Committee of Teaching  
February 12, 2014  
470 Zilber Hall (3:30-5:00 pm)

Members Present:  Alan Burkard (Chair), Evelyn Donate-Bartfield, Jacob Carpenter, Kristin Haglund, Katie Hazlett, Gary Meyer, Maura Moyle, James Pokrywczynski, Terence Ow,  
Members Absent:  Jay Caulfield, John (Jack) Moyer, Kristina Ropella, Shaun Longstreet

The meeting began at 3:30 with a brief introduction of Maura Moyle followed by a reflection by Terence Ow, reflection materials provided by Jack Moyer.

The minutes of the January 15th meeting were approved unanimously with no changes.

Teach Excellence Award:  
Dr Meyer reminded us that all 8 dossiers are on Sharepoint. One of the nominees withdraw her/his candidacy. Rubrics are also provided. We are to rank the top 4 and provide summary of your decision in ranking them as your top 4. Hopefully, there will be 4 obvious and deserving nominees. If there are questions and no clear choice, then there will be discussion in the next meeting. The ranking is due on March 3rd to Dr Meyer.

Room Assignment Update:  
UBUS is charged formally to study this issue. This came about through discussions during HLC meeting. It was suggested that the comments might have come from a few faculty members and Dr. Burkard shared that there might not be an action plan based on that premise.

Teaching Enhancement Award:  
In the last meeting, there were discussion of the quality of proposal submitted for the Teaching Enhancement Award. The committee felt that there is a lack of creativity in the proposals. Several ideas were suggested including a training for writing this proposal. Also discussions of whether the rubrics were helpful with the proposals. Dr Carpenter proposed a more standard application so that all proposals follow a set template. This was suggested to help with the proposals and also the evaluation process. Dr Carpenter will review the rubrics, look at other research proposal templates and propose one for this award. The second discussion on the award was with regards to compensation. There were opposing views of whether faculty salary be part of the budget. Some wondered if the faculty could have accomplished even without the teaching award for the recent proposals submitted. Some of the members felt that this went into the decision-making process of deciding the award. Hence, the creativity of the proposals is again mentioned as lacking. There were suggestions that perhaps the department could match the salary compensation for the awardees. This issue was not resolved.
Teaching and Peer Evaluation:

Dr Burkard updated us on the collection process of the teaching and peer evaluation from various department. His graduate assistant was able to compile and summarize some findings. Some department reviews are college based and hence are represented by college and hence only one was collected. The committee is reminded that part of the goal is to provide different perspectives other than MOCES in evaluating teaching. The committee is to review the document provided so far and provide summary of the policies and practice with hopes that we are able to come out with some plan to develop teachers, teaching practice and evaluations. We will follow up with this in the April meeting.

Respectfully submitted

Terence Ow