Marquette University
University Board of Undergraduate Studies
Minutes of September 5, 2012

I. Call to Order: The meeting was called to order by Jim Richie, Chairperson at 1:03 PM in Zilber Hall Rm. 470.

II. Attendance:

Members Present: Jim Richie, Chair, C. Terrence Anderson, E. Blumenthal, Sarah Feldner, Stanley Harrison, Alex Lahr, Gary Meyer (ex officio), Stephanie Quade, Chris Shaw, John Su, Peter Toumanoff, Joan Whip,

Members not present: Sandra Cleveland, M. Behnam, Debra Oswald, and the Academic Senate Liaison

I. Reflection: presented by Joan Whip

II. Introduction of members

III. Approval of Minutes of March 7, 2012 - Noel Adams recorder: Correction of Kruger to Krueger in section I Reflection, line 1.

IV. Review of the UBUS description and responsibilities: The description from the Academic Senate statutes were previously distributed electronically by the Chairperson and were reviewed by the committee.

In reference to Responsibility 3 concerning recommendations on new degrees, majors, or minors, and the discontinuance of degrees, majors or minors, Gary Meyer reported that no proposals for new majors or minors nor discontinuations of such have come through the Associate Provost’s office this summer. He reported that there has been discussion of an interdisciplinary environmental studies major but prior to the development of such a proposal, a concept paper must be submitted. This has not yet been developed. Thus there may not be proposals to review this Fall.

Jim Richie then requested suggestions of areas related to the committee responsibilities that the UBUS would like to address this academic year. Discussion ensued resulting in the following suggestions:

- **Academic Integrity:** Peter Toumanoff requested that UBUS follow up on the recommendations from the Sub-committee on Academic Integrity and approved by UBUS that were sent to the Academic Senate and the Provost last academic year. Alex Lahr, MUSG representative, will follow-up with the student organization to gauge their interest in the development of an honor code and their responses to the other recommendations. It was also decided that UBUS would review the recommendations and devise specific strategies to support the recommendations at the October meeting. After these strategies are developed, the Provost will be invited to a subsequent meeting to discuss how UBUS can best assist in the academic integrity endeavour.

- **Core of Common Studies:** Dr. John Su, Director of the CCS and Dr. Sharron Ronco, Director of University Assessment have been invited to the October UBUS meeting to discuss the core and
university assessment. Gary Meyer will provide John with last year’s UBUS response to Academic Senate’s charge regarding the Core so that he can address these recommendations.

- **Strategic Planning process** Questions were raised as to whether UBUS has a role in the University strategic planning. Jeanne Hossenlopp and Tom Ganey are leading the planning efforts and the five themes of the plan have been announced. A possible role for UBUS may be discussion of the themes and offering input.

- **Self Study report** for Reaffirmation of accreditation through the Higher Learning Commission, North Central Association of Colleges and Schools. Gary Meyer reported that the first iteration of the report has been completed. The reaffirmation steering committee has an all day retreat planned where further work will be done. A university writer will ultimately write the actual document to insure clarity and flow. UBUS will be asked to review chapters as appropriate. The goal is to have the self study ready for feedback in January or February of 2013.

- **High input practices** – These are educational activities that engage student in deeper learning and include such things as: service learning, first year seminars, capstone courses, internships, study abroad, undergraduate research opportunities, and so on. UBUS may choose to explore these areas, asking questions such as:
  What is it Marquette does in these areas? How well do we do it? What are the areas that could be strengthened? Where do we invest resources?
Gary Meyer will obtain AAC&U pamphlets on high input practices for all UBUS members for future discussion.

- **Review of Majors and Minors** - Another area of investigation for UBUS may be reviewing the inventory of majors and minors at the University. However, prior to undertaking this assessment, UBUS needs to determine the goal of such a review. It may be useful for the purpose of strategic planning, knowing more about the majors and minors that we have. It would be important to engage the chairs of the various departments in any such review.

V. The meeting was adjourned at 2:15PM

Respectfully Submitted,
Chris Shaw