Present: Edward Blumenthal (chair), Sandra Cleveland, Scot D'Urso, Susanne Foster, Jill Gutormsom, Matthew Lipina, Gary Meyer, Farrokh Nourzad, Jim Richie, John Su
Guest: Vicki Trautschold

1. Minutes of October 1, 2014 meeting: The minutes of the last meeting were unanimously approved.

2. Update on Dormant Courses: Responses to the request to review courses that have not been offered for 10 years or more has been mostly positive. Some courses have been removed from the bulletin, some courses are cross-listed with courses that do run, and some were kept for other reasons.

3. Implementation of the 120 credit requirement: Vicki Trautschold from The Registrar’s Office visited the board to discuss the structure of CheckMarq/PeopleSoft and how the 120 credit requirement could be opened up to current students. She explained that having students choose the “2015 bulletin year” would be possible. Students could be given the opportunity to choose the 2015 bulletin year over their current one.

The board agreed that it would be helpful if the students could do a “what if?” analysis of their current status compared to the new bulletin requirements. Vicki indicated that this is something that may be possible. The board requested that she look into adding the option to preview student records using a different bulletin year.

The mechanics required to allow students to change their bulletin year were also discussed. It was suggested that a paper form be used with a statement indicating that the student understands the implications of changing their bulletin year. This form would be signed by the student, processed by college officials and include an advisor signature. This form would need to be developed before students can change their bulletin year.

It was noted that the College of Arts and Sciences, the College of Communication, and possibly Nursing could have a considerable number of students who change their bulletin year.

The timing for the students to make changes was also discussed. It was noted that students who are presently juniors may want to review the changes as soon as possible; however, the 2015 bulletin is not published until June. It was also suggested that a deadline for students to change their bulletin year be established.

Next steps: It was agreed that additional groups across campus would be approached to discuss the 120 credit implementation plan: CAPS, the Academic Planning Team, the Committee on Teaching, and MUSG.

4. Proposed Revision to the Attendance Policy: The attendance policy has been revised to include religious observances; Campus Ministry has made a calendar of religious dates available as a guide for the policy. After a bit of discussion, a motion was made to approve
the attendance policy as presented, seconded, and a unanimous vote approved the motion. The UBUS recommendation will be forwarded to the University Academic Senate.

5. Proposal to drop Fine Arts – Motion Narrative Minor: This minor is being considered for elimination for two reasons, (a) there are very few students (2) presently in the minor; and (b) MIAD is changing their curriculum and course offerings so that some of the courses in the minor will no longer be offered. It was unclear to the board whether any special accommodations were being made for the students in the minor. A motion was made to approve dropping the Fine Arts – Motion Narrative Minor which was seconded. The vote was unanimous to eliminate the minor. The UBUS recommendation will be forwarded to the University Academic Senate.

6. New Business:
   a. MUSG: Discussion of AP credit. MUSG would like UBUS to discuss some aspects of AP credit. Details will be provided for the next UBUS meeting.

   b. Major/Minor Credit Overlap: A brief discussion of the issues regarding the number of credits or courses that may be applied to both a major and a minor was held.

Meeting was adjourned at 2:25 pm.

Respectfully submitted by

Jim Richie