MARQUETTE UNIVERSITY
University Academic Senate
December 9, 2013

Members in Attendance: Dr. Margaret Bloom, Prof. Bruce Boyden, Dr. Margaret Callahan Fr. Michael Class, SJ., Dr. Robert Deahl Mr. William Fliss, Dr. Marilyn Frenn, Dr. Ana Garner, Dr. Paul Gasser, Dr. Marie Hoeger-Bement, Dr. Rick Holz, Dr. Jeanne Hossenlopp, Dr. Allison Hyngstrom, Dr. Javier Ibanez-Noe, Mr. James Lamb Dr. Noreen Lephardt, Dr. Cheryl Maranto, Dr. Tim Melchert, Dr. Gary Meyer, Dr. David Papke, Dr. James Richie, Dr. Dawn Smith, Dr. John Su, Dr. Franco Trivigno, Mr. Zach Wallace, and Dr. Michael Wert, and Ms. Mary Jo Wiemiller

Members Excused: Dr. Eugenia Afinoguenova, Dr. Margaret Bull, Mr. Michael Dole, Mr. Stephen Hudson-Mairet, Mr. Scott Mandernack, Dr. William Thorn, and Dr. Otto Widera

Members Unexcused: Dr. Andrew Dentino, Mr. Samuel Schultz, Ms. Janice Welburn

Guests in Attendance: Ms. Rana Altenburg, Ms. Anne Deahl, Dr. Christopher Daood, Mr. Brian Dorrington, Dr. Kerry Egdrof, Mr. Tom Ganey, Fr. Daniel Hendrickson, S.J., Mr. Dale Kaser, Dr. Susan Mountin, Dr. Larry Pan and Dr. Stephanie Russell

I. Call to Order by Dr. Marilyn Frenn at 3:06 pm.

II. Reflection was led by Dr. Michael Wert.

III. Approval of November 18, 2013 Minutes

Dr. Margaret Bull would like to be moved from Unexcused to Excused.

A motion to approve: Dr. John Su

Seconded: Prof. Bruce Boyden

Voice Vote; Unanimous

IV. Chairperson’s Report - Dr. Marilyn Frenn

- Subcommittee on Part-Time Faculty: Dr. Tyler Farrell (English Dept.) has graciously agreed to serve and has been appointed by the Executive Committee.
- In reference to discussions on mission and identity Dr. Stephanie Russell has provided a link to recent papal documents. These may be helpful in considering how we live our mission. This link will be sent to Senators.
- Dr. Melchert noted that the Presidential Search Committee clearly heard the feedback that the Senators and other stakeholder groups provided in terms of the characteristics and qualifications we seek in our next president. The old presidential job description has been thoroughly revised based on the input that Senators and others provided. The new description has been approved by the Board of Trustees and is available on the Presidential Search Committee website.
- Dr. Melchert reported that the Faculty Council asked Dr. Callahan if she would attend the annual Faculty Forum this Spring to discuss ways that the Senate and faculty generally can be most helpful for implementing the strong provost model that we are now using at Marquette. The Forum is normally held with the University President, but because Fr. Wild is serving a relatively brief term in an interim capacity, Faculty Council thought it would be helpful to discuss ways that we can assist the provost in the most effective implementation of the strong provost model in light of shared governance. The Faculty Forum will be held some time close to Spring Break.

V. Provost’s Report - Dr. Margaret Callahan

a. Enrollment update
- Freshman application deadline for Fall 2014 was December 1st.
- Freshman applications for fall 2014 stand at 23,653 – which I up 10% (2,132 more). compared to last years applications
- Freshman admission decisions by the end of January and applicants will be notified by mail.
Transfer applications for fall 2014 are slightly behind last year – 111 received which is 14 fewer – but it is very early – application deadline is June 1st.

b. HLC update – reported by Dr. Meyer
   • A draft report was received on November 25th. We met all 21 core components. The only component met “with concern” was in the area of Diversity.
   • We will have full accreditation for 10 years. Fr. Wild was very pleased with the outcome of the HLC Accreditation.
   • The complete final report is not released to the public. Dr. Meyer will prepare a summary report that can be shared with the university. If there is an interest he will also hold some listening sessions.

