If you do not receive an e-mail confirmation of submission within 3-5 days, please contact the ORC by phone (414) 288-7570 or e-mail (orc@mu.edu) to verify receipt.

1. Closure Date
Date the study was closed or completed

2. Research Status/Reasons for Closure

Research was never initiated

No research participants were ever enrolled (or records, specimens, etc. obtained)

Research has been completed, there will be no further data collection (including long term follow-up or re-contact) or analysis of identifiable/ coded data

Principal Investigator is leaving the university

Student Principal Investigator is graduating or has graduated

Other

3. Briefly summarize the results of the study, including any plans for scholarly/scientific presentations or publications.

**4. Total number of subjects completing the
project (for biological samples, records,
etc., the number used for research
purposes):**

**5. If any subjects withdrew from the study since the last review, please indicate how
many and the reason(s) for withdrawal:**

Principal Investigator's Assurance:
By submitting this form I certify the following:
    -This Final Report is an accurate and complete representation of my protocol status.
    -All contact with research subjects and/or identified data is complete.
    -I understand that submitting this form will close my protocol and that it may not be reopened.