



Pre-Requisites for a Professional Program: Course Information

Purpose: Used as an attachment required by the [Request to Change Status to Complete Pre-Requisites for a Professional Program](#) form and is also used to update your course registration each time a change is made or each subsequent term you register in this program.

Student Instructions

- Complete Sections 1-2 of this form using a computer.
 - a **handwritten form will not be accepted**.
 - an incomplete form without appropriate attachments will not be processed and returned to you for completion.
- Print the form using the 'Print Form' button.
- Sign the form in Section 3; a digital signature is **not** acceptable.
- After completing Sections 1-3, submit the form with appropriate attachments via one of the methods indicated at the bottom of this form.
 - if this is your first term to register in this program, you **must** attach a Request to Change Status to Complete Pre-Requisites for a Professional Program form.
 - if you are updating your registration for a term in which you are already registered, submit this form no later than the fourth class day of the session, in which the class is offered.
 - if this is for a subsequent term for which you are registering in this program, submit no later than **one week before** the start of the term in which you wish to register.

NOTE: If you have not already done so and plan to receive financial aid for this program, you must apply for [Federal Financial Aid \(FASFA\)](#) for the current academic year.

College/School Instructions

- Approve request with signature in Section 4.
- Provide copy to the Office of Student Financial Aid (OSFA)
- Scan the request to the Office of the Registrar.

Section 1: Student Information

Name _____ MUID _____
Last name, First name, Middle name

Former Name(s) _____ Email _____
Last name, First name, Middle name @marquette.edu

- Action (check one)
- | | |
|--|--|
| <input type="checkbox"/> 1st term of my registration in this program (attachment required) | <input type="checkbox"/> Update to 1st registration term |
| <input type="checkbox"/> 2nd term of my registration in this program | <input type="checkbox"/> Update to 2nd registration term |
| <input type="checkbox"/> 3rd term of my registration in this program | <input type="checkbox"/> Update to 3rd registration term |

Section 2: List the courses you will take this term

Term (check one) Fall Spring Summer _____
Year

Subject (e.g. CHEM) Course Number (e.g. 1001) Section (e.g. 101) Title

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Section 3: Student Statement/Signature

I hereby verify that these are the courses that are needed in order for me to enroll in a Professional Program and I plan to take them in the term indicated above. I also verify that I have not already taken these courses at another institution or in high school (as applicable). Furthermore, if I change my plans as to which courses I take, I understand that I must submit an updated form, prior to enrolling in the new courses. Finally I understand that I must enroll in at least 6 credits in the term indicated above in order to be eligible for financial aid.

Signature of Student _____ Date _____

Section 4: College/School Approval

Check one:
 Approved Denied Rationale _____

Signature _____ Date _____