I. Call to Order at 3:01 pm by Dr. Marilyn Frenn.

II. Reflection was led by Dr. Eugenia Afinoguenova.

III. Approval of May 6, 2013 Minutes
Drs. Afinoguenova and Maranto indicated that they should have been noted as excused. The minutes were approved with these corrections.

IV. Chairperson’s Report - Dr. Marilyn Frenn
Dr. Frenn presented the UAS and UAS Standing Committees election results. Prof. Fallone will represent the UAS on the COBA Dean Search Committee. Drs. Deahl and Frenn made the selection since a full Executive Committee had not been elected at the time the Provost asked for the appointment. Dr. Frenn requested nominations to serve on the Program Review Committee by noon Friday, September 6. The Executive Committee will make a recommendation for the appointment for the three year position at their meeting on Monday, September 9th. All motions that are presented for vote at the University Academic Senate will be submitted in writing after the UAS meeting to Kimberly Newman for accurate inclusion in the minutes.

V. Provost Search – Fr. Scott Pilarz, S.J
The President thanked the group for the invitation and congratulated Dr. Marilyn Frenn, the new chair of the Senate. Fr. Pilarz expressed his appreciation for the opportunity to discuss the search process for a permanent Provost. He indicated that the search will follow a similar thoughtful, deliberate, and inclusive process that was used to recruit the new dean of the Klingler College of Arts and Sciences, Dr. Rick Holz. The nationwide search is being conducted to identify the best academic leaders. The candidate that is selected will be a strong fit with our mission and culture, an individual who will work closely with the President and the Senate to enact Marquette’s vision.

What has occurred to date
• At the beginning of June, we formed the search committee that is being chaired by Dr. John Su, Professor of English, Director of the University Core of Common Studies, and member of the Executive Committee of the University Academic Senate.
• Since the Provost is the chief academic officer and executive academic leader, it is worth noting that the chair of the search committee is a member of the Senate. Collaboration and shared governance are important.
• The committee has been working throughout the summer.
• In June there were a series of listening sessions facilitated by the committee and Isaacson, Miller, the search firm assisting us with the search. The committee invited all faculty and all members of the Marquette community to participate in the listening sessions.
• The listening sessions focused on Marquette’s current and future needs as well as qualities needed in a permanent Provost.
• The committee used information gleaned from the listening sessions to develop the Opportunity and Challenge Profile, a document providing an overview of Marquette and the expectations and responsibilities of the Provost.
• The committee shared a draft of the Opportunity and Challenge Profile with the campus community in July and invited feedback.
• The committee utilized feedback from faculty and the campus community to formulate the final version of the document, which Dr. John Su shared with the campus community recently.

Role of the Provost
Fr. Pilarz outlined the following important roles he expects for the next Provost:
• Across the higher education landscape there are different models of the Provost position, and the responsibilities of the Provost have been changing at many institutions.
• The next Provost at Marquette will be the clear number two, second only to the President in the leadership structure at Marquette.
• The vice presidents support the work of the Provost.
• The Provost must be the most important decision maker regarding the budget.
• The Provost, working with me, identifies budgetary priorities in the academic area and fundraising priorities for Marquette.
• The Provost will provide additional clarity and transparency regarding the budget process. The Provost will be an essential leader in helping Marquette make challenging decisions and to implement the strategic plan. The plan is our guide for the next 5 to 7 years, and the Provost will be instrumental in making the goals of the plan a reality.

Key responsibilities of the Provost are:
• To serve as the chief advocate and leader of our academic mission.
• To develop a cohesive academic management and leadership team that will execute the strategic plan.
• To set university priorities for budgeting, resource allocation, and fundraising in support of the academic mission.
• To promote academic excellence for human well-being with a focus on research in action.
• To recruit, retain, and develop an increasingly distinguished faculty.
• To grow and strengthen Marquette’s diverse and inclusive community.

