

**REQUEST FOR WAIVER OF DEGREE REQUIREMENTS
For Business Majors or Minors**

Name: _____

Student ID Number: _____

Address: _____

Street

College: _____

City

State

Zip

E-Mail: _____@mu.edu

Major(s): _____

Minor(s): _____

REQUEST:

REASONS FOR REQUEST:

An approval request waives the requirements only, not the hour(s); you must graduate with the minimum credit hours required for a degree within your home college.

<p>INSTRUCTIONS FOR PREPARING A WAIVER REQUEST</p> <ol style="list-style-type: none"> 1. All requests must be submitted in writing. 2. Give all reasons for this request – be specific. 3. The student will be notified of the decision via email. 4. Be sure you understand the requirement you are requesting a waiver for completely so that the statement of your request and your argument is very clear, coherent and complete. 5. Be very explicit about your request in terms of course(s), hours, and requirements. 6. Append to this request any supportive recommendations from instructors concerned or from your faculty advisor. 7. If you have a question about the nature of your waiver request, see the Assistant Dean in the Dean’s Office. 	<p>ACTION</p> <p>Request for Waiver is:</p> <p>Approved <input type="checkbox"/> Denied <input type="checkbox"/></p> <p>Reason: _____</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p style="text-align: center;">College of Business Administration</p>
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Please submit completed form to the College of Business Administration in O'Brien Hall: Room OB111 / the first floor Welcome Desk / via email to Sara.Koenig@marquette.edu.