

Marquette University

Board of Undergraduate Studies

Approved Minutes of the Meeting of October 1, 2008

Present: Chris Shaw (Chair), Kathleen Blaney, Margaret Bloom, Brian Brush, Karl Byleen, Ralph Del Colle, Ed de St. Aubin, Daradirek (Gee) Ekachai, James Richie, Stephanie Quade, Angela Strege, Leigh van den Kieboom, Sandi Waldschmidt. **Guest:** Bob Fitts

The meeting began at 1:03 with introduction of new board members Brian Brush and Kathleen Blaney.

Reflection: Brian Brush read from Proverbs Chapter 15.

Minutes: Approval of minutes from September 3, 2008. Acceptance with correction of recording voting on the motion for elect Chris Shaw as chair (Motion passed: 9 yes; 0 no; 0 abstentions), election of 3 board members (James Richie, Karl Byleen, Chris Shaw) to the joint UBUS and UBGS subcommittee for Academic Review Program (Motion passed 9 yes; 0 no; 0 abstentions), and approval of the revised Women and Gender Studies major (Motion passed: 9 yes; 0 no; 0 abstentions).

Informational Items:

- Peggy Bloom reported that the Women's & Gender Studies major was approved . Changes will take effect fall of 2009.
- Online course evaluation will occur this semester. A marketing campaign will encourage students to evaluate instructors online. Results of online course evaluations will be made available to faculty at the end of the grading period. Online course evaluation creates a permanent file of course evaluations for instructors. Department chairs have access to evaluations. The online course evaluations were piloted last academic year by Bio Medical Sciences, Civil Engineering, and Dentistry

Courses Not Offered:

- Members reviewed the listing of courses not offered in past six semesters . Units were requested to make recommendations as to whether or not a particular course would be dropped or needed to be retained in the undergraduate bulletin. Removal of courses not taught for an extended period is done in an effort to be more fair to students who expect to be able to take courses listed in a bulletin. P. Bloom has a goal to encourage units to pay closer attention to the schedule and rotation of classes, and to examine how extra course listing tend to inflate teaching load
- When a department asked to keep the course listed, the department was expected to justify to reason. This did not always occur.
- P. Bloom would like to complete this process once a year to continue to examine the list of courses not offered in an effort to move them off the bulletin

- All course indicated as “dropped” after departmental review will be automatically dropped from the next year’s bulletin without the unit having to complete the normal paper work.
- P. Bloom encouraged the UBUS to consider the role of elective courses for students and encouraged a move from an instructor centered curriculum to a student centered curriculum

Program Actions:

- ***Motion by Ralph Del Colle to terminate BS degree in Human Biology***
 - Sandi Waldschmit seconded the motion
 - Discussion – Rationale for discontinuing this major were discussed. Several members of the committee asked if students currently working to complete a BS degree in Human Biology would be permitted to finish. Peggy Bloom confirmed that students currently working toward the degree would be permitted to finish.
 - *Motion passed: 13 yes, 0 no, 0 abstentions*
- ***Motion by Karl Byleen to approve new major , BS degree, Biology for the Professions***
 - Jim Richie seconded the motion
 - Discussion – This major has been developed in conjunction with the College of Education to prepare science teachers. There was extensive discussion of this major and how it correlates with the Education major as well as the ramifications for students. It was noted that the Biology department has created this program to be similar to the Chemistry program adopted last year. Brian Brush commented that students may need to declare this major as freshmen in order to complete the degree program in four years. Gee asked why MATH 073 was recommended and MATH 060 was required.
 - Dept. Chair, Bob Fitts – Confirmed that the new major does include all education and biology courses within the 128-129 credit major. He also confirmed that students would need to declare the major as freshman in order to progress through the sequence. Under the old BS degree in Human Biology, 3-4 students per year completed the program. Projected students enrollment and completion expands to 12-15 students per year in the new BS, Biology in the Professions.
 - *Motion to approve new BS degree in Biology for the Professions passed: 13 yes, 0 no, 0 abstentions*

Water Cooler Topics

- Discussion of topics/goals for the UBUS to address during the 2008-2009 academic year – the following possible topics/goals were discussed
 - Follow up on study of advising from 2007-2008 academic year
 - Examine grade inflation
 - Examine double major
 - Examine technology and teaching; online courses, hybrid courses

- Examine privacy/legal issues related to using students work sample for assessment or as model assignments
- Examine students' awareness of university's outcomes for colleges and departments
- Examine teaching and its relation to course size, course load, and adjuncts
- Peggy suggested that the UBUS begin by examining the double majors

The meeting was adjourned at 2:32.

Respectfully submitted,

Leigh van den Kieboom