Section 9.03 - The University Assessment Committee (revised March 21, 2011)
The University Assessment Committee is a committee of the Academic Division. The committee addresses and advances effective assessment of student learning at Marquette University.

Responsibilities:
1. Assisting and collaborating with the Provost and Vice Provosts to ensure ongoing systems of assessment including the:
   a. Development, implementation, and maintenance of the framework for university assessment systems;
   b. Development, implementation, and maintenance of learning assessment processes at the institutional level;
   c. Review of institutional and program level learning assessment reports;
   d. Recommendation of changes and modifications in the assessment processes as indicated.
2. Advising faculty, department, and colleges on assessment procedures and methods.
3. Recommending to and collaborating with the Center for Teaching and Learning to provide assessment workshops and seminars to aid faculty in assessment strategies.
4. Forwarding recommendations of the Committee to the UAS for feedback and to the Provost for approval.
5. Providing a written annual report to the UAS.

2012-13 Membership:
Sharron Ronco (Chair), Assessment Director
Lea Acord, College of Nursing
Rebecca Bardwell, College of Education
Jonathan Dooley, Office of Student Affairs
Kim Halula, College of Health Sciences
Patricia Bradford, Law School
Todd Hernandez, Klingler College of Arts and Sciences (fall)
Tom Kaczmarek, Klingler College of Arts and Sciences (spring)
Sonia Shah, MUSG student representative (fall)
Noreen Lephardt, College of Business Administration
Laura McBride, Office of Institutional Research
John Su, Director of the Core Curriculum
Michelle Nemer, Graduate Student Organization
Christopher Perez, College of Engineering
Eva Soeka, College of Professional Studies
Fred Sutkiewicz, School of Dentistry
Joyce Wolburg, Diederich College of Communication
Jean Zanoni, Raynor Memorial Libraries Representative
Meetings:

The UAC met 14 times in 2012-13 for 90 minutes. The last meeting is scheduled for May 3, 2013. This included three meetings devoted to workshops.

Highlights of Committee Work and Accomplishments:

- Offered assessment overview workshop to new and continuing Program Assessment Leaders.
- Sponsored the annual Peer Review Seminar, facilitated table discussions.
- Reviewed results of assessment mini-grants; selected three to showcase at Peer Review.
- Developed and approved new *Procedures for the Assessment of Student Learning*.
- Reviewed and provided feedback for the narrative write-up of Criterion 4.B of the Higher Learning Commission’s Criteria for Accreditation (Self Study).
- Provided direction and advice for the implementation of the new assessment reporting software (ARMS).
- Reviewed learning outcomes and assessment plans for several new academic programs and offered feedback.
- Reviewed topics for advanced workshops on assessment and selected three for professional development spring workshops; supported implementation.
- Assisted with follow-up of assessment plans and reports needing attention before the HLC review.
- Sent a recommendation to the Office of the Provost for the creation of a permanent Graduate Assistant for Assessment position.
- Suggested ways to disseminate assessment results; recommended content for an Annual Institutional Assessment Report.

Continuing Committee Business for 2013-14:

- Assist with preparations for the HLC site visit in September, ensuring that plans and reports are up-to-date.
- Review and update the UAC’s charge as described in Section 9.03.

Recommendations:

This year, the only formal recommendation to the Provost was for infrastructure support for assessment; specifically, the creation of a permanent graduate assistantship. This was not granted; however, the Provost’s office provided funding for a graduate student employee to work 15 – 20 hours per week throughout the 2012-13 academic year.