Committee on Teaching
Minutes
March 6, 2013
470 Zilber Hall (3:30 to 5:00 pm)

Recorder: Jack Moyer

Members Present: Jay Caulfield (Chair), Subhash Bhatnagar, Evelyn Donate-Bartfield, Kristin Haglund, Gary Meyer, John (Jack) Moyer, Matthew Parlow, James Pokrywczynski, Kristina Ropella.

Guest Speakers: Dr. Heidi Schweizer, Director of e-learning, Center for Teaching and Learning
Ms. Alix Riley, Assistant Director of Institutional Research
Ms. Laura MacBride, Research Analyst, Institutional Research

Members Absent: Alan Burkard, Ri’ana Johnson, Shaun Longstreet, Joe Daniels, Matthew Costello.

I. The meeting was called to order at 3:35.

II. The reflection was given by Evelyn Donate-Bartfield.

III. New Business (Order of agenda items was adjusted to accommodate the guest presenters)
   a. Proposed changes to the MOCES system
      i. Guests Alix Riley and Laura MacBride presented the results of the Fall 2012 pilot of in-class MOCES evaluations using mobile technology to increase response rates. The response rates of 100 instructors in over 150 classes who offered in-class evaluations was 83%, compared to 64% for the instructors who did not offer in-class evaluation.
      ii. Guests Alix Riley and Heidi Schweizer reported on the Fall 2012 pilot of the online course version of the MOCES form. The form was used in 50 distance learning and blended courses. Analyses of the 493 responses showed that the questions on the form reliably evaluated five course factors.
      iii. The Committee agreed to share the results of the two pilots with faculty from their respective colleges, soliciting their input on the proposed changes to the course evaluation process. The Committee agreed to report on faculty reaction to the proposed changes with the intent of having two motions: (1) to implement in-class completion of course evaluations using mobile devices and (2) to implement the MOCES instrument for online and blended classes, which would begin this summer (2013). The major reason for motion 1 is to increase the percentage of students participating in course evaluations, as that percentage has decreased significantly from what it was when we did in-class paper and pencil course evaluations in
the past. The major reason for motion 2 is that those faculty teaching
online and blended classes have requested a course evaluation that better
incorporates key criteria that the literature on the pedagogy of online and
blended teaching and learning identifies as being important components to
evaluate for these methods of delivery.

IV. Approval of draft minutes from February 13, 2013.
a. The minutes were approved without any edits or additions.

V. Announcements and Information
a. Chair Jay Caulfield announced that, beginning this year, all newly
promoted/tenured faculty would be listed in the Pere Marquette Dinner
program, as proposed by the CoT.
b. Gary Meyer proposed that the CoT join with the Center for Teaching and
Learning and the Committee on Academic Technology to co-sponsor a
conversation among members of the Marquette University community
focused on online learning during a meeting to be held in April. The
Committee agreed to the co-sponsorship, and it authorized Dr. Meyer to make
plans on its behalf.
c. Gary Meyer distributed a compilation of the rankings of the dossiers of the
finalists for the Teaching Excellence Award, which the CoT members had
sent him prior to the meeting. At Dr. Meyer’s request, the members of the
Committee proffered their opinions on how he should use the rankings to
decide the award winners.

VI. New Business (continued)
b. The Committee began its feedback on Chapter 3 of the draft of the MU Self
Study, which is required for MU’s re-accreditation by the North Central
Association of Colleges and Schools (NCA). However, due to time
constraints, the Committee was unable to complete its feedback, so the
members agreed to send written feedback to Gary Meyer by March 21.

The meeting adjourned at 5:00 p.m.

Next Meeting:
April 10, 2013

Respectfully Submitted,

Jack Moyer