
2. Reflection: Noel Adams

3. Approval of Minutes - Minutes of April 2, 2014. Recommendation for wording change: motion to approve as corrected, Joan Whipp; second, Sandy Cleveland. Minutes as corrected were approved unanimously.

4. Sarah announced that Ed Blumenthal has graciously agreed to be chair next year. The committee unanimously approved his election as chair of UBUS for the 2014-15 academic year.

5. Minimum credit Policy. Sarah announced that our recommendation on the policy for a minimum of 120 credits was approved by the UAS. The proposal will need to go forward to the Provost and President. Gary Meyer recommended a delay (until Fall 2015) getting this new policy in the bulletin so that each of the Colleges can study the proposal and determine what their particular minimum number of credits will be. Action: Gary will recommend to the Provost the new policy needs to be announced and discussed at the next Dean’s Council meeting.

6. Classroom Space Issue: Sarah notified Marilyn Frenn of the UAS about our discussion and recommendations relating to the classroom space issue that was brought to our attention

7. Overlapping Credits issue: Sarah recommended that this be delayed until next year. With some discussion on the various perspectives on this in different colleges, all agreed that the topic was a worthy one for future consideration.

8. Annual Report. Sarah presented a draft of the Annual Report for discussion and revisions. Some minor edits and additions were made. There was consensus that the final report should be sent out immediately.

9. Discussion on possible topics for consideration next year:

   - Review of majors and minors with low enrollment? Gary mentioned that he has noticed recently that there are about 45 minors with less than 10 students. Chris mentioned that UBUS, under the direction of Peggy Bloom used to do such a review periodically but
there was opposition from departments who felt UBUS was overstepping its bounds with such a review. Concern was expressed about the committee taking on such a role.

- Review of undergraduate courses in the bulletin that are never offered? Should there be a process for doing such a review or principles proposed around course offerings?

- Concern was expressed about both of the above topics that UBUS could be replicating a process already in place in curriculum committees in some departments and colleges.

- Action: Gary agreed to investigate this summer what kind of curriculum review processes are already in place in the various colleges with respect to majors/minors with low enrollment as well as current undergraduate courses in the bulletin that have not been offered for the past 4-5 years.

10. The committee thanked Sarah for her leadership and service this year.

    Meeting was adjourned at 1:45 p.m.