

CCRC Approved Minutes

February 11, 2009 3:30-5:00 p.m. Raynor 301

Present: Audi, Bond, Curran, Factor, Hudson-Mairet, Johnson, LaBelle, Mynlieff, Peterson, Robinson, Sobush, Taylor, Zeps

Excused: Coan

1. Meeting was called to order at 3:35pm by LaBelle; reflection offered by LaBelle
2. Approval of prior minutes:
 - 2.1. December 10, 2008 (Zeps, Factor)
 - 2.2. January 28, 2009 (Zeps, Factor)
3. LaBelle reviewed the CCRC Agenda for the semester (meeting dates, location, reflection assignment, minutes)
4. **Old Business**
 - 4.1. Discuss possible candidates for director of university core of common studies: some members did know of some potential candidates.
 - 4.2. Discuss strategies for promoting senior participation in core assessment: Pathways / use the capstone courses (again) as viable source / the sciences don't have capstones / have Departments contact known-seniors (but be wary of any semblance of coercion) / encourage faculty of upper-level courses to participate / what does "senior" mean for our purposes? Who would be eligible? 100 credits? 110 credits? Sobush (who researched details in IRB) mentioned that Dr. Gary Levy (Assoc. Vice Provost for Inst. Research) offered to help.
 - **Motion:** Invite Gary Levy to visit with us next meeting so that we can share our interests/concerns (Sobush / Audi / passed unanimously).
 - Review the sample letters for the next meeting, to prepare for promoting participation.
 - 4.3. Discuss plan for conducting core assessment
5. **New Business**
 - 5.1. Report on UBUS response to CCRC motion to establish syllabus policy. Committee's motion (and Krueger's annotations) generated some hope for an official policy.
 - 5.2. Look out for two courses from English.
6. **Action Items**
 - 6.1. Invite Gary Levy to attend next meeting (Sobush)
 - 6.2. Review letter templates for promoting (All)
 - 6.3. Identify how to get eligible students / Plan-D (All)
7. **Adjourned** at 4:43 p.m. (Factor / Curran); next meeting, February 25, 2009 (Raynor 301)