

MINUTES OF THE MEETING OF THE  
MARQUETTE UNIVERSITY POLICE DEPARTMENT  
ADVISORY BOARD

April 18, 2017

A meeting of the Marquette University Police Department (MUPD) Advisory Board was called to order in Room 305 of the Alumni Memorial Union on Tuesday, April 18, 2017 at 2:35 p.m. Due and timely notice of the meeting, an agenda and draft minutes from the previous meeting were provided by email to each member of the Board in advance of the meeting. Notice of the meeting was also posted on the MUPD Advisory Board website. The meeting was open to the public.

**Roll Call.** Board members present in person at the meeting were Thomas Hammer, Chair of the Board and Associate Professor, Marquette University Law School; Keith Stanley, Executive Director of Avenues West Association and Near West Side Partners; Carol Trecek, Director of Continuing Education and Alumni Relations, Marquette University Dental School; and Herbert Lowe, Vice Chair of the Board and Professional in Residence, Diederich College of Communication. Non-Board Members present at the meeting included Paul Mascari, Chief of MUPD; Jeff Kranz, MUPD Captain; Ruth Peterson, MUPD Captain; Katie Berigan, MUPD Captain; Allie Bitz, Executive Vice President of Marquette University Student Government (MUSG); and Jeff Kipfmueller, Associate General Counsel (as legal counsel to the Board).

**Consideration of Minutes of the December 6, 2016 Meeting.** Upon motion made by Ms. Trecek and seconded by the Chair, the minutes for the December 6, 2016 Board Meeting were approved, with one minor correction made. Mr. Lowe abstained from voting on the motion, as he was absent from that meeting.

**Police Chief's Report.** The Chief indicated that our YTD crime statistics through April 2017 show a downward trend in multiple categories. Specifically, there was a 28% decrease in robberies and a 53% decrease in burglaries over the same time period last year. In addition, the Chief indicated there has been a 54% decrease in robberies from the January 2014 to December 2016 (a three-year period). These numbers are based on crimes which appear in the MUPD Daily Crime Log, which reflects crimes in the entire patrol zone. The City of Milwaukee has not seen similar decreases, unfortunately. Mr. Stanley indicated that crime numbers in the Near Westside area are also trending downward, and partially attributed that to the increased visibility of MUPD in that area.

**Community Outreach.** The Chief indicated that MUPD has intentionally made efforts to build strong community relationships. Examples include: National Night Out, Coffee with a Cop, Neighborhood Coffee with a Cop, interaction and outreach to schools in the area (e.g., Guadalupe and St. Rose School). The Chief also reported that MUPD employees have provided 430 hours of community service in 2016. The Chief noted that MUPD Officer Josiah Williams was recently recognized by President Lovell as a Difference Maker for the University – for helping a family and going above and beyond.

**New MUPD Initiatives.** New info by the Chief: 1) MUPD has received funding for three new dispatchers, bringing the total to 12 dispatchers; 2) A new report management system is slated to

be implemented in June 2017; this system (which includes computer-aided dispatch) should increase officer efficiency and reduce radio traffic.

**MUPD Sharing Information with Community Neighbors.** A discussion took place, with Captain Berigan indicating that MUPD has the capability to add non-Marquette people to our text alert system. However, she indicated that our messaging system is incapable of sending out messages to non-Marquette emails.

**MUPD In-Service Training:** This topic was discussed and it was shared that MUPD has asked specific University building occupants to develop emergency/critical incident plans. After development, MUPD meets with those occupants to discuss/review those plans.

**Residence Halls Security.** A discussion occurred relating to the residence halls being unlocked 24/7. MUPD confirmed that the vast majority of our residence halls do not currently have card readers for locking/unlocking the doors – and that most are unlocked 24/7. However, it was noted that there is a live front desk attendant (which is an MUPD officer in the evening hours) at all residence halls. A public attendee commented that he is concerned about locking the residence halls, as many students do not bring their ID cards with them, and/or may be intoxicated.

**Implementation of Body Cameras.** Captain Kranz indicated that Axon, our preferred body camera vendor, has offered to give body cameras and data storage without charge to police departments. He indicated that the hardware (cameras) is relatively cheap, but the data storage is expensive. There has not been much change to the draft of our camera policy, because we need to have the cameras in-hand prior to making final revisions. MUPD is currently working with Marquette’s ITS to lay the groundwork (*i.e.*, creating a data pipeline to the Cloud). Axon is currently rolling out cameras to police departments based upon agency size. We are hoping to have a roll-out sometime in the Fall of 2017; actual implementation is largely dependent on Axon and ITS.

There was a discussion of body camera operation and Captain Kranz noted that the audio/video cannot be altered by any officer. There are auditing safeguards in the hardware, as well. Depending on the type of incident, there will be different retention periods assigned to body camera footage. If a criminal prosecution results from an incident, it would be the Milwaukee County District Attorney’s Office that would make any decision to publicly release a video.

**Citizen Complaints.** The Chair indicated that the Board has received a summary list of citizen complaints that have been formally filed against MUPD. There were five complaints in the time period of October 10, 2015 to January 4, 2017. Of those complaints, one was “Unfounded,” three were “Not Sustained,” and one was “Exonerated.” The definitions of these terms are found within the Citizen Complaint Policy. It was clarified that a verbal complaint would be handled in the same way as a written complaint.

**Chair’s Report on Anticipated Vacancies on the Advisory Board.** The Chair reports that the Board currently has a vacancy for a student member and that it will be addressed by MUSG making a nomination to the President’s Office. Also, Mr. Lowe is taking a position at the University of Florida-Gainesville; thus, we will have a new faculty representative nominated by

the Academic Senate and approved by the President for the 2017-18 academic year. The Chair thanked Mr. Lowe for his service and thoughtful contributions to the work of the Advisory Board during its first two years.

**Public Comments.** None.

**Other Business.** Mr. Lowe indicated that he has received a request from the Academic Senate for an informational update regarding the Board's activities; he plans to provide a response to that request.

**Adjournment.** There being no further business, the meeting was adjourned by the Chair at 3:43 p.m.

**Selection of Next Meeting Date.** The next Board Meeting will be scheduled in the Fall semester, with the date and location to be announced.

Respectfully submitted,

Jeffrey M. Kipfmüller  
Associate General Counsel