Members in attendance: Dr. Lea Acord, Dr. Eugenia Afinoguenova, Dr. Harshit Aggarwal, Dr. Albert Abena, Dr. Lori Bergen, Prof. Bruce Boyden, Dr. Margaret Callahan, Prof. Patricia Cervenka, Mr. Joey Ciccone, Fr. Michael Class, S.J., Dr. James Courtright, Dr. Steven Goldzwig, Dr. Jeanne Hossenlopp, Dr. Sandra Hunter, Dr. John Jentz, Dr. Peter Jones, Dr. Christine Krueger, Mr. Derek Merten, Dr. Gary Meyer, Dr. Maureen O’Brien, Dr. John Pauly, Fr. Philip Rossi, S.J., Dr. Guy Simoneau, Dr. Dawn Smith, Dr. James South, Dr. John Su, Dr. Siddhartha Syam, Dr. William Thorn, Dr. G.E. Otto Widera and Dr. Joyce Wolburg

Members excused: Dr. Raquel Aguilú de Murphy, Dr. Sharon Chubbuck, Dr. Robert Deahl, Dr. Marilyn Frenn, Mr. Gregory Gillman, Dr. Cheryl Maranto, and Ms. Janice Welburn

Members unexcused. Dr. Margaret Bloom and Dr. Alexander Drakopoulos

Guests in attendance: Dr. Marie Bement, Ms. Erin Caughey (Marquette Tribune), Mr. Brian Dorington, Ms. Katherine Durben, Mr. Dale Kaser, Dr. Doug Lobner, Mr. Jon Pray, and Mr. Doug Smith

I. Call to Order - Chairperson, Dr. James South

II. Reflection - Dr. Jeanne Hossenlopp

III. Approval of March 19, 2012 Minutes

Minutes were approved as distributed.

IV. Action Items:

a. Committee on Research – Dr. Douglas Lobner, Chairperson

   1. A new policy entitled, *Promoting Objectivity in Research / Financial Conflict of Interest for Public Service Investigators* was drafted by MU general counsel and introduced by Dr. Lobner. The policy has been shared with the Medical College of Wisconsin (MCW) which made a few minor changes. The policy is open for discussion today and will be voted by the UAS at the next meeting. Dr. Hossenlopp shared the process of the development of this document which included the review of a number of MU groups. Federal guidelines require that the policy be implemented by August, 2012.

      A question was raised regarding whether training will be as an online tutorial. ORSP Executive Director Durben replied yes, to the best of her knowledge. A few Senators questioned some of the wording of the document. Senators were asked to send alternate language to Ms. Durben for consideration prior to the next UAS meeting.

      2. The policy entitled, *Intellectual Property Policy* was introduced to the Senate by Dr. Lobner. This is not a new document but an updated version of one that was approved in 1999. The policy pertains to all University employees and must be signed prior to the time that any intellectual property is generated. Usually, the signing of the policy occurs on hire. Undergraduate and graduate students enrolled in a course of study but not employees and not receiving compensation in return for their participation in faculty research programs are not persons subject to this policy.

      A question was asked regarding the development of online (electronic) courses on page 4 of the document. General Counsel Smith replied that faculty members retain the right to modify the material in their courses for their own use.
Concerns were raised by a Senator that some of the language was not specifically clear and in some places it over reaches or is ineffective. An additional concern was raised regarding student work. Mr. Smith responded that many provisions had not changed from the 1999 document and there is reluctance to change what has been in place since precedents have been set that the University still agrees with.

Another Senator noted that a colleague had expressed in regard to ambiguities regarding students who would not themselves be covered by the policy, but who were working on teams with faculty who would be covered. In particular, there is a potential for conflict between the university policy and a company policy, when a company employee was a student member of such a team. Mr. Smith agreed that there is a possibility of conflict and that such cases would need to be handled on a case-by-case basis.

Dr. Pauly asked if there is a list of frequently asked questions that can be included with the policy. Mr. Smith stated that FAQs will be included with the policy and more will be added addressing the changes to the policy.

Dr. South thanked everyone for their feedback. Dr. Hossenlopp indicated if there are additional specific questions to forward them to her. This item will be voted at the next UAS meeting.

b. Committee on Academic Policies and Issues - Dr. James Courtright, Chairperson
The document, _UPP 1-28: Information Sensitivity Policy_ was distributed with the agenda for this meeting to remind the Senators of a policy that has been in place since 10/12/10. CAPI had been asked by the UAS to study development of a policy regarding confidentiality of communication among members of university committees. CAPI feels that the document appended to today’s agenda satisfies the concern and feels there is no reason to develop anything further.

Dr. Krueger, former Chairperson of the UAS, reminded the group that this matter stemmed from concerns brought to her by faculty last year when draft documents (from Standing Committees of the UAS) and committee emails were widely distributed outside the UAS. This was discussed last year by the UAS, which had recommended referral to CAPI on the question: should the UAS have a policy on confidentiality?