VI. University Committee on Faculty Promotion and Tenure - Dr. Jeanne Hossenlopp, Chair
Introduce a discussion of a Motion to be made in January to revise: Statutes on Faculty Appointment, Promotion and Tenure

   a. Chapter 301- Faculty Titles for Members of Marquette University- Section 301.03 Emeritus Status
      Currently faculty members feel that they need to be demonstrate “sustained meritorious performance in teaching, scholarship and service” to be eligible for emeritus status, and there are different interpretations of the statutes. (see handout). There needs to be more clarity in the requirements and rank for eligibility since there have been different interpretations by various individuals and colleges. Dr. Maranto commented that this was an important clarification. Dr. Hossenlopp noted that emeritus guidelines over the country are “silent” in terms of the issuing to only certain ranks.

   b. Chapter 302 - Faculty Appointments and Promotions - Section 302.01 Authority for Appointments and Promotions
      The Promotion and Tenure Committee is proposing voting electronically on Emeritus cases without the formality of a discussion meeting. Dr. Melchert asked about the mechanism for raising concerns before the vote. Any questions regarding the merit of the case can be addressed before a vote takes place. The senate will vote on these matters in January.

VII. Title IX Update - Fr. Daniel Hendrickson, S.J., Title IX Coordinator
   a. Fr. Hendrickson, S.J. introduced himself and the other deputies associated with MU Title IX - Lynn Mellantine as the former coordinator, and now a deputy coordinator of human resources, Chris Daood is the deputy coordinator of student affairs, Sarah Bobert is the deputy coordinator of athletics, and William Welburn is the deputy coordinator of faculty (in the office of the provost). A copy of a *Title IX 101: Resource Information* sheet was distributed to the Senators.

   b. Title IX is a federal law, enacted in 1972 and overseen by the United States Department of Education, which seeks to prevent gender discrimination in higher education. Sexual misconduct on college and university campuses is an expression of gender inequity, and recent legislation – particularly the 2011 *Dear College Letter*, enforced by the Office of Civil Rights – asks for more attention and sensitivity to related activities.

   c. Fr. Hendrickson, S.J. primary work is educating campus about Title IX, creating publicity about how to engage it and responding to victims of sexual misconduct. Education is done for
RA’s, new faculty and staff orientation, DSA, Campus Ministry, Dean’s Council, Faculty chairs and directors, the library staff, and other campus units as well as creating an online program. Publicity involves updating the webpage and various campus announcements. The deputies respond to complaints of sexual misconduct related to students, staff, and faculty (everyone); students (SMART and conduct) and faculty and staff (HR).

d. Dr. Chris Daoed, shared an overview of first-year training efforts that have occurred for the last three years, and how training is being designed to be active and passive, comprehensive and ongoing. The core training team, comprised of Dr. Dan Bergen, Lynn O’Brien, Dr. Susannah Bartlow and myself, have trained approximately 40 faculty and staff each academic year to train over 1900 students each year. A description of how Marquette employees are required to report crimes, including sexual misconduct. Gave specific information on local, state and federal laws that impact reporting: 1) Title IX and the Dear Colleague Letter, 2) The Clergy Act and the SaVE Act, and 3) local mandates that require DPS to report all crimes to MPD. The sexual misconduct website was referenced as a valuable resource for understanding reporting requirements, as well as other information related to sexual misconduct. It was noted that about the fact that almost all faculty and staff cannot legally promise confidentiality to students, because they are required to report crimes to DPS. Confidentiality can only be provided by privileged professionals in role from the Counseling Center and the Medical Clinical, as well as Ordained Clergy who are providing pastoral care.

A question was raised on student’s knowledge of how to seek assistance. At Freshman Orientation the students are provided with the information on various roles that various individuals play on campus and which of these individuals due to their roles must keep the conversation private. Currently all of the undergraduate classes have received this information. Sessions for graduate students and TAs are being worked on.

It was recommended that something in addition to online training for faculty is needed for the information to sink in, and there needs to be requirements for participation. The senators discussed the need to inform new faculty, part-time faculty and require participation in training. Department chairs would be held responsible to make sure that their faculty have attended training. It is also important that this training get the part-time faculty.

VIII. Strategic Goal - Social Responsibility and Community Engagement
a. The new Stewardship Assignments for the Strategic Goals will be: Professor of Physical Therapy Dr. Lawrence Pan and Vice President for Public Affairs Rana Altenburg – Social Responsibility and Community Engagement and Vice President for Mission and Ministry Dr. Stephanie Russell – Formation of the Mind and the Heart
b. Dr. Stephanie Russell identified two key projects: 1.) the Carnegie Report and 2.) The Community Engagement Database.

