

Marquette University Bands Constitution

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Article I- Name

Section 1- The name of this organization is the Marquette University Bands. This organization includes the Marquette University Symphonic Band, Wind Ensemble, Jazz Ensembles, and Pep Bands.

Article II- Purpose

Section 1- To provide Marquette University with instrumental music organizations.
Section 2- To provide musical entertainment for various school functions.
Section 3- To provide musically inclined students an opportunity to further their talents.
Section 4- To provide social interaction between students of all colleges.

Article III- The Conductors

Section 1- The conductors have control of all programmatic band matters, including rehearsals, performances, music selection, grades, and other similar matters as they pertain to the class. All decisions will be made to avoid conflict with school policy.

Article IV- Membership

Section 1- Any student of Marquette University is eligible to participate with consent of the directors.
Section 2- Regular members are full-time undergraduate students enrolled in MUSI 1200. Regular members are defined as those who meet the official attendance policy as defined in Article X. Anyone who does not meet the requirements of regular membership is eligible for associate membership.
Section 3- Associate membership shall be open to any part-time student, graduate Student, professional student, student enrolled in MUSI 1200, faculty member, staff Member, or administrator at Marquette University, at the consent of the conductor.
Section 4- Membership can be denied or revoked by the conductor with input from the

Governing board at any time.

Section 5- It is the policy of the Marquette Bands not to discriminate based on race, Religion, color, creed, national origin, age, sex, marital status, sexual orientation, affectional preference, disability, or veteran status.

Article V- Officers

Section 1- The elected officers of the bands shall be President, Vice President, Director of Finance (Treasurer), Secretary, Director(s) of Small Ensembles, and a single representative from each band acting as social coordinators and band historians.

Section 2- The President: (one person) Presides at all officer meetings, consults the Conductor on all important issues, acts as a liaison between the conductor, officers, University Department heads, and band members, oversees all officers and their responsibilities, works with the Small Ensembles Director(s) in communicating with the University Athletic Department, and presides over official student organization meetings. Also appoints an officer or other band member to update Band events on the Internet.

Section 3- The Vice President: (one person) Assists in the duties of the President, acts as temporary president in the absence of the president, acts as liaison between the president and other officers, and organizes and compiles the Band and Officer E-mail accounts for mass mailings. Publicize band, jazz, and small ensembles concerts, and sales, as requested by the conductor and/or Governing Board, through flyers and posters, works with the University's public relations representatives in utilizing the local media and any other promotional means in these endeavors. Also assists the conductor in any other areas of public relations, including concert programs, press releases, etc. Secures tuxes for all new band members. Composes and mails letters to the High School directors of new band members.

Section 4- The Director of Finance (Treasurer): (one person) Keeps accurate records of all financial activities such as expenses and donations, prepares expense vouchers, coordinates t-shirt/sweatshirt sale, handles CD finances, co-signs checks with the conductor, and is responsible for deposits and reimbursements for Pep Band jackets.

Section 5- The Secretary: (one person) Compiles a directory of all Band personnel at the beginning of the year and updates it at the beginning of the second semester, records attendance of band members at required events (rehearsals, games, concerts, etc.), and calculates stipends.

Section 6- The Director(s) of Small Ensembles: (one or two persons) Facilitates small ensembles as needed, arranges small ensembles concerts if sufficient interest exists, and acts as a liaison to the University Athletic Department, including any associated meetings, picking up game tickets, and handling of all tournament affairs. Compiles a schedule of events for the Band with the conductor at the beginning of the academic year.

Section 7 – Representatives(One from Wind Ensemble and one from Symphonic Band) - Organize and run band social functions dedicated to welcoming new members in the fall, promoting Band interaction through the year (through four (4) combined major social events per academic year), thanking graduating Seniors in the spring, and organizing the annual Dinner Dance. Representatives will be ambassadors to their band and will act as a resource in planning social events as requested by band participants.

These representatives will act as Band Historians by taking pictures at all band functions and compiling them along with concert programs and other memorabilia into the University Archives, and preparing a slide show and/or other media presentation for the annual Dinner Dance.

Article VI- Succession of Power

Section 1- If an officer is unable to fulfill his or her duties and/or term, any current member of the Governing Board and/or eligible band member may run for the office for the duration of the term. Another election will be held for the office within a reasonable amount of time.

Section 2- The other succession of power is: President, Vice President, Director of Finance, Secretary, Director of Small Ensembles, and Representatives.

Section 3- The successor will assume responsibility of the vacant office. That successor's responsibility may be delegated among other officers at that succeeding officer's direction.

Article VII- Election Procedure

Section 1- To be eligible for the office of President, a candidate must be a full-time undergraduate student enrolled in MUSI 1200, with four full semesters of band participation. Candidates for any other office must have two full semesters of band participation and be a regular member. The candidate must have previously held an office. All candidates should be selected based on dependability, trustworthiness, leadership ability, ability to perform the duties of his or her office to the best of his or her ability, willingness to seek advice of senior officers, and loyalty to the band, its members, and University authorities while fulfilling his or her duties as an officer.

