University Board of Undergraduate Studies  
Minutes of Meeting of December 7, 2016  
1:00 PM in Zilber Hall 470

Present: Scott D'Urso, Sara Feldner, Susanne Foster (Chair), Michael Slattery, Joan Whipp, Michelle Frederick, M. Behnem Ghasemzadeh, Michelle Mynlieff, Doug Smith, John Su  
Reflection: John Borg  
Recorder: John Borg

The meeting was called to order at 1:05 PM.

1. **Approve Minutes:** The minutes of the November 2016 meeting were unanimously approved after a spelling correction.

2. **New Business: Proposal to change the name of the "Department of Foreign Languages and Literatures" to the "Department of Languages, Literatures and Cultures".** A written "New Miscellaneous Request" proposed by B. Castaneda on 10/26/216 was reviewed by the UBUS committee. Ann Pasero presented an overview of the proposal to the UBUS committee that had been previously distributed through e-mail. She highlighted the to main motivations for the change, namely:
   1. Removal of the word "Foreign" from the department name: the word "foreign" seems antiquated in a modern and inclusive America.
   2. Addition of the word "Cultures" to the department name: better reflects the breadth of courses offered in the department.

The name change is aimed at better encapsulating the activities that are already underway within the department. The discussion of the name change brought about a discussion that initially focused on the possibly perceived duplication and confusion that might result between several departments within the university; confusion both for students and faculty. It was pointed out that a department named "languages" for inclusivity might then aptly include "English". John Su spoke about concerns from faculty that he has heard from regarding the name change, which led to a discussion of moving towards a melding of the Foreign Languages and Literatures and English Departments. Anne pointed out that the focus of the department is still on teaching a new second language to students. It was pointed out that removing the word foreign is better aligned with Marquette's initiatives associated with becoming a Hispanic serving institution (HSI).

**Motion:** A motion was made to vote to approve the department name change from "Department of Foreign Languages and Literatures" to the "Department of Languages, Literatures and Cultures", as outlined in the New Miscellaneous Request of Castaneda on 10/26/2016. The motion passed: 8 for, 2 opposed and 0 abstained.
3. **Faculty Credentialing Policy:** The UBUS committed reviewed updated changes to the Faculty Credentialing Policy (Draft 12.01.16) originally authored by Victoria Fitzgerald. After a quick discussion of the proposed changes a motion was made to approve all changes as stands.

**Motion:** A motion was made to vote to approve the 12.01.16 version of the Faculty Credentialing Policy. The motion passed unanimously.

4. **New WF grade Proposal:** The UBUS committed reviewed a revised version of the proposal for a new grade of "withdrawal fail" or WF. The original proposal had been reviewed at the November UBUS meeting and changes from that meeting were incorporated and distributed to the UBUS committee for the December meeting. The committee discussed the use of WF vis-à-vis W and WA. It was pointed out that WF helps the university better comply with federal guidelines associated with "earned" failures versus failures from absenteeism.

**Motion:** A motion was made to vote to approve the revised proposal of a new WF grade. The motion passed unanimously.

The meeting was adjourned at 1:55 PM.