

**Summer Public Relations Internships (general public relations and graphic design)
Children's Hospital and Health System, Wauwatosa, Wis.**

Children's Hospital and Health System has two openings for summer interns in the Public Relations Department. These internships are paid.

The interns will assist the Public Relations Department in communication about programs, services, news and events of Children's Hospital and Health System to employees, the general public and other selected audiences. One position is for a public relations generalist who will assist with writing projects, sponsorships, special events, visits, media relations and Web site updates. The other position focuses on graphic design and will assist with production of layouts for newsletters, brochures, fliers and other printed materials.

Minimum knowledge, skills and abilities required:

- Junior or senior year college student enrolled in a Public Relations, Communications, Marketing, Graphic Communication/Design or Art program at an accredited college or university.
- Effective oral and written communication skills.
- Experience using Macintosh computers and various software including Microsoft Office (public relations generalist). Experience using Macintosh computers and various desktop publishing software including QuarkXPress or Adobe InDesign, Adobe Photoshop and Adobe Illustrator (graphic designer).
- Ability to meet deadlines.
- Analytical skills necessary to effectively work through public relations or graphic design tasks.

Interested applicants should send a cover letter, resume and writing and/or design samples to:

Jackie Gauger
Public Relations Manager
Children's Hospital and Health System
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Milwaukee, WI 53201
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