
2. Approval of Minutes - Minutes of March 5, 2014: motion to approve, Ed Blumenthal; second, Behnam Ghasemzadeh, minutes were approved.

3. Classroom assignments discussion:
   a) A report from CAPS was discussed. There have been some complaints regarding classroom assignments; however, there is a policy in place that includes the ability to specify a large amount of detail regarding the classroom characteristics desired. There are many classroom characteristics, including the smart-room level, the type of seats, the number of seats, etc. Caveats to this priority scheme include ADA issues and engineering having priority in the new engineering hall.
   b) The registrar has a priority list that includes: faculty requests, smart room levels, the expected enrollment, and the time block of the course. The registrar is trying to accommodate all faculty needs. The board agreed that there could be better communication between the faculty and the schedule builders.
   c) The board agreed that the report to UAS stress communication between schedule builders and the faculty to see if classroom assignment issues clear up or if real issues are exposed by this action.

4. Program Review Representative: Noel Adams is our present Program Review Representative and will not be a member of UBUS next year. The board discussed the responsibilities for the Academic Program Review Board representative. No person was identified to serve as the UBUS representative.

5. UBUS Board Chair: Sarah Feldner will be stepping down as board chair after this year. The board also discussed the responsibilities of this position. No person was identified to serve as chair.

6. Credit Overload: for most students, 19 credits increases tuition, but 20 credits requires the student to fill out a permission form. At times, a student is unaware of the extra tuition for 19 credits, and some students do not pay extra for 19 credits (such as engineering students). Sarah agreed to prepare a statement to UAS requesting that some warning be created for students that register for 19 credits.

7. Proposal for the Academic Integrity Plan: Peter Toumanoff visited the board to discuss the Academic Integrity Steering Committee's work on four tasks to improve the culture at Marquette:
   a) centralized record keeping,
b) greater education regarding academic integrity,
c) an academic integrity honor code, and
d) an honor council.

Since last November, there have been some revisions to the draft honor code prepared by the committee, including a more inclusive statement that underscores why academic integrity is important that strives for best practices in addition to "rules".

The educational materials consist of four online modules, including: an introduction to integrity; plagiarism, paraphrasing and patch writing; tests, quizzes and assignments; and professional integrity. The honor code and educational materials will be implemented this coming fall. It was mentioned that these changes can reduce cheating by one third.

The honor council will not be ready until 2015; each unit has a process for adjudicating cases of academic misconduct, but they do not act consistent with each other. One goal of the honor council will be to provide more consistency across campus. The Academic Integrity Steering Committee is looking for volunteers to serve. There will be 44 members, including faculty, staff and students.

A motion was made and seconded: The University Board of Undergraduate Studies endorses the work of the Academic Integrity Steering Committee with regard to the honor code, educational materials, and honor council and recommends that the Statement on Academic Integrity be included in official Marquette University documentation.

The motion passed with one abstention.

Meeting adjourned 2:30 PM

Respectfully submitted,

Jim Richie