MARQUETTE UNIVERSITY  
Board of Undergraduate Studies  
Approved Minutes of the Meeting of September 7, 2011

Members Present: Noel Adams, Sandra Cleveland; Joyce Wolburg; Kathleen Ford (student representative); M. Behnam Ghasemzadeh; Matthew Hurley (student representative); Gary Meyer; Debra Oswald; Stephanie Quade; James Richie; Christine Shaw (Chair); William Thorn; Peter Toumanoff; Chae Yi

Excused: Joan Whipp

Call to Order: The meeting was called to order by Chairperson, Christine Shaw. Behnam Ghasemzadeh provided a reflection.

Approval of Minutes: The minutes of the April 27th meeting were approved as circulated and amended. Behnam Ghasemzadeh made the motion to approve, and Gary Meyer seconded. The minutes were approved unanimously.

Announcements/Reports:
A. Gary Meyer informed that two new majors and one minor programs will be brought up to the committee for approval this semester. He also mentioned that a full time assessment director, Sharron Ronco, has been hired by the University.

B. Tim Melchert provided a report on the Academic Integrity which was formulated by a University subcommittee comprised of the members from both UBUS and the UBGS. After briefly giving the rationale/justification on the report, he presented 5 recommendations to address concerns about academic dishonesty at the University.
1. Develop a comprehensive educational program that promotes Academic Integrity.
2. Make “Integrity” more explicit in the Marquette educational mission.
3. Develop a centralized system for administering a comprehensive academic integrity policy.
4. Develop a Code of Academic Integrity.
5. Submit these recommendations for review by students as well as faculty and administrators.
Stephanie Quade mentioned the need for having inputs from various groups and for a more comprehensive approach in dealing with the academic integrity. Joyce Wolburg and Matt Hurley commented on the cultural issues in dealing with the academic integrity at some universities. The committee applauded Tim Melchert and the subcommittee’s effort in compiling an excellent quality report. The committee will discuss these recommendations and conduct a vote on supporting the recommendations at the October 5th UBUS meeting.

C. The meeting time will be at 1:00-2:30 pm for the entire 2011-2012 academic year.

D. The committee reviewed various UBUS description and responsibilities.
New Business:
Following the suggestions provided by the chair, the committee discussed major topics and priorities for the academic year. These included but not limited to: the review of majors and minors, support for the preparation of North Central Higher Commission Report and the issue of Academic Integrity.

Other areas of Interest:
Stephanie Quade brought up the enrollment issue and its impact on the undergraduate education. G. Meyer pointed out that the committee can address the academic facet of the enrollment by working with the people from the undergraduate enrollment management rather than making it a priority for the committee this year.

The committee next discussed a possible role for UPCC in assessing the University Core of Common Studies. Gary Meyer gave a basic description of the Core and how it will be important to assess the outcomes of the Core in preparation for the upcoming accreditation by the Higher Learning Commission of the North Central Association of Colleges and Universities. Peter Toumanoff suggested that the UBUS committee work with the Core Curriculum Review Committee to review the assessment processes this year. Michael Monahan, the Director of the Core of Common Studies will be invited to attend the next UBUS meeting.

The meeting was adjourned at 2:15 pm.

Respectfully Submitted,
Chae Yi