

Minutes
June 8, 1998

COA Representatives Present: Joan Dinan, Anne O'Brien (Secretary), Mike Price, Pam Still (Vice Chair), Christine Wilczynski-Vogel (Chair)

COA Subcommittee Representatives Present: Pat Almon (Subcommittee on Policies and Procedures Chair), Mary Minson (Subcommittee on Nominations, Appointments, and Elections Chair), Peggy Wendt (Subcommittee on Administrator Welfare Chair)

Guests: Steve Duffy, Tom Rucinski

1. Subcommittee Reports

A. Subcommittee on Nominations, Appointments, and Elections (SNAE)

There is an open position on COA with Cathy Brendel leaving the University. It was determined that we would wait to fill Cathy Brendel's term, which expires in the year 2000, until the September nominations.

B. Subcommittee on Administrator Welfare (SAW)

Peggy Wendt gave a final report on the Pere Marquette Birthday Party which was held on June 1, 1998. There was a good turnout. It was suggested to include the price of Marriott food purchases next year to show costs are reasonable.

C. Subcommittee on Policies and Procedures (SPP)

Pat Almon gave an update on the current e-mail policy. Her committee is reviewing if the route would be to handle questions within the individual department first. Departments should use the corrective action procedures outlined in the handbook. Pat sent out a copy of a draft addressing these changes for review and approval.

D. Subcommittee on Professional Development (SPD)

No update.

2. Other Business

A. Steve Duffy gave a report for the Joint Committee on Employee Welfare. He distributed a copy of the results of the Health Care Planning Survey. Responses were very good with approximately 800 responses out of 1500. The results indicate that there is a strong interest in health care issues by our employees and most people do not want their benefits tampered with. Steve also indicated that employees seem to have an allegiance to Compcare. Results show that service has improved with Humana. From the comments received, employees indicated that they were not happy with Delta Dental. Further review showed that they were not dissatisfied with the service as much as the percentage of coverage. Most would like 100% coverage. Steve suggested that an Employee open forum be held in the fall to discuss 1999 health care and beyond. Perhaps this could be jointly sponsored by COA, COS, and COF. It was suggested that a summary of the results be placed in News and Views.

B. Steve Duffy distributed a copy of the draft diversity statement which has been approved by the Administrative Committee and is still being reviewed by Fr. Wild. Once formal approval is received it will be incorporated into the employee handbook, student publications, and other documents on campus.

C. Christine Wilczynski-Vogel asked for comments on the Financial Presentation given by Financial and Administrative Services personnel on May 11, 1998. The responses were that it was excellent and it was felt that they were very proactive to go out and share the financial status of the university.

D. Christine Wilczynski-Vogel gave an update on the annual fund letter. It has been decided that no fund letter will be sent this summer. The Annual Fund office will use the summer and early fall to educate employees on the need and importance of their support.

E. Tom Rucinski distributed a copy of the orientation sections to be covered at COA orientations which will be held on a monthly basis. (Previously, orientations were held two times a year). He asked the committee to review the sections and provide feedback to him. The welcome breakfast will still be in place for the fall.

3. Future COA meetings

July No COA Meeting

August 10, 1998 1 to 2:30 p.m. Henke Lounge, AMU

September 14, 1998 1 to 2:30 p.m. Henke Lounge, AMU

Power Point Presentation on the Campaign by Jim Lyddy and Julie Tolan (September 14)

October 5, 1998 1 to 2:30 p.m. Henke Lounge, AMU

November 2, 1998 1 to 2:30 p.m. Henke Lounge, AMU

December 7, 1998 1 to 2:30 p.m. Henke Lounge, AMU

January 11, 1999 1 to 2:30 p.m. Henke Lounge, AMU (Annual Meeting)

Respectively submitted,

Anne O'Brien
Secretary



[< Minutes](#)

©2001 [Marquette University](#) -- Last Update: May 17, 2001