Committee of Teaching Minutes  
April 13, 2016  
470 Zilber Hall (3:30-5:00 pm)

Members Present: Jake Carpenter (Chair) (recorder), Bridget Dolan, Kristin Haglund, Maura Moyle, Terence Ow, John Su, Cameron Vrana, Joyce Wolburg, Evelyn Donate-Bartfield, Cynthia Ellwood

Guests Present: Alix Riley and Crystal Lendved (Office of Institutional Research & Analysis)

Members Absent: Shaun Longstreet, Daniel Meissner, John LaDisa

The meeting began at 3:30.

I. Draft minutes from March 9, 2016 were approved. Terence Ow moved to approve. Cynthia Ellwood seconded the motion. All approved.

II. Announcements and Information. None.

III. Continuing Business. The meeting was spent discussing the MOCES project. The conversation began with Alix Riley, Director of the Office of Institutional Research (OIRA) & Analysis, offering her initial thoughts about the project. Alix and the Committee agreed that the project should likely involve three prongs: (1) processes and policies for administering evaluations (2) the instrument itself, and (3) education of students, faculty, and administration about the role and use of evaluation results. The Committee raised and discussed questions surrounding these three prongs for the duration of the meeting in an effort to conceptualize what the Committee will need to focus on to advance the project forward. The Committee also discussed what types of information it would like to receive and review to help it move forward (such as examples of question sets used by other schools; literature about best practices; etc.). Between the April and May meeting, the Committee will draft a list of items it would like to gather. The OIRA and Center for Teaching and Learning will help the Committee gather the information over the summer.

IV. New Business. Jake Carpenter (Chair) asked that anyone who is interested in serving as Chair for the Committee next year contact him before the May meeting.

Meeting Adjourned at 5:00pm.