COR MINUTES

To: COR Members
From: Jeanne Hossenlopp
Date: 09/07/11
Re: Marquette University Committee on Research
Approved Minutes/ September 7, 2011 Meeting

Present: David Clark, Richard Friman, Austin Fritsch, Arthur Hefti, Jeanne Hossenlopp, Tom Jablonsky, Kyle Kim, Doug Lobner, Beth McDonough, David Papke, William Pink, Raj Rathore, Erik Ugland, Marianne Weiss

Excused:

Also Present: Melody Baker (note taker), Kathy Durben (ORSP), Robert Topp (NURS)

The meeting was called to order by Dr. Lobner at 9:00 a.m. Introductions were made. The agenda was approved.

Reports:

Report from the Vice Provost for Research
Dr. Hossenlopp reported that the search for the Director position for ORSP has been in process over the summer. Candidates who responded to the ad will be screened this Friday by the search committee. There are two other openings in ORSP and candidates are still being screened for those positions, with interviews scheduled for one next week. In the meantime, Kathy Durben and Barb Ploszay have authorization to submit grants during the interim time.

Javier Foronda has left his role as director of the animal facility. Austin Fritsch has now been appointed to this role. Mr. Fritsch will launch a search soon to replace his former position as animal care and facility manager. In the meantime, student employees have been hired to help out.

Dr. Hossenlopp also reported that two interdisciplinary groups (Community Engagement and Race, Class & Gender) met over the summer and will be providing reports on their findings which Dr. Hossenlopp will share with the committee.

Lastly, there was follow up over the summer on conversations about instrumentation. A model template was created that can be adapted for various audiences to publicize our current facilities and potentially help with fundraising.

Report from the Chair
Dr. Lobner asked members to think about what to ask the visitors from advancement at the next meeting, such as, how can the COR help with fundraising?

Report from ORSP
Ms. Durben gave an update on grants applied for and awards received for FY11 and to date. $26.5 million was received in awards for FY11. She went on to describe some of the awards that were made over the summer. She also reported that three faculty received Fulbright awards.
The Forward Thinking poster session will be held on November 29\textsuperscript{th} this year, with guidelines coming out this week.

\textit{Report from ORC}

Mr. Fritsch reported that MCW, UWM, and VA Marquette are meeting regarding a Memorandum of Understanding (MOU) for research being conducted in these facilities, and a system of consistent training for researchers across the board.

Ms. McDonough listed new members serving on the IRB.

ORC website updates include:

- A new guidance document for student classroom research discussions.
- Information for people who want to use \textit{MU News Briefs} for recruiting for human subject research to inform researchers of what’s required vs. what’s suggested.
- A new policy for use of manufactured devices (typically for making or modifying devices for assistive technologies), #UPP2-3, along with the required form.
- New form for requesting agreement between two CTSI institutions doing research collaboratively (doesn’t mean money if being received).

Other updates in ORC are:

- An MOU for IRB’s - in process, and has been through legal review.
- HIPPA – Human subject research policies are being updated to make the process more efficient for researchers.
- A policy is in place that the electrical safety tester must be used if using a researcher is using electronic devices on human subjects. The tester will be available for checkout along with a laptop.
- A grad student has been hired to serve as a new radiation safety technician. Ms. McDonough described his duties.
- The next training session for radiation safety for students or staff who will be working with radioactive materials is scheduled for Sept 12\textsuperscript{th}.
- Reminder – members of ORC (Beth/Amanda) are available for presentations regarding human subject research.

\textbf{New Business:}

\textit{Elect Vice Chair and Secretary}

Dr. Lobner asked the members if anyone was willing to fill these open positions. Dr. Pink offered to serve as secretary. Dr. Hefti offered to serve as vice chair (with the condition he would not advance to chair).

\textbf{Continuing Business:}

\textit{Way-Klinger Budget}

Dr. Hossenlopp explained that the Way Klinger endowment is managed by an outside firm which accounts for policies that differ from MU managed endowments. It is given in quarterly payments. Estimates on available funds are made after setting aside a reserve as well as payments for past awards made and still to be paid out, the portion to SFF/RRG funds, and the teaching award. This allows for four Young Faculty awards at $20,000. Taking into account all awards that need to be covered, Dr. Hossenlopp estimates it will be possible to do a full
compliment for awards. She confirmed that any unused funds are not lost at the end of the year, but stay in the account.

Members expressed a preference for keeping the award numbers constant (both senior awards and four young scholars) and using any extra funds towards SFF/RRGs. Dr. Hossenlopp added that she has been able to add another $50k to SFF/RRGs. Members would like to know who requested the management of the endowment to be by an outside firm, what the management fees are, and how the income compares to MU managed funds.

Dr. Hossenlopp reminded the committee of a discussion in February regarding Way Klingler awards: it was voted that if you received a senior (Fellowship) award you would not be eligible again for 10 years from the date of the award. There was some discussion of whether this change needs to go to academic senate or not, but members said changes have been made to awards in the past without having to go through the senate. Additionally, it was recommended that any changes should be bolded the first time to draw attention to the change.

It was also discussed whether the limit on the number of nominees from a given college for the Way Klingler Fellowship from each area be changed. There was some opinion that if there are so few applicants a limit should not be necessary and it should be the task of the COR to equitably award. It is possible that removing a limitation may add nominees to the pool for social sciences. It was also pointed out that it’s possible not all colleges and schools are putting forth eligible candidates. A motion made to remove the restriction on the number of applications per area so every college and school can put forward as many applicants as possible with the caveat that deans must write letter of support for each candidate put forward. A vote was taken with 2 opposed and 10 in favor.

The possibility of separating the social sciences and humanities, so there would be three categories, was also discussed. Further discussion with deans was recommended in order to get potential applicants in these two areas into the pool.

After updating the guidelines, Dr. Hossenlopp will have them routed to members for confirmation.

Research Document (also see Jesuit mission documents)

The draft of this document was started last academic year for the purpose of sharing it with Fr. Pilarz to begin a conversation about research. It was recommended to also share the document with Advancement, OMC, and Academic Senate.

It was pointed out that though this is a very good document, there is a recurring theme re the use of F & A dollars. It may be helpful to include a brief statement on how these dollars are used. It is important to know how equipment is maintained. Dr. Hossenlopp said she would add a footnote to address this on page 3. It was also pointed out that on page 2, second sentence, the word “many” (faculty…) needs to be taken out.

A motion was made to endorse the document with these changes, and seconded. A vote was taken and passed unanimously. Dr. Hossenlopp will make the updates and send the document to Fr. Pilarz.

Other

Dr. Hefti announced that CTSI will organize a cancer workshop on December 16th that will bring people together from various institutions in hope of collaborations. He will bring more information to a future meeting.

The meeting adjourned at 10:15 am.