

MARQUETTE UNIVERSITY
Office of the Provost
University Academic Senate
August 31, 2009 - Minutes

I. Call to Order Invocation by Dr. Marilyn Frenn

Members Present: Dr. Albert Abena, Dr. Margaret Bloom, Prof. Bruce Boyden, Mr. John Brenner, Dr. Margaret Callahan, Dr. Sharon Chubbuck, Fr. Michael Class, Dr. James Courtright, Dr. Robert Deahl, Dr. Evelyn Donate-Bartfield, Prof. Edward Fallone, Dr. Marilyn Frenn, Dr. Guy Simoneau, Ms. Ann Hanlon, Dr. Diane Hoeveler, Mrs. Susan Hopwood, Dr. Jeanne Hossenlopp, Mr. Stephen Hudson-Mairet, Dr. Sarah Knox, Mr. John Kristan, Dr. Christine L. Krueger, Dr. Cheryl Maranto, Dr. Alexander Ng, Dr. Kristy Nielson, Dr. Maureen O'Brien, Dr. John Pauly, Dr. Linda Salchenberger, Dr. Heidi Schweizer, Dr. James South, Dr. John Su, Mr. Henry Thomas, Dr. William Thorn, Ms. Janice Welburn, Dr. G.E. Otto Widera, Dr. William Wiener, Dr. Joyce Wolburg, Dr. Wanda Zemler-Cizewski

Guest presents: Dr. Linda Lee, Dr. Gary Levy, Dale Kaser, Dr. Chris Miller, Ms. Georgia McRae, Ms Mary Pat Pfeil, and Dr. William Welburn

Members not in attendance: Dr. Alexander Drakopoulos and Dr. Daniel Meissner.

II. Approval of May 11, 2009 Minutes

Motion to change James to Jim for Dr. Courtright in the minutes.

All senators present voted in favor of accepting the minutes of May 11, 2009. The motion passes.

III. Chairperson's Report – Prof. Edward Fallone

Prof. Fallone welcomed the Senate to the new school year, thanked Drs. Bill Thorn and Kristy Nielson for their efforts last year, and welcomed new members.

a. Finalizing committee membership

Vacancies on CAPI will be filled by an election to be held in the next few weeks.

Change in procedure for committee chair elections. Prof. Fallone is requesting that elections for committee chairs be held at the last meeting of the academic year for the following year, so that time is not lost in the fall on organizational issues.

b. How committees will work.

Committees will be encouraged to provide regular updates rather than just a final summary report at the conclusion of the semester. This will give the Senate an opportunity to provide input as committee work proceeds, as well as to keep the Senate apprised of the ongoing work.

c. Town Hall meeting with Fr. Wild, S.J., Wednesday, September 30 from 4 to 5:30pm, AMU 157.

Please make colleagues aware of this opportunity to ask questions.

An email was sent regarding H1-N1 virus information. Please read it carefully, so that Senators can be a source of information on important issues impacting the campus.

IV. Provost Report – Dr. John Pauly

Dr. Pauly welcomed everyone to the new academic year.

a. Extending Semester grade deadline

Last semester the UAS submitted a proposal to extend the semester grading deadline. Students and others voiced their concerns about not receiving their diplomas at May graduation as noted in the *Marquette Tribune* editorial. Working with the Associate Deans, the Provost's office has resolved the issue in a way that will allow the extra grading day and also allow diplomas to be handed out at May graduation. It will require a commitment to use Academic Advisement, and for faculty to use online waivers.

b. Dr. Lori Bergen, Dean, Diederich College of Communication

Last June Dr. Lori Bergen became dean and has been doing a great job. The college is preparing for an upcoming visit from the Accrediting Council on Education in Journalism and Mass Communication, a group that evaluates journalism and mass communication programs in universities.

Other Deans news – Dr. Pauly announced that Dr. Jeanne Hossenlopp would continue as Acting Dean of the College of Arts and Sciences. Dr. Stan Jaskolski has announced that he will resign as Dean of the College of Engineering.

c. Rev. John Fitzgibbons, S.J., Associate Provost for Faculty Development

Fr. Fitzgibbons, S.J. has served in a variety of administrative posts. He will aid the Provost Office in helping to identify what a Marquette faculty career should look like and what needs to be done to make it successful. Fr. Fitzgibbons, S. J. will be working closely with faculty and deans across the university on mentoring, leadership training and funding.

d. Dr. William Welburn, Senior Advisor to the Provost for Diversity Initiatives

There will be a different approach taken to diversity with the hiring of Dr. Welburn. The new role will focus on academic issues, particularly on recruiting faculty and students. Dr. Welburn commented that he is looking forward to working with the entire community.

