

**THE JAMES G. FULTON FELLOWS PROGRAM
AND
THE J. STEELE GOW POLITICAL FELLOWS PROGRAM
OF
THE PITTSBURGH FOUNDATION**

The James G. Fulton Fellows Program was established in 1972 as a living memorial to the late Western Pennsylvania Congressman who, over a 27-year period, trained more than 100 students in his office and taught them first-hand about the challenges and rewards of public life.

The J. Steele Gow Political Fellows Program was established in 1965 in memory of the late J. Steele Gow. Mr. Gow was the executive director of the Maurice and Laura Falk Foundation from its beginning in 1929 until its termination in 1965. The Foundation was a pioneer in support of economic research, political science education, aided in the development and publication of more than 75 books in these fields, and developed political internships at 25 colleges and universities.

The Program is administered by The Pittsburgh Foundation in partnership with The Les Aspin Center for Government at Marquette University (**Session I: May 15 thru June 30 and Session II: July 3 thru August 18, 2005**) and operates as follows:

a) **In order to apply for the James G. Fulton Fellows Program:**

- 1) the applicant must be an undergraduate college student,
- 2) the applicant's family must reside in Allegheny County, Pennsylvania or one of the contiguous counties (Armstrong, Beaver, Butler, Washington, Westmoreland),
- 3) the applicant must have a GPA of 2.75,
- 4) the applicant must have previous coursework in American Politics, and
- 5) the applicant must be interested in interning in an office of a Pennsylvania congressman.

In order to apply for the J. Steele Gow Fellows Program:

- 1) the applicant must be an undergraduate college student,
 - 2) the applicant's family must reside in Western Pennsylvania,
 - 3) the applicant must have a GPA of 2.75,
 - 4) the applicant must have previous coursework in politics in a Western Pennsylvania institution of learning, and
 - 5) the applicant must be interested in interning in a Western Pennsylvania Congressional office; executive or administrative office of the federal government; in the legislative bodies and executive and administrative offices of local governments; or in the national, state and local offices of the political parties.
- b) All applicants must complete the attached application form which can also be obtained by e-mail, writing or calling the Foundation. The application requests background information, all college transcripts, a typewritten statement of not more than 300 words, and two letters of recommendation.
- c) All applications are reviewed by the James G. Fulton/J. Steele Gow Advisory Committee.
- d) The Advisory Committee recommends the recipients and two alternates. The alternates will be chosen in the event that a recipient turns down the internship.
- e) Awardees will be notified by The Pittsburgh Foundation in mid-February and the Les Aspin Center will send further information about the placement process.

Selection is based on:

- a) The 300-word statement identifying a local, state or federal policy issue of interest, why the student wants to participate in the fellows program and what he/she hopes to gain from the experience.
- b) Two letters of recommendation as described in the application.
- c) Previous work/volunteer experience and extracurricular activities.
- d) Grade average.

General Information:

- a) This is a nonpartisan program.
- b) The internship is six and one-half (6½) weeks in a Washington, D.C. legislative office. Two fellows may intern in other governmental offices as described in (d) below.
- c) The student can earn up to six (6) transferable credits (**student is responsible for negotiating transfer of credits with his/her school**)
- d) The stipend for this internship is **\$5,750** and covers the following:
\$4,250, payable to The Les Aspin Center, will cover tuition - which includes: payment of two 3-credit courses related to government and politics; housing; and placement in a Pennsylvania Congressional office; executive or administrative office of the federal government; in the legislative bodies and executive and administrative offices of local governments; or in the national, state and local offices of the political parties.
\$1,500 to the student for out-of-pocket expenses.
Checks will be made payable to Marquette University for scholarship recipients participating in The Les Aspin Center Congressional Internship Summer Program.
- e) A written report, at least two pages, must be submitted to The Pittsburgh Foundation at the end of the 6½ weeks. Guidelines for this report will be sent to program recipients under separate cover.
- f) Internships will be awarded from the Fulton and Gow Fellows Program.

Questions regarding the application or application process may be directed to:

Deborah L. Turner
Scholarship Coordinator
The Pittsburgh Foundation
One PPG Place, 30th Floor
Pittsburgh, Pennsylvania 15222-5401
(412) 394-2649
E-mail: turnerd@pghfdn.org

**APPLICATION FOR THE JAMES G. FULTON
AND J. STEELE GOW FELLOWS PROGRAM**

Name _____ Date of Birth _____

Home Address _____

Home Telephone _____ E-Mail _____ SS# _____

Ward, Borough or Township _____ County _____

U.S. Congressman _____ District _____

State Senator _____ District _____

State Representative _____ District _____

College/University _____ Anticipated Grad. Date _____

Your College Address _____ Your College Phone _____

Major Field of Study _____ Overall Grade Average _____

Extracurricular Activities: _____

Job Experience (attach a copy of your resume)

Employer	Type of Work	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

Each applicant must accompany his/her application with the following:

1. A typewritten statement not to exceed 300 words, identifying a local, state or federal policy issue of interest to you, why you desire to participate in the program and what you hope to gain from the fellowship.
2. A typewritten statement discussing any prior congressional experience (internship or paid position) and provide letter(s) of reference.
3. A copy of your resume.
4. A letter of recommendation from an academic dean who personally knows the applicant and can attest to the student's overall academic proficiency and interest in government or political activities and capacity/potential, **AND** from a political figure who personally knows the applicant and has knowledge of the applicant's interest in practical politics, **OR** from a local community, business or cultural leader who knows the applicant personally. (*Letters of recommendation from family members and relatives are not accepted*)

5. College/University transcripts from all schools attended.

All applications must be complete and submitted by 5:00pm January 10, 2005 to:

James G. Fulton and J. Steele Gow Fellows Program

Deborah Turner, Scholarship Coordinator

The Pittsburgh Foundation

One PPG Place, 30th Floor

Pittsburgh, Pennsylvania 15222-5401

All applicants will be notified in late February/early March, 2005.