Section 2- On the Monday before the Wind Ensemble Spring Concert, it is recommended that each candidate post a platform for his or her intended office. Campaign materials may not be displayed or distributed before this date. After this date, posters may be displayed in designated areas in the Varsity Theatre, and flyers may be distributed. Any other form of campaigning will be at the discretion of the directors. The elections will be held in April on the Monday after the Wind Ensemble's Spring Concert, except for the positions of Band Representative (see § 5). Reading of the descriptions and responsibilities of each office shall precede the elections. Candidates will be given the opportunity to give a brief statement of candidacy. Officers are determined by majority vote. All regular members who fulfill the requirement of the official band attendance policy (Article X) may vote, run, or hold office.

Section 3- All officers are elected for a term of one (1) year, beginning immediately after their elections are held.

Section 4- Officers shall not be on academic or University probation at the time of elections and/or throughout their terms of office.

Section 5 – Elections for the positions of Band Representative will be held in the first week of fall classes during each band's rehearsal. The Representative from the Wind Ensemble will be elected by the members of the Wind Ensemble. The Representative from Symphonic Band will be elected by the members of the Symphonic Band. The Representative must be enrolled in the Band that they represent. In the event of a class

conflict where the elected Representative switches bands, a special election will be held for that open position.

Article VIII- Impeachment Procedure

Section 1- Any member of the Governing Board may initiate proceedings against any other member via a formal written complaint to the Governing Board. The written statement must prove just cause for the removal of the officer in question. Written notification must also be given to the officer in question no less than seven (7) days prior to the vote.

Section 2- The Governing Board shall determine by a two-thirds (2/3) majority vote that the complaint is of sufficient cause to be brought before the band.

Section 3- The band shall impeach an officer through a three-fourths (3/4) majority of a quorum of present at impeachment proceedings. Band members must also be given seven (7) days notice that impeachment proceedings will be held.

Article IX-Governing Board

Section 1- There shall be a Governing Board consisting of all elected officers. The Directors shall be ex-officio members.

Section 2- The board shall be responsible for the formulation and execution of student organization policy.

Section 3- The Board shall pass proposals by a simple majority, provided that two-thirds (2/3) of officers are present.

Section 4- There shall be an officer meeting every week on a predetermined day. There shall be an officers' meeting open to the entire band at least once per month.

Article X- Attendance

Section 1- Regular rehearsals are determined prior to the start of the semester and will equal four (4) hours per week for Symphonic Band and Wind Ensemble.

Section 2- All rehearsals and performances, as well as the election following the Wind Ensemble's Spring Concert and any other full band functions determined by the conductor and Governing Board, shall be considered official band business. The general expectation is for band members to attend all official band functions. Exceptions will be made for class conflicts (with the band member documenting such by providing a copy of their class schedule) or occasional work conflicts (with the band member documenting such by providing a copy of their work schedule). Other absences must be cleared with the Director beforehand, and will be dealt with on a case-by-case basis. Absences which are not related to a work or class conflict, or which have not otherwise been cleared with the Director, will be treated as unexcused absences in terms of attendance records.

Section 3- A stipend, based on attendance, shall be awarded to members at the end of each academic semester. The base amount shall be determined by the number of semesters the member has been in band.

Section 4- Individual practice time will not be counted toward the stipend. Individual practice time will only be counted for concert attendance under the terms of Section 8, Part 3.

Section 5-Attendance shall be based on a percentage of events attended. A member must have at least 20% of band function hours to receive a stipend.

Section 6- Game, concert, and rehearsal attendance will be weighted differently for determination of the stipend amount. The Secretary, in consultation with the Directors, will determine this factor (e.g., a concert is worth more than a game, which in turn is worth more than a rehearsal).

Section 7- The Directors and Governing Board have the option to exclude anyone from a concert on basis of attendance.

Section 8- To be eligible to perform with the band in concert, band members must have a strong record of regular attendance, with little to no record of unexcused absences. In addition, all members must attend the final rehearsal which immediately precedes the concert. The Director reserves the right to make exceptions to the final rehearsal cause for unusual circumstances.

Article XI- Quorum Regulation

Section 1-A quorum (more than 50% of the band) shall be necessary for any election of Officers.

Section 2- Members not present for voting meetings shall forfeit their vote.

Article XII- Jazz Ensembles

Section 1-Members of Jazz Ensembles must be enrolled in MUSI 1220.

Section 2- People who are not members of Band and/or Orchestra may be members of a Jazz Ensemble at the discretion of the directors.

Article XIII- Pep Band

Section 1- Members of the Pep Band must be enrolled in MUSI 1200.

Section 2- Pep Band members must consent to Pep Band regulations set forth by the Governing Board and the Conductor.

Section 3- See the Official Pep Band Policy for specific rules and policies.

Article XIV- Parliamentary Procedure

Section 1- The parliamentary authority shall be the current edition of Robert's Rules of Order, Newly Revised.

Article XV- Amendments

Section 1- All amendments to this Constitution require previous notice of one week prior to being discussed and voted upon by the Governing Board.

Section 2- All amendments require a 3/4 vote of a quorum of the Governing Board for adoption.

Section 3- Amendments become effective only after approval by both the Office of Student Development and the Student Senate of the Marquette University Student Government (MUSG).