Committee on Teaching

Accepted Minutes

May 11, 2011

Members present: David Buckholdt, Jay Caulfield, Evelyn Donate-Bartfield, Michael Havice, Sarah Hodges, Gary Meyer, Kira-Lynn Reeves, Susan Schneider, Heidi Schweizer, Leona VandeVusse

Call to order: Dr. Meyer called the meeting to order at 3:30 pm.

Reflection: Susan Schneider gave the reflection.

Minutes: The minutes of the April 13, 2011 meeting were approved.

Announcements:

Dr. Meyer thanked the committee members for their work.

Continuing Business:

The committee reviewed the results of the syllabi collection effort. It revealed that most colleges currently collect a digital copy of syllabi. A few colleges make them available for students to see, but most are stored so that only faculty and staff have access. The following questions emerged from a discussion:

- Who owns the syllabus? Whose intellectual property is it?
- Is there a university policy that required faculty to submit a copy of their syllabus

It was decided that next year (2011-12) the Committee on Teaching will take up the issue of what information in the syllabus should be provided for students to easily access. Dr. Meyer will send to all committee members a template with suggested categories to begin the discussion. It was also recommended that we explore ways in which we can use existing online systems (online course catalogue, D2L, etc.) to facilitate the collection and posting process.

New Business:

Dr. Meyer suggested that the Committee on Teaching review and possible recommend expansion to “high impact practices on campus.”

The meeting adjourned at 5:00 pm.

Respectfully submitted, Heidi Schweizer (Recorder)