Request for nominations and next steps
• Currently, Isaacson, Miller and the search committee are actively recruiting candidates for the position.
• If you know someone who is a distinguished academic leader, please nominate that person for the position by visiting the Provost Search website.
• It’s likely that the person who will ultimately accept this position might not be thinking of applying at this time. An important part of the process is identifying excellent leaders who we might persuade to consider applying for the position.
• The committee will be evaluating candidates over the course of the fall and hope to bring finalists for public campus visits at the beginning of the second semester.

A question was raised about a new reporting structure. The President indicated that until the HLC visit it may be premature to make any comments on how the reporting structure will change. The Provost must be pinnacle at the budgeting process.

VI. Motions UAS Statutes:
a. **Motion to Approve:** revised UAS Statutes for Preamble and Article 1

The UAS body discussed the suggestions made by administration to the UAS Preamble, and the additions and revisions suggested by the Executive Committee. The new wording was placed on the UAS website. General Counsel’s position was that on rare occasion an executive decision must be made that would not allow a long delay for discussion that the addition of the verbiage if “time permits” will add clarity to the context. The executive committee with additional wording tried to capture what would happen in this unique situation. Dr. Callahan noted that the intent was to provide notification with rationale and to strengthen the preamble. This context as originally approved on May 6, 2013 did not have the clarity of the proposed changes.

During the summer there is limited availability of all members of UAS Executive Committee. The elections for this academic year were also delayed. The pre-discussion of the suggested additions to the preamble took place during the summer. The UAS body was in favor of keeping the bolded items and the addition, in the spirit of the executive committee work.

A motion was made to approve the changes.

**Vote on the UAS preamble and Article 1 wording change:** Yes 31, No: 0, Abstentions –1; Non-Vote 2, the motion passed

In clarification of the summer work of the executive committee Dr. Widera asked if minutes were taken at the executive committee meetings. Dr Frenn indicated that minutes are not currently taken. The committee work consists of finalizing the agenda and making committee assignments. Dr. Frenn noted that the Executive Committee meetings are usually open unless noted.

b. **Motion to Approve:** Description, Charge and Statute for 1.04 - Committee on Diversity and Equity, Dr. Jean Grow, Chair

Dr. Jean Grow re-introduced the new statute that defines the scope and role of the Committee on Diversity and Equity 1.04 to be included within the Statutes of the Academic Senate that were presented to the UAS in May 2013.

Prior to final vote a discussion ensued regarding clarification of the meaning and implications of term “Social Identities” Wording should be compatible with Catholic teaching.

Dr. Margaret Bull presented a friendly amendment to the UAS. There were no objections to the friendly amendment. Dr. Grow included them as part of the statute.

The additional wording will accompany the definition of Social Identities is: In keeping with Marquette University’s Catholic Jesuit mission and with respect for all individuals, social identity is meant to be inclusive.

It was noted that there was a spelling error on the second page.

The question was called.
Yes 30, No, 0, Abstain 3, Non-Vote 1, the motion passed

VII. **Provost’s Report - Dr. Margaret Callahan**

Dr. Callahan reflected on the collaborative and transparent communication and access to the President she has as Interim Provost. She noted it is a strong indication of how the President envisions the important role of the Provost.

**Commencement policy**

Starting academic year 2014-15 Marquette will have only one commencement per year, in May, following the spring term. Transition to one graduation per year required a rewrite of the commencement policy. This policy has been developed through the cooperation of the Provost’s staff, the Registrar and the colleges. The goal is
to have the policy finalized in October. Some of the basic components are:

- All graduates who are in good academic standing, have met the appropriate graduation application deadline and will complete their degree requirements, including the official recording of any transfer work by the end of the spring term may participate in Spring Commencement.

- Summer and Fall Undergraduates: Students, who are in good academic standing, have met the appropriate graduation application deadline and will complete their degree requirements, including the official recording of any transfer work by the end of the summer or fall term of the calendar year in which commencement is held, may participate in that Commencement.

- Summer and Fall Master graduates (both Graduate School and Graduate School of Management and Health Science Professional graduates): Students, who are in good academic standing, have met the appropriate graduation application deadline and will complete their degree requirements, including the official recording of any transfer work, by the end of the summer or fall term of the calendar year in which Commencement is held, may participate in that Commencement.

