Marquette University
University Board of Undergraduate Studies
October 1, 2014  1:00 – 2:30 PM
Zilber Hall  Room 470

Present: Edward Blumenthal (chair), Sandra Cleveland, Scott D’Urso, Susanne Foster, Jill Guttormsom, Matthew Lipina, Gary Meyer, Farrokh Nourzad, Stephanie Quade, James Richie, John Su, Norman Sullivan, Joan Whipp

Called to order: 1:00 pm

1. Welcome

2. Reflection - Farrokh Nourzad continued the theme from the last reflection - “People don’t care how much you know until they know how much you care.” This week’s reflection was drawn from Tuesday’s with Morrie.

3. Approval of minutes from 9/3/14 – Minutes were approved unanimously.

4. UBUS Representation on the Program Review Board - Dr. Adams is no longer on the UBGS, so the Program Review Board is looking for a new UBGS representative. Dr. D’Urso may consider the appointment. If others are interested, contact Dr. Meyer by Friday.

5. Implementation of the 120 Credit Requirement – There was discussion of the pros and cons in allowing students to choose whether to adopt the new bulletin. The Registrar believes that it is best that students remain with the Bulletin in effect when they matriculated. Further research will be done by the Registrar and Dr. Meyer to determine how other universities have handled changes in the number of credits required to graduate.

6. The committee revisited the list of courses not offered in 10 or more years. – In answer to the query of whether it is possible to keep a course active, but not in the Bulletin, Dr. Meyer reported that it is not possible. However, it was pointed out that it is an easy matter to reactivate a course, and it is possible to keep the same course number. After some discussion, Dr. Blumenthal agreed to draft a letter to chairs concerning the courses on list and asking them to comment on whether there were reasons to keep the courses or whether some of them might be eliminated.
7. **The UCCS Program Review** – The two external reviews see the UCCS self-study, and they will meet with the UCCS on 9 October 2014.

8. **New Business : The Number of Final Exams a Student may be required to take in a Single Day.**
   - MUSG had asked that the number of final exams a student can be required to take in a single day be lowered from 3 to 2. A report from the Registrar indicates that, though there are only 84 students who have had 4 or more exams scheduled in a single day over the last year and thus eligible for accommodation, there were 1600 with 3 or more. Accommodating the change in exam schedule for that many students is not manageable. The Registrar is looking at scheduling changes that may eliminate much of the difficulty. UBGS will revisit the question once the changes to minimize the large number of students facing three exams in a single day have been implemented.

9. **New Business: Upper Division/Lower Division credit requirements** – In looking over the current Majors and minors, it does not seem that there is a need for a University-wide policy on the number of upper division credits needed to complete a major or minor.

10. The UBGS will look into the matter of how much overlap between majors and minors should be allowed. Possible ways of measuring the overlap include: number of credits overlap, % of credits overlap, number of unique credits and % of unique credits.

Meeting was adjourned at 2:25 pm.

Respectively submitted by,

Susanne Foster