Committee on Teaching
December 4, 2013
470 Zilber Hall (3:30 to 5:00 pm)

Members Present: Alan Burkard (Chair), Jacob Carpenter, Jay Caulfield, Paul Gasser, Kristin Haglund, Katie Hazlett, Shaun Longstreet, Gary Meyer, John (Jack) Moyer, Terence Ow

Members Absent: Evelyn Donate-Bartfield, Sarah McClanahan, James Pokrywczynski, Kristina Ropella

The meeting began at 3:30 with a reflection by Jake Carpenter.

The minutes of the November 13 meeting were approved unanimously.

Two days prior to the meeting, each committee member had received electronic copies of the applications for the Way-Klingler Teaching Enhancement Award. Dr. Meyer reminded the Committee that the rankings are due to him by January 8th, and that besides ranking the top three applications, the members should include a summary of the strengths and weaknesses of every application. Although rubric ratings for the applications should not be sent to Dr. Meyer, they will be used by the Committee to help determine whether changes to the rubric should be implemented next year.

The Chair told the Committee that he had been unable to receive clarification of the Committee’s charge from the Academic Senate: In collaboration with the University Board of Undergraduate Studies, to review the design of classrooms and make suggestions for ways to provide faculty with space that allows for best teaching practices. After a discussion by the Committee, the Chair said he would continue to solicit clarification of the charge and report back at the next meeting.

Dr. Longstreet made a presentation to the Committee on existing research regarding best practices for peer evaluation of teaching. At the previous meeting, the Committee had decided to investigate the feasibility of developing a peer teaching evaluation policy and procedures for untenured and tenured faculty. After his presentation, Longstreet led a discussion based on his presentation and the Committee’s reading of Chapter 1 of Peer Review of Teaching by Nancy Chism. The discussion underscored the need for the committee to have a more complete knowledge of existing practices across the university for evaluating teaching. The Chair said that he would gather that information by the February meeting.

The meeting adjourned at 5:00pm. The next meeting will be January 15, 2014

Respectfully submitted,

John (Jack) Moyer