Committee on Teaching
Minutes
January 16, 2013
470 Zilber Hall (3:30 to 4:54 pm)

Recorder: Matt Parlow

Members Present: Jay Caulfield (Chair), Alan Burkard, Subhash Bhatnagar, Matthew Costello, Evelyn Donate-Bartfield, , Ri’ana Johnson, Shaun Longstreet, Gary Meyer, John Moyer, Matthew Parlow, James Pokrywczynski, Kristina Ropella.

Members Absent: Joe Daniels, Kristin Haglund

I. Meeting called to order at 3:35
   Location of meeting: 470 Zilber Hall

II. Reflection delivered by Jack Moyer

III. Approval of draft minutes from November 14, 2012.
   a. Minutes were approved without any edits or additions.

IV. Announcements and Information
   a. Updated on Adding Course Characteristics to CheckMarq (Snapshot)

      Dr. Meyer gave an update about the committee’s work to date and the concerns expressed by various constituencies across the University regarding the project. The course characteristics information will be in place for freshmen registration, and there will be focus groups done with freshmen to see how it went before rolling out the program more broadly.

   b. Discussion of Way-Klingler Teaching Enhancement Proposals

      Dr. Meyer thanked the committee for its work on reading the proposals, ranking them, and giving thoughtful feedback on all of them. Given the feedback and rankings, the committee agreed to accept the results. Accordingly, the proposal by Amy Van Hecke, et al., was selected for the Way-Klingler teaching enhancement grant.

      The committee also discussed whether it should rethink the criteria for the award. The committee determined that while whole-scale changed were not necessary, it may make sense to see what themes and goals emerge from the University’s strategic planning process that may be germane to the criteria of the award.

      The committee agreed to revisit this issue at its April 10, 2013 meeting. Dr. Meyer also agreed to circulate the original donor-intent language.
c. Chair-Elect for AY2012-13

The committee discussed the need to select a chair-elect and agreed to revisit the matter at its next meeting.

d. Reaffirmation of Accreditation Update Including Draft Self-Study

Dr. Meyer gave an update on the self-student and reaffirmation process. The site visit will be September 30, 2013 – October 2, 2013. The self-study is being finalized, and the committee agreed to review and provide feedback on the chapter related to teaching and learning. The committee agreed to provide such feedback and discuss the chapter at the March 6, 2013 meeting.

V. New Business

a. Discussion of Teaching Excellence Award Dossiers

Dr. Meyer provided the committee with statistics related to the number of applications this year compared to past years. The dossiers are due on February 4, 2013, and Dr. Meyer will have them posted to the Sharepoint site on February 6, 2013. The committee’s rankings and feedback will be due March 4, 2013.

VI. Upcoming Meeting Topics

a. Discussion of Review of Self-Study Chapter on Teaching and Learning

The committee again noted that it will read and discuss the self-study chapter on teaching and learning at its March 6, 2013 meeting.

b. Discussion of Online Classes and their Impact on Traditional Teaching Practices

Dr. Longstreet noted that there were focus groups done with students regarding technology in the classroom. The committee agreed to have Dr. Jeremy Fyke come talk to the committee about the results at the February meeting.

VII. Other Discussion Topics

a. Pere Marquette Dinner

Dr. Longstreet asked the committee whether it should consider listing those faculty members that achieved tenure and/or promotion in the
program for the Pere Marquette dinner. After some committee discussion, Dr. Meyer agreed to look into the history of the information listed in the program and report back to the committee.

b. Academic Technology Committee Collaboration

The committee agreed to hold a joint meeting with the Academic Technology Committee regarding technology in the classroom.

The meeting was adjourned at 4:54 p.m.

Next Meeting:
February 13th, 2013

Respectfully Submitted,
Matt Parlow