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**Marquette University Alumni Association**

Mentor Program 2014-2015

Timeline/Key Dates, Online Resources and Contact Information

September

16 Kickoff

16-26 Mentee to contact mentor to schedule appointment to discuss goals

26 **e-mail/submit agreement form**

Ongoing Monthly mentor/mentee dialogue

October

2 Mentor e-newsletter

10 **email/submit completed goals form**

16-19 Midterm break

Ongoing Monthly mentor/mentee dialogue

November

6 Mentor e-newsletter

**Mentees to consider asking their mentor about the possibility of job shadowing during Christmas break**

26- Nov. 30 Thanksgiving break

Ongoing Monthly mentor/mentee dialogue

December

4 Mentor e-newsletter

8-13 Finals week
14- Jan. 11 Break

**Mid-point evaluation online survey**

Ongoing Monthly mentor/mentee dialogue

(over)

January

8 Mentor e-newsletter

13 Classes resume

19 Martin Luther King, Jr., Day

Ongoing Monthly mentor/mentee dialogue

February

5 Mentor e-newsletter

**Consider possibility of visiting/hosting your mentor/mentee during spring break**

Throughout Monthly mentor/mentee dialogue

March

5 Mentor e-newsletter

8-15 Spring break

Throughout Monthly mentor/mentee dialogue

April

2 Mentor e-newsletter

23 Closing program (site to be announced)

 Final online evaluation survey

Throughout Monthly mentor/mentee dialogue

**Mentor Online Toolbox:** <http://go.mu.edu/mentors>

Online mentor program resource offering:

* Mentor and mentee tools and suggested topics
* Timely online mentor articles
* Program documents
* Mentor monthly newsletters
* Five Questions With… mentors and mentees profiles

**Marquette University Alumni Association Mentor Program Contacts**

Dan DeWeerdt

Engagement Director
University Advancement/Marquette University Alumni Association

(414) 288-4740 (office); (414) 313-7207 (cell)

Zilber Hall, third floor

Dan Wooters
Advancement Associate
University Advancement/Marquette University Alumni Association

(414) 288-4987

Zilber Hall, third floor