



## Non-Employee Remission Request Form

A student who is a non-employee of Marquette University (i.e. retiree, spouse of retiree, etc.) must complete this form the first semester they take a class. Please complete the form and return it to Marquette Central. The form can be sent as an attachment via email to our office at [marquettecentral@marquette.edu](mailto:marquettecentral@marquette.edu). You may also send the completed form via fax to (414) 288-4080 or via mail to the following address:

**Marquette University  
Office of the Bursar  
P.O. Box 1881  
Milwaukee WI 53201**

**Student  
Name**

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**Student  
MUID**

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**Term(s) of  
Enrollment**

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**Employee  
Name**

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**Employee  
MUID**

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**Department**

**Phone Number**

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**Date of Hire  
at Marquette**

**Retirement Date  
from Marquette**

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**Employee Status**

Full-Time

Staff

Faculty

Retiree

Spouse of Retiree

**Employee  
Signature**

**Date**

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