The following is a snapshot of key activities of the University Board of Graduate Studies for the 2011-2012 academic year, updated to include the final meeting of the year in May.

**New Certificate Programs:**

*Law School: Alternative Dispute Resolution, Litigation*

The UBGS in September approved two new certificate programs in the Law School: Alternative Dispute Resolution and Litigation. These certificates are intended only for students enrolled in the Law School, not for already practicing lawyers. Practicing lawyers or others not enrolled in the Law School would be encouraged to pursue instead the Dispute Resolution certificate in the College of Professional Studies.

*College of Professional Studies: Non Profit Sector Administration*

The UBGS in March approved a new certificate program in Non Profit Sector Administration in the College of Professional Studies. “The certificate is a sought after credential by those interested in or already working for non-profit organizations,” according to the proposal, and is expected to improve community outreach. The college currently has a Non Profit Sector specialization. Due to registrar concern, and potential confusion for students, the UBGS may need to develop a university policy regarding graduate specializations and certificates that have the same name and the same classes.

**Discontinuations:**

At the request of their units, the UBGS in September agreed to terminate the Certificate in Professional Communication (Diederich College of Communication) and the following programs in the College of Engineering: the Certificate in Engineering Innovation, the Certificate in New Product and Process Development Engineering, and the Master of Science in Engineering Management. The certificate programs were not drawing students. The MS in Engineering Management was not considered to be sustainable. Provisions were made for students in the MS program to be able to complete their studies. In May, at the request of the Diederich College of Communication, the UBGS agreed to terminate the specialization in Broadcast and Electronic Communication, which was not drawing a sufficient number of students.

**Other key activities thus far:**

*Graduate Student Core Learning Outcomes:* After an October meeting with Dr. Sharron Ronco, MU’s assessment director, the UBGS continued to develop and refine a set of essential general outcomes for graduate education at Marquette. The amended document was approved by the UBGS at the November meeting, and thereafter supported by Dr. Ronco. Dr. Jeanne Hossenlopp afterward sent the document to the Directors of Graduate Studies (DGS) of the various units on campus, who then provided commentary and feedback. The UBGS completed its work on the document at the May 2012 meeting.

*Academic Integrity Subcommittee Final Report:* The UBGS and University Board of Undergraduate Studies (UBUS) were charged last year with addressing the issue of academic integrity via a joint subcommittee. Their efforts culminated in a report with five general recommendations intended to promote integrity and prevent problems. The joint committee was unanimously in favor of the recommendations. The UBGS unanimously approved the report.
Strategic planning for the future of graduate education at Marquette: Substantial segments of multiple monthly meetings, especially in the Spring semester, were devoted to discussions related to strategic planning for graduate education at the university. The UBGS recognized the important role that graduate programs continue to play in the university’ reputation, in recruiting and retaining quality faculty, and in the graduate and undergraduate educational experience. Although still undergoing discussion, some strategic priorities and challenges identified thus far include: (1) Improving the articulation and recognition of Marquette as a graduate institution; (2) Developing strategic enrollment and financial aid strategies; (3) Strengthening alumni relations; and (4) Providing financial support to strengthen graduate education and to pursue opportunities for strategic new programs. Based primarily on UBGS discussions, Dr. Hossenlopp has prepared a draft document detailing the above. The board intends eventually to provide this document to MU president Fr. Pilarz in advance of a meeting with him to discuss the future of graduate education. Although his schedule prohibited such a meeting this Spring, the board hopes to meet with him during the 2012-2013 academic year.

Other Activities

Among some of the other activities, the UBGS in November discussed fundraising and alumni outreach efforts for graduate programs with Ms. Helen Boomsma and Ms. Kathleen Ludington from University Advancement. Members agreed that MU’s national reputation in many programs, as well as the excellent research engaged in by faculty, should be used to advantage through publications. Ms. Boomsma said there have been discussions of producing MU’s Discover magazines more frequently and mailing them to a broader audience.

UBGS also discussed and voted in February to remove the requirement that graduate students have fulltime status to receive financial aid.

During the 2011-2012 meetings, the UBGS also discussed the graduate school's Enrollment Management Baseline Report, the current Carnegie ranking for Marquette University, the terms of office for the UBGS chair, vice-chair, and secretary, and various matters related to doctoral programs, including doctoral residency requirements, data on time to completion and attrition in doctoral programs, and a historical report on the Interdisciplinary Ph.D. (INPR) program.

At the May meeting, the UBGS re-elected Jay Caulfield (Professional Studies) as secretary and elected Kim Halula (Health Sciences) as vice-chair. Mike Johnson (Engineering) will take over as UBGS chair in the fall. All are two-year terms. Kim Halula will succeed Mike Johnson as UBGS chair at the end of his term.

Key matters for discussion in 2012-13 will include: (1) Strategic planning for the future of graduate education at Marquette along with a hoped-for discussion with Fr. Pilarz; (2) Policy regarding overlapping graduate specializations and certificates; (3) Dissertation defense policies; (4) Diversity in recruitment, retention, and enrollment; (5) Relationship between the UBGS and DGSs; (6) Co-operation among Milwaukee-area graduate programs; and (7) UBGS term overlaps (length of terms of appointment to the UBGS as related to the terms of the chair, vice-chair, and secretary).

Respectfully submitted

Robert J. Griffin
UBGS Chair
### Members:
The voting members, selected according to the rules of each unit and appointed by the Provost, should be comprised of one faculty member (tenured preferred) that teaches in graduate programs from each area (Humanities, Natural Sciences, and Social Sciences) of the Klingler College of Arts & Sciences and from each college and school that offers graduate or professional education. In addition, one graduate student, also a voting member, shall be selected by the Graduate Student Organization. Faculty members shall serve three-year terms and the student member a one-year term. The Vice Provost for Research and Dean of the Graduate School serves as a non-voting member.

Voting members of the UBGS elect the UBGS chair, vice-chair, and secretary from among the faculty members of the UBGS. Their terms of office are normally two-years, beginning at the start of an academic year. The person elected as vice-chair will automatically assume the role of chair after the chair's term expires. Thus, elections for vice-chair and for secretary would normally be held during the spring semester every two years.

### UBGS Agenda Committee:
The four-member UBGS Agenda Committee consists of the UBGS chair, vice-chair, and secretary, and the vice provost for research and dean of the graduate school, who serves primarily in an advisory capacity.