I. Call to Order was at 3:02 pm by Dr. Marilyn Frenn.

II. Reflection was given by Mr. Zach Wallace, MUSG Student Representative

III. Presidential Search – Mr. Owen Sullivan, Trustee and Prof. Patricia Cervenka, UAS representative on the Presidential Search Committee

Mr. Owen Sullivan, and Prof. Cervenka gave a strategic summary of MU's Presidential search.

Prof. Cervenka noted that this is the first time a faculty member has been on the committee. This is a reflection of shared governance and the advocacy of Interim Provost Callahan. The search committee has very ambitious timeline with the goal of a new President being on campus for fall of 2014.

Trustee Sullivan thanked everyone for the invitation to come and speak. He emphasized that the process and the transparency of process is very important to the search committee. The primary goal is to find the “best President”. He clearly stated; “Every question is a fair question. We look to hear from everyone. Starting the week of November 4th there will be listening sessions. There will be a website for two-way communications, timelines, and meetings.

The Board of Trustees have been kept abreast of the Strategic Plan as it was being created. The Strategic Plan is not an individual’s plan. The strength of the plan has energized the Board and there is a lot of work to be done under the six pillars. The board endorsed the plan. The ability to create a team for fundraising, UAS Vice Chair Dr. Timothy Melchert thanked Trustee Sullivan for attending the UAS meeting and inquired about the search process since a lay person will be eligible to be president. Trustee Sullivan responded that the Jesuit community will need to work through their candidate pool and a similar process will be done in determining the lay candidates. The University’s Catholic and Jesuit traditions will be adhered to. Dr. Robert Deahl noted that the newly defined role of the provost needs to be communicated to the search committee.

Prof. Cervenka shared with the senate that both Saint Louis University and the University of San Francisco and also currently looking for a President.

IV. Approval of September 16, 2013 Minutes

Fr. Class noted in section VII there were 2 grammatical errors to be corrected.

Motion to approve: Fr. Class

Seconded
A voice vote was taken and unanimously passed. The minutes with the change were approved.

V. Faculty Council – Dr. Timothy Melchert  **Motion** to approve the recommended Resolution on the role of Provost

Dr. Timothy Melchert presented the resolution passed by the Faculty Council resolution that strongly supports the enhanced role of the Provost. The Faculty Council was uneasy with how changes in the President’s Office would impact the continued support of enhanced role of the Provost. To help ensure that the newly defined role of the Provost would remain a priority with the interim President and to be conveyed to the presidential search committee they crafted the following resolution.

The resolution reads as follows:

*The Faculty Council supports the role of the provost as described in the Opportunity and Challenge Profile document. That document describes the role of the provost as “the ‘number two’ leader on campus under the president” (p. 3) who has responsibility, among other things, to “Set university priorities for budgeting, resource allocation and fundraising in support of the academic mission” (p. 4). We urge Fr. Wild to embrace this description in his role as Interim President, and we further ask that this description of the role of the provost is clearly incorporated in the search process for the new president.*

Motion to approve the resolution: Dr. Otto Widera
Seconded.

A vote was taken -- the Resolutions unanimously passed.

VI. Chairperson’s Report - Dr. Marilyn Frenn

a. **Appointments**
   - Presidential search committee – Prof. Patricia Cervenka
   - Director of public safety search committee – Dr. Cheryl Maranto
   - Carnegie community engagement committee - Dr. Andrew Dentino
b. **Committee on committees and elections chair - Dr. Chester Loeffler-Bell, Vice Chair – Dr. Said Audi**
c. CFW Subcommittee on Part-time Faculty – still looking for part-time faculty willing to serve. Please forward names to Dr. Frenn. CFW is considering dissolution of this subcommittee if no members are on the subcommittee this year per UAS bylaws
d. **Committee charges from Executive Committee (EC) The EC moves that the UAS endorse the following committee charges to facilitate communication and indicate UAS support of committee efforts.**