Prof. Fallone applauded the streamlined focus of the university's diversity efforts, but asked what will happen to worthy efforts, such as promoting diversity in our suppliers and community outreach, that will not be within Dr. Welburn's purview. While Dr. Pauly acknowledged that these are worthy efforts, there is a pressing need to focus on academics, and there is more than enough within this arena for a single person to address.

e. Enrollment Update

Currently there are 1952 freshman registered; the budget target was 1850. Transfer students were budgeted at 150 and there are 145 today. Graduate enrollment is up slightly overall, despite a predictable downturn in the part-time MBA program. There is a working group looking at advanced transfer students as a source of revenue. Currently a new enrollment strategy is being designed with input from a consultant. There will be more details at the October meeting.

f. FY 10 Budget

Although the Provost's budget is about \$4 million (\$5 million with salaries), there is only \$54,000 in discretionary, uncommitted funds in his budget. Thus, at the current time the Provost is only able to provide support for a small number of new commitments. There are a

number of commitments in the current budget that he is trying to work out of the budget over time, while keeping initiatives that can yield additional funds. One instance of this is a new position to support cyber infrastructures. By doing this, Marquette received an NSF grant to support cyber infrastructure that wouldn't have been possible without this position.

Currently the budget does not allow the freedom to pursue new ideas. Dr. Pauly would like to be able to float money to support new initiatives.

Part-time faculty budgets are too tight. Twenty-four classes were canceled in Communication due to lack of funds. In addition, the monies for part-time faculty are in a number of different places in the budget. Dr. Pauly would like to get it regularized.

The South Africa program commitment costs the university \$122,000 annually. Total available funds for start up costs are only \$800,000 which definitely does not meet the need. Overall, he is attempting to use the Provost Office's funds strategically, but the funds are limited and there are a number of encumbrances on the funds that are available. He is working to build the existing encumbrances into the regular budget.

One senator noted that when the shared governance model was adopted, there was a request that the Chair of UAS receive a course buy-out. Dr. Pauly said he could do that. A guest asked if there is a process for UAS to provide input to the Provost on how to rationalize the budget. Dr. Pauly responded that he wants more budget transparency. A senator questioned if the Budget Committee had a faculty member on it. Currently Dean Salchenberger serves on this committee, but there is not a faculty member on it. Dr. Salchenberger noted that the Budget Committee reports are out. There is some talk of changing the timetable so that there is more opportunity for input. Dr. Pauly noted that the current budget-building process doesn't include much opportunity for input, and that this doesn't work well for anyone. He is working on how to change it.

g. Academic Technology Advisory Committee

Currently technology falls within several different venues—ITS, the library, the Law School, Instructional Media. This fragmented structure allows issues to fall through the cracks. There is a need to consolidate and help us move more aggressively into e-learning.

Dr. Bloom reported that the current structure for faculty input regarding new technology is via Provost appointment to the Technology Committee that is chaired by Cathy Lang (CIO). The membership is primarily administrators and techies, with the agenda set by ITS. Both Ms. Lang and Dr. Bloom believe that this structure is not effective. There is no effective mechanism for faculty to determine questions regarding academic technology. There are serious gaps due to fragmentation. Purchase decisions are made, and then we figure out how to use them. We need faculty input *before* purchase decisions are made, and a more faculty-centered approach. We have a lot of great technology resources, like video meetings, that nobody is using and that is quite costly. An advisory committee recommended the creation of a new committee to replace the ATAC. It would report regularly to the senate, members would be appointed by the Provost, and there would be a faculty representing each college on the committee.