- Ph.D. students: doctoral candidates are not eligible to participate in Commencement until they have completed all degree requirements. The policy for Ph.D. students who complete graduation requirements in summer/fall will be discussed by University Board of Graduate Studies UBGs and program Director of Graduates Studies this fall.

a. Enrollment Management Strategy

Preparing enrollment strategy to present to the Board of Trustees at April 2014 Board meeting. Fr. Pilarz has asked the Board to comment on the enrollment management plan.

1) Steering committee that will include senior leadership, Office of Provost staff, and representatives from finance/financial aid, student affairs, international education, Office of Marketing and Communication, and advancement. The UAS chair has been asked to provide a faculty representative for the steering committee.

2) Guidance for strategy teams:
   - Evaluate current status at Marquette
   - Reflect University Strategic Plan Priorities
   - Explore best practices
   - Establish new ways forward – what should the future look like?
   - Identify new opportunities
   - Set reach goals
   - Consider resource and cost needs

3) Strategy teams will focus on the following areas and be composed of faculty and staff:
   - Traditional students – facilitated by Roby Blust
   - Transfer students – facilitated by Gary Meyer
   - Non-traditional students – facilitated by Bill Henk and Bob Deahl
   - Graduate and professional graduate students – facilitated by Jeanne Hossenlopp
   - Student success and retention - facilitated by Anne Deahl
   - Summer school – facilitated by Linda Salchenberger
   - International students – facilitated by Terry Miller
   - Online and hybrid delivery- facilitated by Jon Pray
   - Pricing and financial aid- facilitated by Linda Salchenberger

b. Academic Program review

The academic program review guidelines have been revised and are on the Provost web site. Dr. Linda Salchenberger will be asked to attend a future UAS meeting to explain the process. The UAS chair has been asked to provide a faculty representative to the Program Review Council.

Academic Program review will be a challenge; it will be data driven; we have the possibility of bringing in an external team for review.
c. College of Business Administration Dean Search
Dr. Callahan has met with college leadership and faculty to discuss the search. Isaacson and Miller (the company used for Arts and Science Dean search) has been selected to help with the national search. The search committee has been selected and will be co-chaired by Dr. Mike Akers and Dr. Joe Daniels.

d. Hiring Process
In Fr. Pilarz’s July 10 campus update Father noted:
“Since last February we have been very careful and deliberate about filling vacancies and hiring for new positions. And we need to continue to judiciously review each request to ensure new hires are aligned with university priorities. To accomplish this, we will establish a review process led by senior university leadership that allows positions to be filled when they are determined to have a significant impact on safety, service, or the Marquette student experience.”
As part of this process forms were developed that will be completed by university units for both staff and faculty hires. Development of the process is almost complete and a news brief explaining it should be out within the next few weeks.

e. Enrollment Update
Undergraduate enrollment:
- Ahead of last year’s admission numbers in all but one college.
- Total deposits for the academic year were 2,013.
- Current registration report shows freshman enrollment ahead of last year in all colleges but Communication and Education. Current number registered is 1,996; budget was for 1,900
- Will likely lose some freshmen before the final census

Graduate/Professional enrollment:
- Graduate comparison is ahead of last year matriculate number.
- Professional registration is comparable to last year
- Graduate school registration is ahead of last year.
- Graduate School of Management numbers are down.
- Traditionally will pick up another 150 or so graduate students who have yet to registered

VIII. Higher Learning Commission visit
Drs. Meyer and Peters made a presentation in preparation for the HLC visit. They are making this presentation across campus. A briefing document was given to all in attendance. Senators were encouraged to have faculty attend the session when the Higher Learning Commission comes to campus. Schedules should be out soon.

Dr. John Su suggested that Dr. Meyer’s have time on UAS agenda in the future to discuss shared governance.

IX. Committee Annual Reports
Board of Student Media, Dr. William Thorn, Chair
Dr. Thorn had to leave the meeting to teach. The annual report was tabled without an Approval vote.

X. Motion to Adjourn came at 5:02 pm.
Voice vote: Motion passed

Respectfully Submitted,

Dr. Noreen Lephardt
UAS Secretary