Present: Edward Blumenthal (Chair), Sandra Cleveland, Scott D’Urso, Susanne Foster, M. Behnam Ghasemzadeh, Gary Meyer, Farrokh Nourzad, John Su, Joan Whipp

Guest: Chris Perez, College of Engineering Director of Student Studies and Records

Recorder: Farrokh Nourzad

1. Reflection was presented by Susanne Foster

2. Proposed termination of the Engineering Service Concentration
   Guest: Chris Perez, College of Engineering Director of Student Studies and Records
   - Chris Perez stated that since the inception of the concentration in 2010, no student has declared it or met its requirements. The College of Engineering is of the opinion that there are other programs within the College that have a service component such as the Global Engineering concentration and the Engineering Ethics and Values minor.
   - Edward Blumenthal proposed approving termination of the Engineering Service Concentration, which was seconded by Scott D’Urso, and was subsequently approved unanimously.

3. Minutes of 4 March 2015 meeting
   - Scott D’Urso proposed adopting the minutes, which was seconded by M. Behnam Ghasemzadeh and was approved unanimously.

4. Proposed expanded policy regarding Marquette Credit by Exam (MCBE)
   - Susanne Foster offered the rationale behind MCBE and the College Level Examination Program (CLEP) and summarized the existing policy and pointed out some of the problems with it. She stated that CAPS has expanded the existing policy in a number of ways. For example, MCBE credits are not counted in the student’s overall credits, do not satisfy Senior Residency, and do not alter the student’s GPA. Susanne Foster also mentioned other policies governing MCBE and CLEP.
   - Answering Behnam Ghasemzadeh’s question, Susanne Foster stated that MCBE is not the same as AP credits and that MCBE is for subjects for which there is no CLEP exams. Gary Meyer wanted to know how many students take advantage of MCBE each year and Susanne Foster responded that in A&S, there are usually about 3-5 cases each year. In a follow up question, Gary Meyer asked the effect of MCBE on financial aid and Susanne Foster replied that they do not have an effect as the credits do not count in the student’s credit load.
   - The next issue discussed was that of the exam fee, currently $25. There appeared to be a consensus that $25 is too low compared to fees for similar exams in other colleges ($75 in the College of Professional Studies and $100 in the College of Business). Susanne Foster stated that the fee will be increased next year
• Behnam Ghasemzadeh asked whether a student with AP credits can take MCBE. Susanne Foster replied that it is up to the associate dean in consultation with department chair.

• Edward Blumenthal moved to endorse the extended policy subject to some minor typo corrections, which was seconded by Scott D’Urso. The motion passed unanimously.

5. Presentation on academic integrity
   • Gary Meyer presented an overview of the existing academic integrity policy and stated that last fall, the undergraduate tutorial was completed by 8,000 students 85% of whom passed the competency pass cutoff. He then discussed changes that will be made next year including development of a tutorial for graduate students.
   • Gary Meyer discussed the process of adjudication of misconduct and indicated that last year 110 misconducts were reported. He explained the expedited review process and stated that he expects 90% of misconduct cases to go through expedited review.
   • Following a discussion regarding who should determine the penalty for proven misconduct (the instructor, Honor Council, or both), Behnam Ghasemzadeh suggested the Council should inform the student of the penalty and not the instructor. He was also concerned with legal issues regarding students reporting misconduct of other students. Gary Meyer stated that the issue will be discussed with General Counsel

6. Call for nominations for UBUS chair in 2015-16
   • Edward Blumenthal asked for volunteers to chair UBUS next year. The Board will elect a chair when it meets next on 29 April.

7. Discussion of UBUS annual report
   Edward Blumenthal stated that the report has to be submitted to the Academic Senate before the Board’s next meeting. Some typos were pointed out and some rewordings were suggested. Edward Blumenthal will revise the report accordingly and will circulate the revised report prior to submitting it to UAS.