A discussion ensued. A senator noted that the representation scheme would put a heavy burden on some units with a small number of faculty, and most are junior. The group needs

to ask when is it important to have all units represented. Another senator asked what will happen to current ATAC members that were appointed by the COCE. Dr. Pauly indicated that they can just roll onto the new committee. A suggestion was made to add a student representative as well. Faculty representatives will need to serve as active liaison with their colleagues. Dr. Pauly noted that this committee would not substitute for what already goes on in the colleges. Another senator asked whether this would allow more timely input regarding the computer replacement cycle. Dr. Bloom said yes, noting that a university-wide policy might not work equally well for all units. A senator noted that this new committee would need to be placed within the current governance structure, with advance notice of its agendas. A question also arose about whether the new committee should report to the Committee on Teaching. As technology addresses all the roles of faculty (teaching, research and service) Dr. Bloom suggested that CAPI might be a more appropriate reporting structure. A suggestion was also made for appointments be made by COCE. Since this committee is still in the process of being created, and a number of questions have arisen, anyone who has suggestions should email Dr. Bloom and copy Prof. Fallone.

Although the proposal for the new committee has already been approved by ATAC, it can be amended based on input received, and brought back to ATAC for a vote. Prof. Fallone noted that the Senate creates the committee, and can modify it and move it forward. Dr. Bloom will confer with Kathy Lang about the proposed changes. Finally, Dr. Pauly noted that members of this committee really need expertise. It's fine for Academic Senate to appoint members, but need to insure that appointees have the required expertise.

h. Digital Measures

Some universities are using software for documents and reports, such as promotion and tenure dossiers, Faculty Activity Reports, etc. We are working with new software, Digital Measures. There is some investment to input required information, but it will make faculty lives much easier. Each faculty member will be able to customize output (e.g., it allows producing several different types of vitas), and also produces a searchable data base. Gary Levy reported that there is a good group working on the launch. It is currently being piloted in a couple of colleges. The current timeline is to have every college using it by next summer. They are currently working on how to make sure that the data entry burden isn't too great for senior faculty who have a lot of data to input.

i. Shared Governance

We had a great visit from North Central. We are doing pretty well on assessment, but there are two loose ends: shared governance and strategic planning. Dr. Pauly is committed to making shared governance work. Faculty and students need to be at the core of the university and its processes. We should begin with a process discussion—who should be involved, and how to move toward our goals this year. Prof. Fallone noted that there are two parts of shared governance: 1) making the trains run on time, and 2) a better understanding of the process. A discussion ensued regarding the best way to ensure that information regarding Senate discussions and actions get adequately disseminated to the entire university community. This includes posting agendas on the Provost's website, and possible posting the minutes quickly. In some, but not all colleges, there is regular reporting of Senate discussions to the college. Prof. Fallone urged Senators to send information out to their department and college, and to solicit feedback. Communication is key. Proposals under consideration by Senate should go on the website. Perhaps we should have News Briefs announcements with UAS meeting days and times. A discussion ensued regarding various means and methods of disseminating

information from UAS. Prof. Fallone indicated that first we need to determine what information needs to be sent, and then how to send it. He will give this charge to Faculty Council. Ideas will be welcomed by the Faculty Council. Please send them to Dr. Christine Krueger.

V. Report of Boards and Standing Committees

- a. University Board of Undergraduate Studies
No report. Group will meet next week. September and October meetings will focus on new programs.
- b. University Board of Graduate Studies
- c. No report. Group will meet next week. Faculty Council – Dr. Christine Krueger
Will meet on September 2 at 3:30 in AMU 231. The group is considering moving the standing time from 1st week to 4 week of the month immediately after the University Academic Senate meeting so that they can move more quickly on items coming out of the Senate. Faculty Council is looking forward to the accreditation visit and setting some bench marks, focusing on shared governance issues.
- d. Committee on Academic Policies & Issues
Dr. Angela Sorby will be the Chair. Senate referred the use of adjunct faculty to CAPI in May. She will report on it next month.
- e. Committee on Faculty Welfare –Currently has no Chair. They will meet on September 9th where a new chair will be elected.

VI. Elect Senate Parliamentarian

The senate is looking for a member who can be referred to as the expert on Robert's Rules of Order during Senate meeting. The floor was open for nominations. Nominated was Prof. Bruce Boyden. A vote was cast with only one member voting against the selection of Prof. Boyden as Senate Parliamentarian. The motion passes. A question was raised about whether the group was going to adhere to the "Order of the Day" in terms of timing with each agenda item. This had not been done in the past and would not be implemented this year.

VII. The meeting adjourned at 4:40 pm

The next meeting will be Monday, September 21 at 3 pm in AMU Ballroom E.