

Marquette University Graduate School  
The Rev. John P. Raynor, S.J. Fellowship  
Award Guidelines

**BACKGROUND**

Rev. John P. Raynor, S.J. was president of Marquette University from 1965 to 1990. The Raynor Fellowships are funded by an endowment created by members of the President's Council. As a fitting tribute to Fr. Raynor, the donors specified that the fellowships be awarded to promising graduate students to engage in advanced study and research to prepare themselves for professional lives of service to their community and country.

**AMOUNT OF SUPPORT**

A Ph.D. award is comprised of 10-month stipend and a tuition scholarship. Stipends are approximately \$23,000 but the actual amount depends on the earnings of the endowment and will be determined by the fellowship review committee and the Graduate School. The fellowship does not offer tuition scholarship credits to pay for courses or dissertation credits, but it will provide \$100 per semester to pay for continuation course fees if needed.

A master's award will consist of a stipend supplement to another already existing full unnamed graduate assistantship. The supplement will be approximately \$4,000. The actual amount of the stipend depends on the earnings of the endowment and will be determined by the fellowship review committee and the Graduate School. Approved unnamed assistantships include university teaching and research assistantships, and research assistantships supported by relatively anonymous federal or industrial funds; e.g., NSF, NIH, NASA. Smith and Schmitt Fellowships cannot be supplemented since they are named fellowships.

**NUMBER OF AVAILABLE AWARDS**

Two fellowships for doctoral students completing their dissertations and one fellowship for master's students.

**ELIGIBILITY REQUIREMENTS**

Each graduate department may nominate one student for a Raynor Fellowship. It is understood that for master's students, one of the unit's regular full graduate assistantship positions will be held for the student to make up the complete award. The department full financial aid package must consist of a minimum full 10-month stipend and 18-credit tuition scholarship. Only students virtually certain to graduate should be nominated. It is expected that doctoral departments will nominate a doctoral student. However, if there are compelling reasons to nominate a master's student, approval from the Dean of the Graduate School should be sought in advance.

One interdisciplinary Ph.D. student may be nominated. Directors of these programs who wish to nominate a student should notify the Dean of the Graduate School by November 15. If more than one director wishes to make a nomination, the director allowed to nominate will be decided by lottery.

Students in Biomedical Engineering that receive annual support from the Medical College of Wisconsin may be nominated. However, they are responsible for disclosing their fellowship information to the MCW department administrator and their MCW pay may be reduced by the amount of the fellowship.

Nominees must meet the following minimum requirements:

**Eligibility Requirements for Doctoral Students:**

Applicants who have met prerequisites (d) and (e) below at the time of nomination will have an advantage over those who anticipate completing them in the coming year. The review committee will consider applicants' senior program progress when ranking the applications. Doctoral students must:

- a. Have no doctoral grade less than B.
- b. Have passed the qualifying examination by the time of nomination.
- c. Have been advanced to candidacy by the time of nomination.
- d. Have an approved doctoral program planning form on file by the time they begin the fellowship (August).
- e. Have an approved dissertation outline on file by the time they begin the fellowship (August).
- f. Show excellent potential for a distinguished academic or professional career.
- g. Plan to be a full-time student resident at Marquette University during their fellowship year.
- h. Not accept any outside employment during the term of their fellowship. Other previously accepted Graduate School assistantships or fellowships for the same term must be resigned before commencing the Raynor Fellowship.

**Eligibility Requirements for Master's Students:**

- a. Must have an outstanding undergraduate record.
- b. Must have a GPA of at least 3.75 in their graduate courses with no grade less than a B.
- c. Must have completed the equivalent of one semester of full-time course work (the current fall semester can be used, contingent on the grades for the semester) and be enrolled full-time in the following spring semester.
- d. Must show great potential for excellence in doctoral studies or for a distinguished professional career.
- e. Must plan to be a full-time student resident at Marquette University during the fellowship year.

## **NOMINATION PROCESS**

Number of nominations allowed per department: one. Applications for renewal will not be considered.

Nominations must be made to the Graduate School by the Department Chair or Director of Graduate Studies. To nominate a student, the Chair or DGS should submit the following items to the Graduate School:

1. The *MU Grad School Uniform Application for Distinguished Fellowships and Assistantships*.

The Uniform Application requires the following documents:

- a. Current CV of nominee. When citing publications, clearly note if they are published, in press, or under review. Do not list publications that are in preparation.
- b. Written statement from nominee (3-page maximum). The statement should address the student's academic work and research, its impact on the field and/or greater society, and the applicant's future plans.
- c. 3 letters of support (1 from the nominator, and 2 from other faculty) speaking to the quality of the applicant's research and likelihood of future career research success.

## **DEADLINE**

All nomination materials should be received in the Graduate School by 4 p.m. of the first Thursday of December. A PDF file of all documents listed above, in order, should be sent to [thomas.marek@marquette.edu](mailto:thomas.marek@marquette.edu).

## **SELECTION PROCESS**

Selections will be made by a committee consisting of three faculty members, the dean of the Graduate School, and a distinguished panelist from the broader MU community. The selection committee reserves the right to make an award to a Ph.D. candidate a supplementary award to one of the department's regular, full financial aid packages. Should this case arise, the committee will contact the nominating unit to work out details.

## **ANNOUNCEMENT OF DECISIONS**

Decisions will be announced by February 15.

Revised: October 14, 2022