TO: University Academic Senate  
FROM: Lynn Whittenberger, Chair, Faculty Council  
RE: Annual Report to University Academic Senate  
DATE: April 20, 2016

**Faculty Council (FC) Membership** : Said Audi (Engineering), Ralph Anzivino (Law), Rev. Michael Class (Professional Studies), Alan Burkard (Education), Kerry Egdorf (Ombuds, ex-officio), Kim Factor (Arts & Sciences), Marilyn Frenn (Nursing), Kurt Gering (Chair, Subcommittee on P/T faculty, ex-officio), James Richie (Vice-Chair UAS, ex-officio), Siddhartha S. Syam (Business), Dawn Smith (Health Sciences), Erik Ugland (Communication), Darren Wheelock (Arts & Sciences), Lynn Whittenberger (Library)

**Committee meetings**: FC met monthly, September 2015 – April 2016 (8 meetings)

**Senate charges to FC (Fall 2015):**

a. Review and consult with the university regarding its decision to pay the fine under the Affordable Care Act rather than provide health insurance coverage for part-time employees working 30 hours/week, and provide a recommendation to Senate. This might be best accomplished by having a UAS representative on the Health Care Task Force.

b. Review the findings of the survey on part-time faculty and solicit input on the following:
   i. Charge the Subcommittee on Part-time Faculty to review and develop recommendations for the most serious concerns
   ii. Charge the SCPTF to provide a suggested model for a Part-time Faculty Forum (A discussion board? A quarterly group meeting? Perhaps an online forum or list serve, given the logistical difficulties for people who are only on campus for brief periods of time.)

c. Undertake an audit of issues/concerns of full-time non tenure-track faculty, and make recommendations for addressing the issues identified.

d. Organize and schedule a Faculty Forum in the spring of 2016 with President Lovell.

Additionally, in the winter of 2015, UAS asked FC to review and revise the Dean Search protocol.

**Committee work and accomplishments:**

FC sent a motion regarding the Health Care Task Force (HCTF) recommendation to UAS executive committee for discussion. Based on that discussion, and a conversation with Cas Castro, UAS now has a representative on the HCTF. In March 2016 the FC motion was redrafted as a recommendation to be shared with the HCTF.

FC has established several working groups in response to the charge:

Part Time faculty working group, headed by Kurt Gering, will be working on reviewing the survey findings and developing recommendations.
Non-Tenure track working group, headed by Jim Richie, will be working on the issues of non tenure-track faculty.
Faculty Forum working group, headed by Lynn Whittenberger, facilitated the April 13th Faculty Forum with President Lovell. FC brought the issue of retiree access to email/letterhead to the attention of UAS executive committee, where the Provost indicated that he would look into the issue.

FC reviewed the Dean Search Protocol document, and made several revisions and suggestions to accommodate the options of closed or open searched. However, there were several core questions and issues to be resolved that required input and collaboration from the President and Provost. FC sent the revised document with key questions/issues back to UAS in March 2016 as a working document for conversation/discussion with the President and Provost. FC will be sending a motion to UAS to create a working group tasked with revising the document in cooperation with the Provosts office, with August 2016 as the target date for a final document.

In April, Dr. Gary Meyer shared a draft revision to the Tenure Buyout Policy with FC. FC members were encouraged to share comments and questions for consideration before the draft Policy was released for campus review and comment.

UAS executive committee asked FC to examine options for changes to terms of service for the UAS chair &/or vice-chair. FC will be discussing the issue at its meeting April 25th, it is likely FC will form a working group to develop options/recommendations for delivery to UAS at the August or September meeting.

**Unfinished business**

The Part-time faculty working group and Non tenure-track faculty working group have only begun addressing the charges given to them by UAS. The work of the groups should be resumed in the upcoming year.

**Committee recommendations for unfinished and future business:**

Faculty participation and engagement with shared governance continues to be a challenge. While there have been some encouraging steps, University leadership and administration have yet to fully integrate shared governance principles. There have been occasions where opportunities for cooperation and input have been missed, which has resulted in UAS having to circle back around on some issues (HCTF, Dean Search Protocol)
Faculty Council 2015-2016 Annual Report  
Executive Summary  

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- 8 meetings
- Faculty Forum held April 13th
- Two working groups established
  - Part Time faculty working group, headed by Kurt Gering
  - Non-Tenure track working group, headed by Jim Richie
- Drafted a motion regarding the Health Care Task Force (HCTF) recommendation
  - UAS representative on the HCTF
  - FC motion was redrafted as a recommendation for the HCTF.
- Reviewed the Dean Search Protocol document
  - sent the revised document with key questions/issues back to UAS in March 2016 as a working document for conversation/discussion with the President and Provost.
  - bringing a motion to UAS to create a working group tasked with revising the document in cooperation with the Provosts office
- Reviewed the draft revision to the Tenure Buyout Policy.
  - shared comments and questions for consideration before the draft Policy was released for campus review and comment.