ARSC 3986: Bioethics Internship Guidelines

What the Center for Bioethics and Medical Humanities at the Medical College of Wisconsin expects of the intern:

- The student intern may not register above the maximum credit load allowed by their college during the semester he/she is enrolled in the internship. Please, refer to the INDEX OF REGISTRATION INFORMATION – (scroll to: Maximum Credit Loads) at http://www.marquette.edu/mucentral/registrar/reg_reginfo.shtml for a list of the maximum credits allowed within various colleges.
- The student intern is required to work at the Center for a total of 8-12 hours per week.
- The student intern is required to attend a minimum of two Center-sponsored lectures or events during the semester of the internship.
- The student intern will work with a designated staff or faculty mentor from the Center to determine a research topic and will conduct this research during the semester of the internship.
- The final project will be presented, by the student, at the Arts and Sciences research symposium during the following spring semester.

What the intern must do for the final project:

- Based on the research conducted during the internship, the student intern will produce a final project, which will be a portfolio of the student’s reflection on his or her internship experiences.
- The student intern is responsible for obtaining the support of a Marquette faculty supervisor who has appropriate knowledge in the field of bioethics. This Marquette supervisor (a regular full-time faculty member) will, in conjunction with the Center mentor, read the portfolio and determine the student’s grade for the ARSC 3896 Bioethics Internship course. The course is graded satisfactory/unsatisfactory.
  - S Satisfactory: satisfactory completion in a credit bearing competency-based course; equivalent of C work or better.
  - U Unsatisfactory: unsatisfactory completion of a credit bearing, competency-based course; equivalent of less than C work.
- Additionally, a copy of the portfolio should be submitted to Associate Dean Susanne Foster in the Klingler College of Arts and Sciences, where it will be kept on file for possible future reference.

What the supervisor is expected to do:

- The faculty supervisor (a regular full-time faculty member) is expected to meet with the student intern once per week during the semester. These meetings are a good way to monitor the student’s progress on the portfolio.
- The faculty supervisor is responsible for providing guidance on the portfolio produced by the student and for grading it in conjunction with the Center mentor.
- The faculty supervisor should be willing to act as a liaison between the intern and the Center in the event that this should be necessary.

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