

University Assessment Committee

November 5, 2010

9:00 AM to 10:30 AM

ZILBER HALL 470

MINUTES

ATTENDANCE

Meyer (Chair), Acord, Ali, Bansal, Bardwell, Dooley, Dunnum, Halula, Hammer, Kim, Lephardt, Levy, Soeka, Sutkiewicz, Wolburg, Zaroni

EXCUSED

Monahan

The meeting was called to order by Gary Meyer at 9:00AM. Reflection was given by Gary Meyer

APPROVAL of MINUTES

Moved by Halula, second by Wolburg to approve minutes from October 15, 2010 meeting. Motion passed unanimously.

ANNOUNCEMENTS and INFORMATION ITEMS

- Meyer attended the Assessment Institute at IUPUI at the end of October. The institute has grown from 350 to 1,000 attendees in the past three years. Meyer indicated that his participation reaffirmed that we at least as far as the majority of campuses as it relates to assessment. Overall the institute was useful, but Meyer indicated that many participants, like him, indicated that they were looking for more.

CONTINUING BUSINESS

- Assessment webpage
 - Meyer shared the changes that were made at the suggestion of the committee
 - He is working to find co-curricular assessment plans, which he believes were submitted, but were not posted on the site in its previous iteration

- Undergraduate learning outcomes have been posted; graduate learning outcomes are still in process
- Overall feedback was generally positive; the changes to the site met committee expectations
- Preparation for November 12 Peer Review Working Seminar
 - Meyer briefed the committee on a number of updates for the upcoming Working Seminar and reviewed responsibilities for table leaders
 - Reports were distributed to table leaders and seminar participants prior to the meeting
 - The morning session will be more heavily attended than the afternoon session
 - Reminders will go out that the event is in the Mashuda Ballroom, not the AMU
 - IMC will be filming at the event for the creation of a 3-5 minute video about the peer review process, which is an innovative practice nationally
 - Table leaders are facilitators, timekeepers, and recorders
 - Process at tables should include:
 - Ask first PAL to distribute copies of their program's report
 - Give the table a few minutes to review (if they haven't already done so in advance)
 - Ask the PAL to walk the table through their review and the report form
 - Each table leader should submit one report form for every program
 - An issue was noted with different versions of the peer review form that were distributed; Meyer agreed to resolve the issue and will have current copies of the form on colored paper at the session
 - Closing reminder that the overarching purpose of the event is to create peer discussion around improvement of student learning and assessment practice

NEW BUSINESS

- Improving assessment
 - Meyer reviewed the draft chart distributed with the agenda, which he prepared to organize the thoughts from the October 15 meeting discussion
 - Feedback from the committee indicated a few missing areas that could be addressed:
 - How is assessment tied to university budget and planning?
 - Commitment/education/buy-in for assessment with deans and senior administrators

- Idea of having assessment committee members serve as resources for departments/colleges
- Should the composition and structure of the University Assessment Committee be reviewed at this transition point in the evolution of the assessment efforts? (e.g. is the committee a policy-setting committee or an operational committee?)
- Integration of curricular and co-curricular assessment
- Identified priorities included:
 - Assessment of the assessment process
 - Evaluation of the committee composition/role
 - Creating additional student awareness of assessment
 - Accreditation and the need to plan for the upcoming review
- Assessment plans in Computational Science
 - Not addressed due to time constraints

Meeting adjourned at 10:33am

Respectfully Submitted

Jon Dooley, Recorder