COMMITTEE ON TEACHING
Approved Minutes
September 14, 2011 Zilber Hall 470, 3:30-5:00 PM

Members Present: Subhash Bhatnagar, Patricia Bradford, Shannon Cagney, J. Caulfield, Evelyn Donate-Bartfield, Terence Ow (Recorder), Kristin Haglund (Chair), Heather Hathaway, Shaun Longstreet, Gary Meyer, James Pokrywcynski, Kristina Ropella, Heinz Schelhammer and Heidi Schweizer

Call to Order: Meeting called to order at 3:35 pm.

Reflection: Kristina gave the reflection for the opening meeting for the school year.

Approval of Minutes: The minutes for the May 11, 2011 meeting were approved.

Meeting Agenda

Announcement and Discussion:

a. Each member of the committee introduced herself or himself and their department affiliations.

b. Kristin explains that one of the roles of the committee is deciding on the Teaching Awards.

c. Discussion of Way Klinger Teaching Enhancement Award
   The committee reviewed last year’s topic to be considered for this year. Gary noted that the original intent was for a single awardee. Some clarification on due dates to be changed to December 1st. Clarification of what third party means in the award. The award is only for faculty of Marquette. Group discussed High Impact Educational Practices (HIPs) as the basis for this year award. Gary explained that generally courses that uses HIP result in better teaching outcomes such as student satisfaction and deeper learning. Committee agreed that “For 2012-2013, projects featuring innovations that promote high impact educational practices, and especially (1) undergraduate research, (2) collaborative and/or interdisciplinary assignments and projects, and (3) capstone courses and projects are of particular interest.” List of HIPs included with award application with the three priorities at the top of the list.

d. Discussion of Teaching Excellence Award
   Solicitation of this award will continue to be based on electronic nomination. The committee suggested that similar to promotion and tenure package that there be some amount of consistency in the package. Also, a rubric was suggested to help with evaluating the candidates for the award.
e. Discussion of US Professor of the Year Award

Group discussed the process of selecting a competitive faculty candidate for such a prestigious award. Nominations once every 3-4 years would increase in order to have a bigger pool of candidates (usually coming from the University Teaching Awardees). Also, the work needed and documentation for this nomination is extremely high. The committee agreed that COT would solicit nominees for this award and put one candidate forward every four years. Last candidate went forward in 2011. Next candidate will be selected in 2013-2014.

Continuing Business:

Gary discussed the role of the academic integrity committee and that when the final report comes out, we might be involved in providing directions, determining policies for academic integrity and perhaps a modified honor code.

Other than the course syllabus, there was a short discussion on the extent of information about a course and the instructor that the students should have access. For example students want to know the teaching evaluation of an instructor in order to make “informed” choice of who to take for a course? Is this request warranted? Further discussion needed for future meeting.

Meeting is adjourned at 5:00 pm.

Respectfully submitted, Terence Ow (Recorder)