

Committee on Administrators Minutes
Wednesday, May 13, 2009
Noon – 1:30 pm
AMU Henke Lounge
www.marquette.edu/coa

COA Members Present: Jacqueline Walker (Chair), Rob Mullens (Co-Chair), Amy Melichar, Lisa Olson, Rose Richard, Clarice Burrell

Excused Members: Alex Kaleta, Mary Jo Kuzma, Pam Still, Michelle Raclawski, Jane Casper, David Dray

Sub-committee Chairs Present: Mary Minson

- I Meeting called to order; Amy gave the reflection
- II The minutes for the April meeting were reviewed; Rose made a motion to accept them with the two typos corrected.
- III Committee Reports
 - a) Subcommittee on Nominations, Appointments and Elections- No report
 - b) Subcommittee on Policy and Procedures- No report
 - c) Human Resources- No report
 - d) University Wellness- No report
 - e) University Safety- No report
 - f) University Employee Welfare- No report
 - g) Subcommittee on Professional Development- No report
- IV Old Business
 - a) The vote on proposed by-law revisions/modification will be postponed.
- V New Business
 - a) COA hosted four outreach events this year. We had a brief recap discussion surrounding their success. The four outreach events were: Renewal Task Force/Sustainability; Lifelong Learning: It's Never Too Late; Leadership Type and Temperament; Counseling Center: Working with Distressed Students.
 - b) June COA "working" meeting. The purpose of the meeting will be for planning for our '09-'10 academic year goals. Things mentioned to consider: website update, membership list update, evaluations at outreach events, and COA T-shirts. Jackie will put out a solicitation email to determine date and time of this meeting. All committee members and sub-committee chairs will be invited.
- VI Amy Melichar will be at New Employee Orientation on May 20, 2009
- VII Motion to adjourn the meeting was made by Rose Richard.