Anne Deahl – Associate Vice Provost for Academic Support Programs and Retention - Community Engagement Database
- First step in strategic planning for CE – Need mechanism to know what we are doing, where, why and with whom
- Necessary underpinning of this effort and Carnegie
- Funded by grant from the GHR Foundation
- Implementation by fall, 2014
- Product development in partnership with WiCC
- Database goals
  o Faculty research, by college, by topic, by community partner
Service learning
Major university CE initiatives
Student CE

- One centralized and current inventory of MU’s CE
- One central “face” to the community for those seeking to or already partnering with us
- Updated at least annually, perhaps more often
- Searchable by type of activity, research topic, community partner
- Will have capacity to record financial and other resource commitments to CE
- As efforts get underway in spring semester, we will be seeking faculty input as to desired functionality, interface with the FAD, etc. We will work through Larry Pan on that.

The Carnegie Foundation for the Advancement of Teaching
Elective Community Engagement Classification - 2015 Application
- Achieving the Carnegie Foundation Community Engagement Classification was set as an objective in the strategic plan (under the Social Responsibility and Community Engagement Theme).
- The Carnegie Classification review cycle occurs once every five years and requires an extensive application. A community engagement task force that has been coordinating the recent community engagement campus forum series has started to work on the planning for the application.
- **What is Community Engagement?** Community engagement describes the collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.
- The purpose of community engagement is the partnership of college and university knowledge and resources with those of the public and private sectors to enrich scholarship, research, and creative activity; enhance curriculum, teaching and learning; prepare educated, engaged citizens; strengthen democratic values and civic responsibility; address critical societal issues; and contribute to the public good.

Carnegie’s Discussion of Institutional Motivation:
- **Institutional self-assessment and self-study:** A way to bring the disparate parts of the campus together in a way that advances a unified agenda. At the same time it allows for the identification of promising practices that can be shared across the institution.
- **Legitimacy:** Seeking a new level of legitimacy and public recognition and visibility for your work.
- **Accountability:** A way to demonstrate that the institution is fulfilling its mission to serve the public good.
- **Catalyst for Change:** A tool for fostering institutional alignment for community-based teaching, learning, and scholarship.
- **Institutional Identity:** The classification is a way to clarify institutional identity and mission that distinguishes the institution from peers.

Timeline:
- Application available May 1, 2013
- Application due April 15, 2014
- Campus Notification December, 2014
- Public Announcement January 2015

Ms. Rana Altenburg – Strategies on Engagement
- We plan to reconstitute the Task Force on Community Engagement, with an emphasis on adding members of the faculty. Please feel free to self-nominate or recommend faculty members who are interested in community engaged research, service learning, and/or other community based initiatives.
- The Task Force will be meeting monthly beginning next semester. In addition to supporting the efforts behind the application for the Carnegie Classification and the development of the community engagement database, the Task Force will undertake some of the following activities:
Seek input from the Task Force about the overall objectives for the Strategic Plan Goal of Social Responsibility and Community Engagement

Continue the “Conversations on Community Engagement” Series

Establish a website presence focused on community engagement activities at Marquette University

Identify options/recommendations for how to organize community engagement at Marquette University from an infrastructure perspective

Consider a pilot project focusing on a particular community based issue (such as homelessness, MU role in African American or Hispanic community, k-12 education, etc.) that could also help inform how we organize ourselves around community engagement at Marquette University

Dr. Larry Pan – Strategic Goal Steward

Task Force for Community Engagement will be re-constituted. Its charge will be to assess and plan community engagement to address Marquette’s strategic plan in this area. Several senators asked questions regarding faculty, student and senate participation. The task force will be looking for student and faculty members to provide input. Specifically the Task Force will:

1) Provide input into overall objectives for the Strategic Plan Goal of Social Responsibility and Community Engagement

2) Continue “Conversations on Community Engagement” Series

3) Establish a website for Community Engagement.

4) Consider cluster areas of Community Engagement or pilot projects in key areas of the community to increase the University’s impact

IX. Motion to Adjourn was made by Prof. Bruce Boyden at 4:30 p.m.

Seconded: Ms. Mary Jo Wiemiller

Voice Vote; Unanimous