



## IDENTIFYING & TESTING FOR DISABILITY

### High School

- Students have **little or no responsibility** for identifying their needs and seeking help
- Schools provide testing for disabilities

### College

- Students are responsible for identifying their needs, seeking help, and monitoring the effectiveness of their accommodations
- Students are responsible for obtaining and providing the results of testing that documents their disabilities (documentation)

## SERVICES

### High School

- Schools must guarantee a path for academic success of the student with disabilities
- Academic services determined yearly by IEP/504 Plan (a plan made by parents, professionals, & teachers)
- Teachers give assignments daily, offer frequent reminders, and often permit students extra time to complete their work

### College

- School must provide equal access, but academic success is up to the student
- Accommodations are requested once during a meeting between student and ODS staff
- Students must read & follow deadlines established by the syllabus. (Opportunities for missed classes and deadline flexibility will be more limited.)

## ADVOCATING & DECISION MAKING

### High School

- Teachers are responsible for identifying and working with students experiencing academic difficulty
- School personnel & parents alert teachers to students with disabilities in their classrooms & how to work with them
- Parents, professionals & teachers determine when services aren't effective and make adjustments
- School specialists and parents inform teachers of specific services or adjustments

### College

- Students must recognize when they need additional help and seek out appropriate resources
- Students are responsible for actively communicating with their instructors by sharing their accommodation letters and working with each instructor to coordinate the provision of accommodations
- Students must decide if their accommodations are effective, and if not, contact ODS to discuss concerns



## Why can't I submit my IEP/504 plan as an acceptable form of documentation to Marquette?

An IEP/504 plan from your high school was their plan to meet your disability-related needs. Different laws (or different parts of certain laws) guide the accommodations process in college. We need to base our accommodations decisions on your specific needs; documentation from a licensed clinician is the best way to do that. Please visit our website for more information on our documentation policies and procedures: [www.mu.edu/disability-services/forms](http://www.mu.edu/disability-services/forms).

## When do I request accommodations?

Students always have the right to decide when to identify themselves as a student with a disability and when to request accommodations. ODS encourages students to request accommodations as soon as possible, as a delay in requesting may lead to a delay in services (some accommodations take longer to arrange than others). Most students request an accommodation meeting shortly before starting school. If that point has passed, contact us as soon as possible.

**Note:** retroactive accommodations are not permitted.

## How are accommodations determined & how will I know what accommodations I will receive?

After submitting appropriate documentation of the student's disability, the student will meet with an ODS representative. Accommodations will be determined through an interactive process between student and ODS representative, with consideration of the student's documentation, available resources, self-report from the student, and requirements of each course.

## Who will know about my disability?

ODS respects students' privacy regarding dissemination of information about their disabilities. Information will not be shared with others on campus without students' permission, unless permitted or required by law.

## How will my instructors know what my accommodations are?

Once registered with ODS, students will have access to accommodation letters, which they provide to their instructors. Students are responsible for contacting their instructors to discuss their accommodations and how the instructor will arrange them.

## What if I need accommodations outside of the classroom?

Accommodations outside of the classroom are a collaborative process. A student who needs accommodations for non-academic programming (employment, extracurricular activities, etc.) may choose to request them directly from the activity coordinator, or may begin that conversation with ODS.

**Note:** For housing accommodations, student must send supporting documentation and a Special Housing Request Form to ODS. Once appropriate documentation is received, ODS will forward the Request Form to the Office of Residence Life for final determination of all housing requests.

## What if my accommodations are not working for me?

Students are responsible for contacting the Office of Disability Services if agreed-upon accommodations are not implemented in an effective or timely way, or if they are experiencing other difficulties.

## What role will my parents have in determining my accommodations at Marquette?

ODS will only consider accommodation requests, complaints, or concerns from the student, not from their parents/advocate directly. Once the student begins attending classes, under the Family Educational Rights and Privacy Act (FERPA), ODS cannot disclose student information to parents without the student's written consent.