Committee on Teaching  
September 8, 2010  
3:00-4:30 PM, Raynor A

Members Present: E. Bartfield, S. Bhatnagar; P. Bradford (Chair), D. Buckholdt, J. Caufield, K. Haglund, M. Havice, S. Hodges (Undergraduate student representative), G. Meyer, S. Schneider

Members Excused: H. Hathaway, F. Lee (Substitute for D. Garrett); k. Reeves (Graduate Student Representative); H. Schweizer

Approval of Minutes:
Minutes approved from April 14th, 2010 as written.

Announcements and Information
1. Committee member welcome and introductions
2. Review Committee on Teaching responsibilities as set forth by UAS
   Discussion included review of last year’s activities. Noted that COT’s “Recommendations Regarding Assessment of Courses by Students” were presented to UAS in April 2010 and were accepted by UAS. Recommendations are currently in Provost’s office. G. Meyer to follow-up with Provost to determine status of COT’s recommendations

New Business
1. Meeting time changed from 3-4:30pm to 3:30-5:00pm
2. Election of Chair-elect for AY 2011-12 was tabled until the October meeting when all members will be present.
3. 2011 Way Klinger Teaching Enhancement Award-
   Committee agreed that priority will be given to those projects that feature innovations that promote active learning and/or the use of e-learning approaches. G. Meyer will email award announcement to all members for review and approval prior to distribution to faculty. Award announcement will be distributed via News Briefs, email to deans and direct email to individual faculty.
4. Awards calendar – Award announcement will be sent out by approximately Sept. 15; applications due Dec.1; proposals will be distributed at the COT meeting in Dec.; members ranking of proposals due by Jan. 19th; winner to be announced Feb. 1
5. Student course evaluations (Gary Levy & Laura McBride) – See attached document, “MOCES Issues Needing Clarification and Direction.” Committee noted that several issues on this list had been addressed in the recommendations that the committee submitted to UAS in April 2010. A copy of recommendations will be forwarded to OIRA. COT requested more information from OIRA regarding the MOCES issues with summer courses and courses less than 15 weeks. COT will consider other issues at future meetings.
MOCES Issues Needing Clarification and Direction (09-08-2010)

Most Pressing

Should online course evaluations be conducted in the summer?

Should online course evaluations be conducted on classes that meet during fall and/or spring terms that do not meet for the customary 15 week semester?

What size classes (based on enrollment # and/or response %) should be included in evaluations and benchmark statistics?

Should there be customization of non-core questions for colleges?

Should a "not applicable" response option be available to current and/or future non-core questions?

Others

Should we move away from the current reporting statistics (primarily away from reporting the "mean" median) to a different statistic?

Should we provide incentives to students to complete all their course evaluations?

Who should provide training to chairs, deans, and others on how to interpret and use MOCES results?

What course evaluation data / results should be in P & T dossiers?

Should the course evaluation period be extended or moved to include finals week?

OIRA(2010)

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