*University Academic Senate Committee Charges (2013-2014)*

A. **Committee on Academic Policies and Issues (CAPI): Consider Protocol for Dean Searches for possible modifications that may be needed, now that it has been used.**
http://www.marquette.edu/provost/documents/FinalMarquetteprotocolforconductingdeansearches.pdf

B. **Faculty Council: Consider encouragement of Colleges/ Depts. to share or opt out of positions if they are over extended; Consider recommendations that will be coming from the academic integrity steering committee; Consider Bylaws additions: 1)Units not submitting names of their Senator(s) by March 15 of the preceding year agree that the current Senator will participate in UAS elections 2) Executive Committee actions will be reported in the Chairperson’s report at UAS meetings.**

C. **Faculty Welfare: Consider unionization of adjuncts issue raised by a faculty member. Also consider whether or not the Subcommittee on Part-time Faculty should continue as a committee, given there have been no members for 4 years.**

D. **Committee on Diversity and Equity:**
   1. Monitor and support the equitable promotion of diverse faculty.
   2. Conduct fact-finding sessions to explore issues of concern around diversity and equity.
   3. Consider comments or concerns brought to committee chair confidentially.

E. **Committee on Teaching:** explore the development of policy and practices to promote the development of faculty teaching to enhance student learning outcomes.
   1. Review and possibly develop peer teaching and evaluation policies and procedures for all faculty (i.e., untenured and tenured, part-time and full-time).
   2. Examine policy and methods to develop a campus-wide system of ongoing faculty teaching development to improve or enhance student learning.
   3. Consider matching classroom space to course needs/teaching strategies in collaboration with the University Board of Undergraduate Studies.
   4. After the initial work has been completed, examine and consider a revision of the MOCES items.
F. Committee on Research: Advise Jeanne Hossenlopp about defining the Research in Action element in the University Strategic Plan; additional issues may emerge in subsequent meetings.

G. Board of Graduate Studies: Engage faculty and students across campus in emphasizing the “Research in Action” theme of the university strategic plan and graduate education at Marquette as a central priority, and helping to identify and prioritize action items for doing so effectively.

H. Board of Undergraduate Studies: Examine the following:
1. Total credits to graduate – a number of colleges are considering the question of number of credits needed to graduate
2. Advising and training for advising – committee members would like to discuss campus wide issues regarding advising. The related to advising in general and a need for prepare advisers to best serve students. One specific issue was a need to educate advisers on how they might best advise students about the core or common studies.
3. Matching classroom space to course needs/teaching strategies (in collaboration with Committee on Teaching)
4. Oversight/review of interdisciplinary courses such as ARSC Modern Concepts in Science

Dr Bloom raised a question about the Board of Graduate Studies stating that graduate education is a central priority. This language was not seen before. It was asked that this committee review this wording.

The remainder of the charges were then voted on

Motion to Approve: Dr. Otto Widera
Seconded.
Voice Vote: Approved Unanimously

The University Academic Senate will have the opportunity to make two representatives to serve on a task force on Catholic Social Teaching and sexuality that is being convened by Provost Callahan.

A faculty member requested the UAS’s consideration of requiring all ROTC students to take THEO 2500: Theology, Violence, and Nonviolence. Since ROTC already recommends this course, the Executive Committee did not recommend further action.

A question was asked about why the UAS executive committee was asked to deliberate; what was the basis for this decision and why was the matter not directed to the Board of Undergraduate Studies? Dr. Frenn noted that the Executive Committee does not have the authority to make a policy change of this type. Dr. Meyer noted that decisions on program content and requirements lies with the department that owns the program.

VII. HR Benefits Update – Mr. Steve McCauley – Benefits Manager
A brief overview of the various benefit plans and the two major changes for 2014 were presented. This information is being shared with everyone in mailings, presentations and News Briefs and is available on the HR website. Mr. McCauley encourage people to call Benefits if they need help. Benefit Information and Wellness Day has been changed to Tuesday, October 29th in response to faculty who could not attend on Monday.

