Committee on Teaching  
Minutes of the Meeting on March 4, 2015  
Zilber Hall 470

In attendance: Terence Ow (Chair), Jake Carpenter, Evelyn Donate-Bartfield, Cynthia Ellwood, Kristin Haglund, Kathleen Hazlett, John LaDisa, Shaun Longstreet, Gary Meyer, Jack Moyer, Maura Moyle, Jim Pokrywcynski. Guest: Mark Federle

Terence Ow called the meeting to order at 3:30. Kathleen Hazlett provided a reflection.

I. Minutes
The minutes from the February 4 meeting were approved.

II. Honor Council
Mark Federle (guest) and Gary Meyer presented and received feedback on the proposed policies and procedures that the University Honor Council will use to adjudicate cases of academic misconduct starting next year. Federle and Meyer will make 20 similar presentations across campus this semester to publicize the proposed policies and procedures and to gather feedback before finalizing them.

One of the purposes of transferring the responsibility for adjudication of academic misconduct cases from individual colleges to the University Honor Council is to help ensure comparable treatment across the University. Another purpose is to simplify and streamline the process for instructors and students. It was emphasized that the purpose is not to simply to punish offenders, but to establish and maintain a culture of honor within the Marquette community.

Applications for University Honor Council Director are currently being accepted, as are applications for membership on the University Honor Council for next year.

III. Teaching Excellence Awards.
Gary Meyer provided a summary of the committee’s rankings of the dossiers that were submitted on behalf of the teaching excellence finalists. After discussing the distribution of rankings, the Committee decided to recommend to the Provost that the four top-ranked nominees receive a teaching excellence award this year.

IV. Peer Reviews of Teaching
Cynthia Ellwood initiated a discussion of the subcommittee’s latest draft of a position statement advocating a peer observation and formative feedback process for all Marquette faculty.

The discussion turned to the role of the Center for Teaching and Learning (CTL) in the peer observation process. Shaun Longstreet said that it would be reasonable for the CTL to be a resource to departments and individuals who request support. However, he felt
that it would not be productive for the CTL to be perceived as a major player in implementing the process.

The committee also discussed a paragraph in the document recommending that the summative peer observation process be made compatible with the formative process. The consensus was that recommendations about the summative peer observation process were beyond the scope of the document.

Overall, the committee endorsed the ideas and language of the document.

The meeting adjourned at 5:05 pm. The next meeting will be on April 8, 2015.

Respectfully submitted,

John (Jack) C. Moyer