ATTENDANCE
Present: Ronco (Chair), Acord, Bardwell, Dooley, Halula, Hammer, Hernandez, Lephardt, MacBride, Meyer, Perez, Sutkiewicz, Wolburg

The meeting was called to order at 9:00 a.m. by Gary Meyer, who offered introductory comments and turned the committee leadership over to Dr. Sharron Ronco. Rebecca Bardwell offered the reflection and committee members introduced themselves.

APPROVAL OF MINUTES

A motion was made by Lephardt and seconded by Halula to approve the minutes of the May 6, 2011 meeting with one correction. The motion passed unanimously.

NEW BUSINESS

Work plans and priorities for 2011-2012 were discussed, with several questions posed by Dr. Ronco addressed during the discussion:

- Should departments be encouraged to use multiple measures for learning outcomes and performance indicators? Some departments may feel they were discouraged from using indirect forms of measurement, but multiple (direct and indirect) forms can be encouraged for the future. Some departments do not include all forms of measurement on their reports, including some that might be very valuable to their findings.
- Where are programs and colleges in most need of assistance? Varies widely; Dr. Ronco was encouraged to review assessment reports and also begin to meet with college representatives to the committee and others within the colleges who play a coordinating role for assessment.
- How many students are assessed in any given year? Should the number of graduates match the number of students assessed on the report? May not match in all cases, depending upon how assessment is conducted, whether capstones are utilized, etc.
- Are rubrics used consistently by different departments? How would one know how many raters are used to review student data? Varies by college/department

When discussing how to spend the time of the committee in the year ahead (using the recommendations from the previous year which were distributed in advance of the meeting), several suggestions were made:

- Core curriculum assessment
- A review of the strengths and challenges of the current assessment system
• Training for program leaders; expanding their “toolkit” of assessment skills and strategies
• Asset mapping – where are strengths in the current system and individuals involved?
• Determining the role of the committee – policy-setting vs. operational – and to which bodies/individuals recommendations from this committee should be directed

OTHER BUSINESS

Plans for the upcoming assessment workshop on September 16 were discussed and all committee members were encouraged to participate.

John Bee, Assessment Coordinator at Ashland University, will attend the October 7 meeting as part of a site visit to learn more about Marquette’s assessment process.

A draft proposal for an assessment mini-grant process was distributed. The document will be reviewed for discussion at the next meeting and would need to be finalized quickly for mini-grants to be offered in the current year.

ADJOURN

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,
Jon Dooley, Recorder