VIII. Provost’s Report - Dr. Margaret Callahan
a. Higher Learning Commission - A huge thank you to Dr. Gary Meyer and Dr. Toby Peters who both did a great job. Thank you to everyone who served on the numerous committees which was well over 200 people and they all did a wonderful job. A draft report will be here by November 13. One area which we can begin to work on is a systematic plan for diversity. Dr. William Welburn has been charged to create a working committee to determine process for doing a campus climate survey.

b. Enrollment Update -
   • Our two fall Open Houses were very successful. Over 1,000 students attended these two events.
   • Our application deadline for Fall 2014 freshmen is December 1st. Please encourage all high school seniors you know that are interested in MU to apply before then!
   • We currently have over 9,000 freshmen applications for fall 2014 – which is slightly ahead of last year’s pace

IX. University Board of Undergraduate Studies – Dr. James Richie
   Revision to statute Article 4, Section 2.02 Reordering the committee’s responsibilities

X. Motion to Approve: Dr. William Thorn
   Seconded
There was no additional discussion.
Vote: 35 yes, 0 no; 0 abstain. The motion passed unanimously.

X. University Board of Graduate Studies – was presented by Dr. Jay Caulfield
   a. **Motion to Approve** – Master of Science in Periodontics School of Dentistry
      Yes, this is a new program. Dr. Lynch clarified the numbers presented as a fulltime faculty student ratio. In many areas of the Dental School, such as with gum and bone surgery there is one student with on part-time faculty.
      Motion to Approve: Dr. Otto Widera
      And seconded
      Hand Vote: 35 Yes 0 No 0 abstain. The motion passed unanimously.
   b. **Introduce change to Statute Article 4, Section 2.03** -This statute revision will be discussed today and voted on at the next meeting. The senate discussed the ramification of changing the language of the statute from “that teaches … to who contributes” The point was made that this would open the question of whether Associate/Assistant Deans serving who are on thesis or dissertation committee or teaching a course could serve. Senators felt strongly that the committee member should be actively teaching rather than having a role as an administrator. The senate was clear that the intention of this statute was that curriculum decisions should be made by teaching faculty.

   **Friendly Motion:** Dr. Robert Deahl made a friendly motion:
   **Motion:** Send Article 4, Section 2.03 back to the UBGS for language revision and clarification based on the UAS discussion of the importance of a faculty member rather than an administrator making curriculum decisions.
   Second: Dr. Andrew Dentino
   A vote was taken and the friendly motion passed. The matter will go back for clarification.

XI. Other Items: Academic Integrity Steering Committee- Dr. Peter Toumanoff, Chair

   Dr. Toumanoff Updated the UAS on the Committee’s activities since the Interim report given in May to the Senate in on the four recommendations of the subgroup.
   1. Academic Integrity is a more a core central component of the university’s mission, strategic plan and assessment process.
   2. The task force on Educational programs reviewed various commercial modules to communicate about the value of academic integrity. The group decided we could create our own informational media at a lower cost and be more effective. First area of concentration will be for the undergraduate students. A 60 to 90 minute multimedia presentation will be developed that can be made “Marquette” centered. The will be a central theme of academic integrity that explains the importance of this value as part of the MU culture. This will ensure exposure to the importance MU places on academic integrity, and students will have more exposure than just the first day of class or in the syllabus. By the end of this academic year an outline will be in place.
   3. Honor code and honor counsel. A student group is leading this. They plan to have a draft for review to o for faculty and administrators by Thanksgiving. They are focusing on a culture of academic honesty.
   4. Incidences of academic dishonesty will be reported to the Registrar for central record keeping of cases. This will include all minor offenses.

   The goal is to have the education and student group goals completed by the end of the semester and in place for the fall of 2014

XII. Motion to Adjourn
A motion to adjourn: Dr. Su
Seconded: Dr. Meyer.
Voice Vote; Unanimous
The meeting was adjourned at 4:40 pm.

Respectfully submitted,

Dr. Noreen Lephardt
UAS Secretary