Minutes
Committee on Academic Technology

September 16, 2011
1:30 PM to 3:30 PM

Present: Steven Crane, Gary Meyer, Steven Delonge, Barrett McCormick, Patrick Loftus, Jon Pray, Mike Class, S.J., Scott D’Urso, George Corliss, Tom Wirtz, Shaun Longstreet, Michelle Mynlieff, Laura Matthews, Kathy Lang, Bruce Boyden, Charlie Becklet.

Excused:


Information Items and Administrative Reports:
1. Welcome and introduction of all members. Review of committee purpose and history and the implications of increased technology on the accessibility of classrooms and facilities (M. Class, S.J.).
2. Review of expectations of committee members – resource between colleges and committee (M. Class, S.J.)
3. G. Meyer) – noted Provost’s office interest in budgeting and technology, future planning, allocation of resources to most benefit the University.
4. Committee member discussion on expectations of the committee and their concerns regarding technology:
   Jon Pray – support with review of software and technologies for best use and how to fit into the budget, where to focus our interests and dollars. Course management tools are largest area of focus. Noted that few classrooms now are lacking presentation technology. Upgrades occur every 4-5 years. Next priority is “what needs to be fixed, upgraded”, upgrade video conferencing, keeping CTL up to date with support and faculty training. Considerations for cloud computing, what goes to IT, priorities and faculty needs. Addressing e-textbook issues. State of lecture halls and needs of upgrading some in need of upgrading.
   Dan Smith (present for 1st half as fill in for Kathy Lang) – a consumer of the IT services. Will exchange budgetary needs with Jon Pray for upgrading lecture halls.
   Scott D’Urso – looking at software requirements and student needs, what hardware do freshman need. Surveying faculty w/ what they consider are students needs.
   George Corliss – No college agenda items but interested in making sure CAT hears what college needs.
   Tom Wirtz – Dental – needing support with technology needs and staying “tied in”.
   Michelle Mynlieff – noted need for large lecture hall upgrades. Technology Needs of Freshman and support to upgrade their skills for those less tech-savvy.
Shaun Longstreet – thinking about why faculty use D2L, represents Center for Academic Technology (?) to support faculty.

Bruce Boyden – identification of potential issues r/t use of current tech in use (blogging software for instance where privacy became a problem), use of technology for faculty who are unaware of issues

Steven DeLonge – rep for Student Graduate Association (?), no particular agenda from Association. Would like to offer perspective of students and application to the workforce and as a vendor (Digital Measures)


Kathy Lang – CIO for IT services. Group serves as advisory to make sure IT is provided

Lesley Boaz – No agenda from college, but looking to make sure faculty are up to date on available technology and as we go forward with new curriculum and new simulation lab.

Steven Crane – No set agenda. Noted few online courses in college of business but some blended courses. Work on improving connections between campus and off-campus community.

Barry McCormick – Expressed concerns for ways tech shapes what we do and learn.

Pat Loftus – Providing support for faculty to promote tech use and knowledge in own college. Interested in learning from committee.

Laura Matthews – college wants to know if faculty can have more control of access to internet in the classroom – i.e., when you want it on and when off. Concerned with cost of textbooks.

Janice Welburn – Interest in helping students and faculty with D2L, provides advisory role. Concerned with infrastructure, particularly as relates to library, data management and information. (George Corliss – noted reputation of library as a tremendous resource and help for D2L help).

Mike Class, S.J. – (Professional Studies) – Students in this college are commuters or linked via online, faculty tend to be adjunct. Important to maintain linkages for faculty and students. Many courses in hybrid, some fully online. Interest in making sure resources are available online. Importance of research support. Support and ease of use most common requests. College negot with central admin for fully online programs to extend reach to working adults. Expressed concern with cost of textbooks.

Charles Beckwith – student rep., would like to add perspective as a student using tech on a daily basis. E-text of interest due to cost of hardcopies. (Mike noted Student Senate mandated all syllabi be online for courses).

Continuing Business:

1. Survey Results Update

   Faculty surveyed last year. Raw data on Sharepoint via CAT site, labeled as “Survey”. Final version of results in process with plans for finalization in 1-2
weeks. Would like to use it to identify strategic needs. Email will be sent with
link for access for all new members of committee.

2. Priorities of Last Year
   a. Subcommittees formed
      i. E-textbooks – to address cost of textbooks, access
      ii. Cloud-computer – issues to be addressed include tech needed to support
         and implement, access, issues about getting to the CC, where this should
         be implement in the Univ., policies on CC
      iii. Hardware/Infrastructure – to review networking structure, needs of
          large lecture halls

3. Assignment of New Members
   **E-Textbooks:** Jon Pray (Chair), Gary Meyer, Barrett McCormick, Janice
   Welburn, Heidi Schweizer, Bruce Boyden, Laura Matthew, Charles Beckwith
   **Cloud:** Kathy Lang (Chair), Mike Class, Tom Wirtz, George Corliss, Steve Crane
   Noted needs as relates to open sources, labs, security issues, support, hosting on or off campus, recommendations for use.
   Access issues and constraints of CC. Need to clarify what CC is to define for MU. Further discussion needed to clarify what CC is for
   MU and addressing issues and implementation.
   **Hardware/Infrastructure:** Scott D’Urso (Chair), Michelle Mynlieff, Shaun
   Longstreet, Patrick Loftis, Lesley Boaz, Steven DeLonge

**New Business**

1. K. Lang – Funding needed for replacement plan ($1.3 million) of technology. At a 6
year replacement schedule currently. Barrett – brought up issue with how long of a delay
with replacement but survey results indicate most faculty have not experienced the slow-
down in replacements. Janice noted that faculty replacement requests may indicate that
full use of the technology may not be taking place. Monitor replacement separated from
CPU replacement now. No automatic monitor replacement with CPU replacement.
Survey results indicate faculty requests for fewer desktops and more portable computer
systems. Kathy noted increased costs of tablet-type devices but more portable.

**Priorities for AY 2011-2012:**
   Deferred to next meeting.

Next meeting October 28th.
Subcommittees to meet before then.