Dr. Pauly proposed the idea of a possible pledge for professional understanding at the beginning of each year with the members of the Academic Senate. Another suggestion was that an amendment to the UAS Statutes, containing a statement on expectations in regard to confidentiality. There was no resolution to this issue and a discussion ensued about the possibilities on how to proceed.

V. Chairperson’s Report - Dr. James South
a. UAS and UAS Standing Committees Elections
Nominees have been contacted to provide statements to the Committee on Committees and Elections so that a ballot can be finalized. Nominations for the Executive Committee of the UAS are currently taking place and Senators were asked to consider nominating themselves or others to leadership positions for next year. Nominations should be sent to Lea Acord, Secretary of the UAS.

VI. Provost’s Report - Dr. John Pauly
a. Arts and Sciences Dean Search Update
A senior faculty member has agreed to chair the search. Three department chairs are willing to serve on the committee. Fr. Rossi has put together a list of possible alums to contact for service. A Board of Trustee member is willing to serve as well as Dr. Hossenlopp as the external dean. Four search firms have been contacted and two firms will have phone interviews next week. Conversations have occurred with A&S chairs. Last week the group met with Ms. Stephanie Russell and Dr. Pauly regarding mission
issues and protocol wording. The search committee will hopefully be up and running this spring with the search firm doing its work over the summer. Dr. Pauly indicated that his desire is that the new Arts and Sciences Dean will begin his/her tenure at the beginning of the 2013 academic year.

b. **Enrollment Update**
Deposit decision date for new Freshmen is May 1st. We currently have 876 Freshman deposits which is 8% lower than last year. We want a smaller Freshman class this fall between 1850 – 1950. Last year we enrolled 2053. Soph/Junior High School Open House is this Saturday. Over 680 students have registered to attend.

c. **UPP 1-35: Mandatory Reporting of Child Abuse**
The University works with several outreach programs and has developed this policy which gives full protection for reporting child abuse.

d. **Faculty Survey of Student Engagement pilot study**
Marquette has been invited to be part of a pilot program to develop a survey for faculty regarding student engagement. Marquette is participating in the pilot for the new National Survey of Student Engagement (NSSE), we have also been invited to participate – at no cost – in the pilot of the revised companion instrument, Faculty Survey of Student Engagement (FSSE). The Institutional Survey Steering Committee has reviewed the invitation proposal and recommends that Marquette participate.

**About the survey**
The FSSE was designed to complement the NSSE, which is administered to undergraduate students. The faculty version focuses on:

- Faculty perceptions of how often students engage in different activities.
- The importance faculty place on various areas of learning and development.
- The nature and frequency of faculty-student interactions.
- How faculty members organize their time, both in and out of the classroom.

This administration will be a pilot of the FSSE 2.0 new instrument, designed to complement the newly revised NSSE 2.0 instrument.

e. **Higher Learning Commission**
In the reaffirmation process, the University wants to make sure there are no gaps in the documents that are being submitted. The following issues will need to be addressed by October before the first draft is complete:

1. A statement on annual evaluations for full time faculty. This has been brought to the UAS Executive Committee and to a recent Deans Council meeting.
2. The handling of student complaints. Student complaints should be logged and reviewed to see if there are any consistent patterns. The Senate will be consulted.
3. Credit hours with internships. There needs to be a consistent policy across the University for the amount of credit hours awarded for internships.
4. A plan for diversity. Presently, there is no clear plan in the area of diversity. The Provost office will take the lead and it will be brought back to the UAS for comments.

f. **Gifts to the University**
- A $1 million gift is being given to the Dental School.
- A $700,000 gift will go toward the completion of the Engineering Building.
- A $100,000 gift will support the Center for Clinical Simulation in the College of Nursing.
- A new $50,000 family scholarship has been received as well as $50,000 to an existing endowed scholarship.
- The University is hosting nearly 350 guests at the *Third Annual Endowed Scholarship Celebration* on Tuesday, April 17. The objective of the event is to thank our endowed...
scholarship benefactors and connect them with those students who are benefiting from their outstanding generosity. This event is considered a favorite by many benefactors.

- Finally, as of March 31, 23,306 commitment donors were received in fiscal year 2012. This is a 4.5% increase over the same time last year.

VII.  
**Vice Chairperson’s Report - Prof. Patricia Cervenka**
The Shared Governance document is posted on the UAS website. The group has submitted comments regarding the dean search protocol draft distributed by Dr. Pauly. The Provost indicated that he and Fr. Pilarz are in the process of finalizing the dean search protocol.

VIII.  
**Other Business**
*eTextbook Presentation – Mr. Jon Pray, Associate Vice Provost Educational Technology*
A power point presentation was provided to the Senators. Thirty articles can be found at MUEtextbook.tumblr.com

IX.  
**Motion to Adjourn**
The meeting adjourned at 5:08pm

Respectfully Submitted:
Lea Acord, Secretary