

Marquette University Committee On Staff
Approved Minutes
Thursday, January 17, 2008
Alumni Memorial Union, Room 233

Attendance: Jessica Payson, Area V Representative/Chairperson; Carol Dufek, Member at Large; Robin Cork, Historian; Lori Stempski, Member at Large; Billie Sanders, Area VI Representative; Emily Maldonado, Area VII Representative; Carrie Kratochvil, Area I Representative/Co-Secretary/Treasurer; Mary Jo Goodwin, Member at Large; Michele Adler, Area VIII Representative/Co-Secretary/Treasurer; Sheri Fredricks, Area IV Representative.

Excused: Christine Pivonka, Area III Representative/Vice-Chair; Lula Hopkins, Area II Representative.

The meeting was called to order at 2:10 p.m.

Current Topics

Area Rep Binder Update - A motion was made to purchase new 1" binders for members to keep minutes and agendas, and what each member feels is pertinent to each meeting. The motion was seconded and all were in favor. Carrie Kratochvil will purchase the binders. Send your old binder, with everything in it, to Robin Cork for archiving.

Election-Restructuring Areas - Carol Dufek will notify all members. Robin Cork and Billie Sanders will work on new wording for the By-Laws so they don't have to be changed every time the areas need restructuring.

Joint Committee Meeting - The meeting hosted by Committee on Staff, Committee on Administrators, and the Faculty on Council (formerly the Committee on Faculty, which joined with the Academic Senate) will be held on Tuesday, March 4th in the AMU Ballroom. It will be held as a brown bag lunch, from noon to 1:30 p.m., and the committees will supply coffee, water, cookies and brownies. Public Safety will do a presentation tailored to university employees. Pam Still will be contacted about invitations. Carrie Kratochvil will look into having a link in the invitation to RSVP. Mary Jo Goodwin will staff the registration table. A prize drawing will be held.

Pending Items

Hostile Work Environment Update - Further research is being done to better understand this topic.

Donation to employees in need - This item will be removed from the agenda. However, COS can participate in fundraisers and can advertise the fundraisers on the COS website. There will be an item on the website letting staff members know to contact a COS rep with information about fundraisers for staff.

Financial assistance for employees who are students - This item will also be removed from the agenda, however, the College of Professional Studies website advertises many scholarship opportunities for all students.

Sub-Committee Reports

Public Relations - Sandy Peterson handled the New Employee Orientation again this month due to the time conflict with COS meetings. Carol will also be getting in touch with Sandy in regards to new labels for the pamphlets Sandy has left. The new labels will read "updates to

areas coming soon". HR has used up all the pamphlets Jessica Payson gave them with the older stickers.

Employee Welfare Committee - No report. Carol was requested to see who to talk to about Rec Plex and Rec Center hours during student breaks and why they don't have set hours during this time.

University Parking Committee – No report. The parking rate issue will be removed from the agenda.

University Safety Committee - Mayor Tom Barrett met with Fr. Wild and toured the Department of Public Safety Command Information Center.

Chief Larry Rickard, Director of Public Safety, was invited to serve as a member of the Governor's Task Force on Campus Safety.

Other Business

University Excellence in Service Award Nominations - Carol Dufek encouraged members to nominate other support staff for this award.

Carrie Kratochvil moved to adjourn, Billie Sanders seconded the motion. Adjourned at 4:00 p.m.

The next COS meeting will be on Thursday, February 21, 2008 in AMU 233.