Committee on Diversity & Equity  
Meeting Minutes  
February 11, 2015 9-10 AM

Present: Ed de St. Aubin (Chair), Alyssa Voboril, Giulianna Sutkiewicz, Karen Robinson, Joshua Knox, Kerry Egdorf

1) Ed de St. Aubin mentioned Susannah’s note about following up with the training of officers and SSP drivers, especially around unconscious bias. Next meeting, we will select a small team to consult DPS regarding on-going monitoring. Alyssa Voboril expressed interest in this team.

2) Ed de St. Aubin brought up the topic of bias reporting, with the goal of making recommendations to the provost's office regarding implementation of a process.
   a. We would like in the emails not to include in the body the description. Instead, we prefer a link that would lead to further information.
   b. We also want the descriptions to be helpful in their accuracy, expanding the definitions for race/appearance.
   c. We want to talk to Kali next meeting regarding the legal guidelines in accordance to the Cleary Act.
   d. Ed is going to draft a memo and send to the committee to look over. We would like Kali to look this over in terms of legal guidelines.

3) Ed de St. Aubin discussed that our next meeting is scheduled during the University spring break. We rescheduled the meeting for Wednesday, March 4, 2015.

4) Next month, we will discuss the Inclusive Excellence Award.

NEXT MEETING  
Wednesday March 4, 2015 – Zilber 470

Minutes delightfully submitted by: Giulianna Sutkiewicz