**Office of Research and Sponsored Programs**
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## Proposal Type Definitions

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Purpose:       To identify the type of proposal (e.g. New, Resubmission, Revision, etc.) in the proposal development module.

| Type Description | Definition | Routing & PI Certification |
|---|---|---|
| Budget – SOW Update | Updated proposal documents (such as a revised budget) requested by Sponsor for a proposal currently undergoing Sponsor review. Do not use if a proposal has already been funded (i.e., an Award record has already been linked to the IP record). NOT for use with Kuali Research Grants.gov (S2S) submissions. ***Do not use if adding new personnel that need to certify. Use 'Revision' type instead. *** | Simplified routing to Investigators and ORSP levels only. Add ad-hoc approvers as needed.<br><br>Person certification not required for routing, but should be reviewed/changed as needed. |
| Non-Competing Continuation | Typically used when MU has an existing award for which an updated annual proposal is submitted, but all proposed funds were captured in the original proposal record. | Simplified routing to Investigators and ORSP levels only. Add ad-hoc approvers as needed.<br><br>Person certification not required. |
| Individual | Used when a proposal is being submitted by an MU faculty/staff member but the award will be made directly to the individual rather than through the university. | Full routing.<br><br>Person certification not required. |
| Individual – Student | Used when a proposal is being submitted by an MU student but the award will be made directly to the individual rather than through the university. | AOR Routing Only.<br><br>Person certification not required. |
| Internal | A proposal submitted in response to an internal competition, for which an award will be a reallocation of funds already held by MU. | AOR Routing Only.  Add ad-hoc approvers as necessary.<br><br>Person certification not required. |
| New | A proposal for any funding new to MU, regardless of how the proposal was submitted, except for Internal or Individual proposals. | Full routing.<br><br>Full certification. |

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| New – Changed/Corrected | ** S2S use only ** Example: to address NIH eRA validation warnings or errors. If the sponsor is not NIH, must first confirm the Federal sponsor allows Changed/Corrected applications. | AOR Routing Only. Person certification not required. |
| Pre Proposal | Abbreviated proposals that are submitted at the request or requirement of the sponsor in order to select projects to be submitted as full proposals for competitive review and funding. Should only be used when ORSP review is necessary. The record will be linked to the full proposal if invited unless there are significant special circumstances. | Full routing. Full certification. |
| New (for full invited proposals) | Full proposals submitted in response to an invited pre-proposal that was submitted through the Kuali system. The record will be linked to the pre-proposal unless there are significant special circumstances. | Simplified routing to Investigators and ORSP levels only with FYI notification to all reviewers. Person certification not required. |
| Renewal | An application requesting additional funding for a new project period subsequent to that provided by a current award. Must be allowed by Sponsor guidelines. A renewal application competes with all other applications and must be developed as fully as though the applicant is applying for the first time. | Full routing. Full certification. |
| Renewal – Changed/Corrected | ** S2S use only ** If the sponsor is not NIH, must first confirm the Federal sponsor allows Changed/Corrected applications. | AOR Routing Only. Person certification not required. |
| Resubmission | A proposal that has been previously submitted, but was not funded, and is being resubmitted for new consideration. Especially important to use when the sponsor restricts the number of submissions allowed (e.g., NIH, American Heart). | Full routing. Full certification. |
| Resubmission – Changed/Corrected | ** S2S use only ** If the sponsor is not NIH, must first confirm the Federal sponsor allows Changed/Corrected applications. | AOR Routing Only. Person certification not required. |
| Revision | (1) Use for significant changes to a previously submitted proposal that must be submitted to sponsor. (2) Use to update information (personnel, budget allocation, scope of work) for a proposal that is already linked to an active Award. ** S2S submissions of this type must be at the request of the sponsor. ** | Full routing. Person Certification not required for routing, but should be reviewed/changed if needed. |
| Revision – Changed/Corrected | ** S2S use only ** If the sponsor is not NIH, must first confirm the Federal sponsor allows Changed/Corrected applications. | AOR Routing Only. Person certification not required. |
| Supplement | A proposal for additional funding, regardless of how the request was submitted. This could be to expand a program or project's scope or research protocol, or be annual funding that was not captured at the time of the original proposal. | Full routing. Full certification. |