The meeting was called to order by Gary Meyer at 9:00AM.

REFLECTION

Was given by Rebecca Bardwell.

APPROVAL of MINUTES

Minutes were approved with the notation that Jon Dooley was present.

ANNOUNCEMENTS and INFORMATION ITEMS

- Progress on receiving Assessment Reports. – All but 10 were received. Gary Meyer has been in contact with all who have not submitted reports and all said they were planning to get them in soon. Some had difficulty opening the form. In others the wrong form was used. About 120 reports are expected.
- The form is limited to 5 outcomes and 5 points on a rubric. Lori can work with anyone who has more outcomes to unlock the form and make the necessary changes.
- Gary worked to revise the reports. The revision is still in development mode. It will be disseminated to the committee when complete.
- Jon Dooley will not be available for the Nov 12th workshop. Kyuil Kim will only be available in the morning.
CONTINUING BUSINESS

- Assessing assessment – What can we do better?
- Gary Meyer has a sense that we have a working system in place, but there are some issues and areas for improvement.
  - Learning Outcomes could be revisited.
  - Closing the loop is not present.
  - Increase the culture of assessment among students.

- Committee 1
  - Term Limits on this committee
  - More or better training for new members of the faculty and the part-time faculty. – New students as well.

- Committee 2
  - Develop a process for assessing assessment. A long term plan to assess the over all process. UAC needs to portray the same set of expectations that we have for the rest of the university.
  - How does the feedback loop flow – what kind of budget underlies the process?
  - With whom does the VP for Assessment communicate? How does he implement change based on the assessment reports?
  - What has happened to the recommendation that assessment criteria be considered as part of the Promotion & Tenure process? The motion made at the end of the 2009-2010 academic year.

- Committee 3
  - Do we have a culture of compliance or a culture of assessment?
  - Find examples of universities that have effective cultures of assessment and bring them on campus for consultation.
  - Help us move from compliance to valuing assessment.
  - How do we use the numbers to know what change to make or when to make a change?

- Committee 4
  - Look at Program Assessment beyond student learning – curriculum assessment.
  - What is the infrastructure for assessment? We now have a volunteer model. Other universities have assessment experts.
  - Look at emerging assessment practices.
  - Training for faculty on curriculum mapping, curriculum review, improvement processing.
General Comments
- Are there resources in the teaching and learning center to help with these processes?
- When it is learned that students are weak in an area or need remediation in an area that is a precursor for a major where does a department go to get this knowledge taught.
- Is the role of the UAC to assess the process and pass that assessment on to the university?
- How does the committee get answers to the questions it raises?
- How can the university silos be merged or broken down?
- These questions are not the charges of this committee. We have to look at the assessment of learning outcomes.
- If the university is doing assessment to satisfy accreditors or make them happy then for us to try to create an assessment system beyond what accreditors want is not necessary and will not be successful.

What we can do
- Review the literature
- Create a culture of assessment.
- Can there be some help for various departments who want to create new assessment measures? Yes Gary Levy’s office is available.

These suggestions will be considered by Gary Meyer. He will bring ideas to future meetings about what can be done in the near future and what needs to be put on the long range calendar. There is a recognition that this needs to be an ongoing discussion.

Respectfully Submitted

Rebecca Bardwell, Recorder