UNIVERSITY ASSESSMENT COMMITTEE
March 4, 2011
9:00 AM to 10:30 AM
Zilber Hall 470

MINUTES

ATTENDANCE

Present: Meyer (Chair), Acord, Bansal, Dooley, Halula, Hammer, Kim, Lephardt, MacBride, Sutkiewicz, Taylor (sitting for Soeka), Wolburg, and Zanoni.
Excused: Ali, Bardwell, Dunnum, Monahan, Soeka

The March 4, 2011 meeting of the University Assessment Committee was called to order by Gary Meyer at 9:05 a.m. The Reflection was offered by Jon Dooley.

APPROVAL OF MINUTES

Moved by Halula, seconded by Wolburg, to approve the Minutes of the February 18, 2011 meeting. Editorial change: Acord from present to excused. Motion passed unanimously.

ANNOUNCEMENTS and INFORMATION ITEMS
None

CONTINUING BUSINESS
None

NEW BUSINESS

1. Peer Review Process-Video
Meyer discussed the creation of the peer review video from footage taken from the November 12, 2010 Assessment Peer Review Working Seminar and the interviews of several attendees. The video is intended to give people a sense of how the all-university process “looks”. This process is unique to MU and is the subject of an article by Peggy Bloom. Meyer indicated that the video will be shown at the annual conference of the Higher Learning Commission, April 2011 where he and Peggy Bloom will be presenting. The UAC watched the video and provided feedback that Meyer will take back to the developer. The UAC agreed the video should be posted on the MU Assessment Website.

2. Senior Exit Survey and the Junior Survey 2011
Dooley presented an over-view of the questions and content areas for the 2011 annual Senior Exit Survey and Junior Survey. Each year the Division of Student Affairs engages in assessment of the co-curricular activities of students. Dooley presented the survey that is currently being prepared for annual assessment. The Senior Survey assesses the perception of graduating seniors regarding activities in co-curricular learning experiences, their plans for the future, meeting the
goals of the Core of Common Studies, engagement outside of the classroom, timely completion of their educations and whether MU met their educational goals. The Sr. Survey has about a 38-40% response rate, is optional and the invitation to participate comes from Fr. Wilde. The results of the survey are used for changes in MU’s co-curricular area activities. This year engagement outside of the classroom as a source of educational enhancement is a key focus. Zanoni noted that the library questions had been removed and Dooley indicated they would be included. He advised that any suggestions for question changes be given to McBride. Dooley explained that the Junior Survey assesses current juniors regarding how the Core of Common Studies impacted their learning what their perception is about their experiences with key mission and identity aims of the university, and satisfaction with campus climate and services. This survey is administered in April; is voluntary and has a 30-40% response rate. Dooley indicated that any feedback on the survey should be given to MacBride.

3. Review of the MELT and MSST Assessment Plans
The UAC Committee jointly reviewed the Assessment Plans for the Major in Mathematics for Elementary School Teachers (MELT) and for the Mathematics for Secondary School Teachers (MSST). Both programs are in MSCS Department. UAC suggested that the Learning Outcomes for MELT could be strengthened by separating Learning Outcome 1 into 2 separate outcomes, one for knowledge and the other the ability to communicate; for Learning Outcome 2 UAC suggested that Performance indicator 2 provided a clear learning outcome in place of Learning Outcome 2 (Sutkiewicz). UAC recommended that the 3rd Performance Indicator (for Learning Outcomes 1 & 2) could be the Learning Outcomes. Meyer will gather further information to clarify the Measure as to whether it is the oral presentation of the Master’s Essay. Meyer will provide feedback to the MSCS.

OTHER BUSINESS
Director of Assessment: Meyer announced that the national search for the MU Director of Assessment was moving forward. The 8 member Search Committee for the Director of Assessment had been established. He indicated that the UAC will review candidates and provide input. The projected starting date for the Director of Assessment is July 2011.

ADJOURN

The March 4, 2011 meeting of the University Assessment Committee was adjourned at 10:30 am (Motion: Halula, Second: Wolburg).

Respectfully submitted,

Noreen Lephardt
Recorder